

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SE),**  
**SAKET COURTS COMPLEX, NEW DELHI.**

ORDER No 117 Dated: 05/09/22

In partial modification of this office earlier Order No. 105 dated 31.05.2022 the following committees of South East District, Saket Courts, New Delhi are re-constituted as under with immediate effect : -

S. No.	Name of the Committee	Name of the Officer	Designated as	Concerned Branch
1	Vigilance Committee	Sh. Lalit Kumar, ADJ-04, Sh. Pooran Chand, ASJ-01(POCSO) Sh. Jay Thareja, ADJ-07 Ms. Shriya Agrawal, JSCC/ASCJ/GJ	Chairperson Member Member Member	Vigilance Branch
2	Witness Protection Committee	Pr. District & Sessions Judge (SE), Deputy Commissioner of Police (South District) Deputy Commissioner of Police (South East District) Chief Public Prosecutor, (South East District)	Chairperson Member Member Secretary	Prosecution Branch
3	Purchase Committee	Sh. Pooran Chand ASJ-01 (POCSO) Sh. Prashant Sharma, ASJ-02 Ms. Sonam Singh, ACMM, Sh. Deepak Vats, ACJ-cum-CCJ-cum-ARC Sh. Ravi Kumar AAO (South East District) Nominee of Finance Department of Govt. of NCT of Delhi (as per norms)	Chairman Member Member Member Member	Purchase Cell
4	Sexual Harassment Committee	Ms. Chetna Singh, ADJ-06, Ms. Shriya Agrawal, JSCC-cum-ASCJ-cum-GJ Sh. Snehil Sharma, MM-08, Ms. Indu Chopra,  Ms. Alka Chhabra, Sr.J.A. Administration Branch, Ms. Swati Banga, JJA	Chairperson Member Member Independent Member Member Member	Administration Branch
5	Centralized Registry for filing Challans, Chargesheet & other documents filed by the Police.	Ms. Sonam Singh, ACMM, Sh. Akshay Sharma, MM-03 Ms. Twinkle Chawla, MM (NI Act)-02	Chairperson Member Member	Filing Branch
6	Arrears Committee	Sh. Munish Markan, ADJ-02, Ms. Chetna Singh, ADJ-06, Ms. Prabh Deep Kaur ASJ (FTSC)(POCSO) Ms. Shivani Chauhan, CMM Ms. Deepti Devesh, SCJ-cum-RC	Chairperson Member Member Member Member	Judicial Branch
7	Staff Training Committee	Sh. Anuj Agrawal, ASJ-05 Ms. Shivani Chauhan, CMM Ms. Shriya Agrawal, JSCC-cum-ASCJ-cum-GJ	Chairperson Member Member	Administration Branch
8	Staff Grievance Redressal Committee	Sh. Lalit Kumar, ADJ-04 Sh. Prashant Sharma, ASJ-02, Sh. Munish Markan, ADJ-03, Ms. Shivani Chauhan, CMM, Ms. Deepti Devesh, SCJ-cum-RC, Ms. Sonia Malhotra, Personal Assistant	Chairman, Member Member Member Member	Administration Branch
9	Budget Estimate Committee	Sh. Pooran Chand, ASJ-01 (POCSO) Sh. Prashant Sharma, ASJ-02 Ms. Shivani Chauhan, CMM, Sh. Ravi Kumar, AAO	Chairman Member Member Member	Accounts Branch.
10	Committee for Digitization of Court/Judicial Records	Sh. Sandeep Garg, ASJ (SFTC) Sh. Prashant Sharma, ASJ-02 Sh. Deepak Vats, ACJ/CCJ/ARC	Chairperson Member Member/Nodal Officer Member	Computer Branch, Saket Courts, New Delhi.
11	Grievance Redressal Officer under section 23 of the Rights of Persons with Disabilities Act, 2016.	Sh. Deepak Vats, ACJ-cum-CCJ-cum-ARC	Contact No. 8527291408	General Branch

5/9/22

12	Committee for Redressal of concerns of the Members of the Bar Association at the South East District	Principal District & Sessions Judge (SE) Sh. Deepak Vats, ACJ-cum-CCJ-cum-ARC Sh. Vinod Sharma, President Bar Association, Sh. Vipin Chaudhary, Secretary, Saket Bar Association Sh. Raj pal Kasan, Advocate	Chairperson Convenor Member  Nominated Member by the Bar Council of India	General branch
13	Vulnerable Witness Deposition Court Rooms Monitoring Committee	Principal District & Sessions Judge (SE) Ms. Neelam Singh, ASJ-08 (POCSO) (Senior Most Additional Sessions Judge) Sh. Pooran Chand, ASJ-01 (POCSO) (Judge Presiding Over POCSO Court) Sh. Sandeep Garg, ASJ (Spl. Judge FTC)	Chairperson Member  Member Member	VWDC

Notes :-

1. The Principal Judge, Family Court, South-East District, Saket Courts Complex, New Delhi shall be Special Invitee in every meeting of Arrears Committee.
2. All the correspondence with the Hon'ble High Court shall be made only by the Principal District & Sessions Judge (South-East).
3. All the decisions taken by each Committee (not chaired by the Principal District & Sessions Judge) shall be subject to the approval of the Principal District & Sessions Judge (South-East).
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the Principal District & Sessions Judge (South-East) by the end of the first week of following month.
5. Whenever required, the Chairman/Chairperson of the Committee(s) shall co-ordinate with the Chairman/Chairperson of other committee(s), so that there is always a proper cohesion.
6. After the decision(s) of the Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer Incharge, through the concerned Branch.

(SANJAY GARG - I)

Principal District & Sessions Judge (South-East)  
Saket Court Complex, New Delhi

No. Judl.F.58/Committee/Gaz./D&SJ/SE/2022/ 15087-15164 New Delhi, Dated: 05.09.2022

Copy forwarded for information and necessary action to:

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQ), Delhi. Delhi.
3. The Principal District & Sessions Judge (South), Saket Courts Complex, New Delhi.
4. All the Judicial Officers of South-East District, Saket Courts Complex, New Delhi.
5. All Sr. A.O./AO (Judicial)/Branch Incharge of South-East District, Saket Courts Complex, New Delhi.
6. PS to Principal District & Sessions Judge, South-East District, Saket Courts Complex, New Delhi.
7. PRO, South-East District, Saket Courts Complex, New Delhi.
8. For uploading on LAYERS
9. For uploading on centralized website through LAYERS

Principal District & Sessions Judge (South-East)  
Saket Court Complex, New Delhi