

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI**

No. 03/F3/LR/CMM/SED/Saket/N.D/2020

Dated: 25.11.2020

**LINK ROSTER FOR METROPOLITAN MAGISTRATES(SOUTH
EAST)**

In super session of earlier order No. 02/F.3/LR/CMM/SED/Saket/2020/
Endst. No. 261, Dated 17.11.2020 the following arrangement of Link Magistrates
for South-East District is made w.e.f. 26.11.2020:-

S. No	A Name of Officer	B 1 st Link	C 2 nd Link	D 3 rd Link
1.	SH. ARUN KUMAR GARG, CMM ROOM NO. 516	MS. VASUNDHARA AZAD, MM-03	MS. AISHWARYA SHARMA, MM, MAHILA COURT-01	MS. ARCHANA BENIWAL, MM, MAHILA COURT-03
2.	SH. ARVIND BANSAL, ACMM ROOM NO. 515	MS. SANA KHAN, MM (RELIEVER)	MS. SUKRITI SINGH, MM (RELIEVER)	SH. HIMANSHU TANWAR, MM (RELIEVER)
3.	MS. AISHWARYA SHARMA, MM, MAHILA COURT-01 ROOM NO. 506	MS. SANA KHAN, MM (RELIEVER)	MS. SEEMA NIRMAL, MM (RELIEVER)	SH. SIDDHANT SIHAG, MM-01
4.	SH. SIDDHANT SIHAG, MM-01 ROOM NO. 514	MS. SANA KHAN, MM (RELIEVER)	SH. HIMANSHU TANWAR, MM (RELIEVER)	SH. DEEPAK KUMAR-II, MM-02
5.	SH. DEEPAK KUMAR-II, MM-02 ROOM NO. 513	MS. SANA KHAN, MM (RELIEVER)	MS. SUKRITI SINGH, MM (RELIEVER)	MS. SHILPI SINGH, MM, MAHILA COURT-02
6.	MS. SHILPI SINGH, MM, MAHILA COURT-02 ROOM NO. 507	MS. SUKRITI SINGH, MM (RELIEVER)	MS. SEEMA NIRMAL, MM (RELIEVER)	MS. VASUNDHARA AZAD, MM-03
7.	MS. VASUNDHARA AZAD, MM-03 ROOM NO. 512	MS. SUKRITI SINGH, MM (RELIEVER)	SH. HIMANSHU TANWAR, MM (RELIEVER)	SH. JITENDRA PRATAP SINGH, MM-04
8.	SH. JITENDRA PRATAP SINGH, MM-04 ROOM NO. 10	MS. SUKRITI SINGH, MM (RELIEVER)	MS. SANA KHAN, MM (RELIEVER)	MS. DEEPAK SRIVASTAVA, MM-05
9.	MS. DEEPAK SRIVASTAVA, MM-05 ROOM NO. 510	MS. SUKRITI SINGH, MM (RELIEVER)	MS. SEEMA NIRMAL, MM (RELIEVER)	MS. ARCHANA BENIWAL, MM, MAHILA COURT-03
10.	MS. ARCHANA BENIWAL, MM, MAHILA COURT-03 ROOM NO. 05	MS. SEEMA NIRMAL, MM (RELIEVER)	SH. HIMANSHU TANWAR, MM (RELIEVER)	SH. ANIMESH KUMAR, MM-06
11.	SH. ANIMESH KUMAR, MM-06 ROOM NO. 509	MS. SEEMA NIRMAL, MM (RELIEVER)	MS. SANA KHAN, MM (RELIEVER)	SH. RAHUL VERMA, MM-07
12.	SH. RAHUL VERMA, MM-07 ROOM NO. 508	MS. SEEMA NIRMAL, MM (RELIEVER)	MS. SUKRITI SINGH, MM (RELIEVER)	MS. RAJAT GOYAL, MM-08
13.	MS. RAJAT GOYAL, MM-08 ROOM NO. 205	MS. SEEMA NIRMAL, MM (RELIEVER)	SH. HIMANSHU TANWAR, MM (RELIEVER)	SH. VIPUL SANDWAR, MM-09
14.	SH. VIPUL SANDWAR, MM-09 ROOM NO. 206	SH. HIMANSHU TANWAR, MM (RELIEVER)	MS. SANA KHAN, MM (RELIEVER)	MS. SWATI SHARMA, MM-10
15.	MS. SWATI SHARMA, MM-10 ROOM NO. 307	SH. HIMANSHU TANWAR, MM (RELIEVER)	MS. SUKRITI SINGH, MM (RELIEVER)	MS. NUPUR GUPTA, MM-11

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Page 1 of 4

16	MS. NUPUR GUPTA, MM-11 ROOM NO. 09	SH. HIMANSHU TANWAR, MM (RELIEVER)	MS. SEEMA NIRMAL, MM (RELIEVER)	SH. BHANU PRATAP SINGH, MM NI ACT (S.E)-01
17	SH. BHANU PRATAP SINGH, MM NI ACT(SE)-01 ROOM NO. 610	MS. TWINKLE CHAWLA, MM NI ACT (S.E)-02	SH. HIMANSHU TANWAR, MM (RELIEVER)	SH. ANKIT MITTAL, MM NI ACT (S.E)-04
18	MS. TWINKLE CHAWLA, MM NI ACT (S.E)-02 ROOM NO.	SH. BHANU PRATAP SINGH, MM NI ACT (S.E)-01	MS. SANA KHAN, MM (RELIEVER)	MS. ADITI RAO, MM NI ACT (S.E)-03
19	MS. ADITI RAO, MM NI ACT (S.E)-03 ROOM NO. 07	SH. ANKIT MITTAL, MM NI ACT (S.E)-04	MS. SUKRITI SINGH, MM (RELIEVER)	MS. TWINKLE CHAWLA, MM NI ACT (S.E)-02
20	SH. ANKIT MITTAL, MM NI ACT (S.E)-04 ROOM NO. 604	MS. ADITI RAO, MM NI ACT (S.E)-03	MS. SEEMA NIRMAL, MM (RELIEVER)	MS. AISHWARYA SHARMA, MM, MAHILA COURT-01
21	SH. PARAS DALAL, MM NI ACT (DIGITAL COURT)-01 ROOM NO.	SH. BHANU PRATAP SINGH, MM NI ACT(SE)-01	MS. ADITI RAO, MM NI ACT (S.E)-03	MS. TWINKLE CHAWLA, MM NI ACT (S.E)-02
22	MS. AKANKSHA GARG, MM NI ACT (DIGITAL COURT)-02 ROOM NO.	MS. TWINKLE CHAWLA, MM NI ACT (S.E)-02	SH. ANKIT MITTAL, MM NI ACT (S.E)-04	MS. ADITI RAO, MM NI ACT (S.E)-03
23	SH. RAGHAV SHARMA, MM NI ACT (DIGITAL COURT)-03 ROOM NO.	MS. ADITI RAO, MM NI ACT (S.E)-03	SH. BHANU PRATAP SINGH, MM NI ACT (S.E)-01	SH. ANKIT MITTAL, MM NI ACT (S.E)-04

Notes :-

1.1) In the absence or non-availability or being on leave or otherwise busy with Court work, the Administrative work of the office of undersigned, which is required to be exclusively dealt with by undersigned shall be looked after by Sh. Arvind Bansal, Ld. ACMM (South-East). In the absence of both, this part of work shall be looked after by Sh. Jitendra Pratap Singh, Ld. MM -04. In case Sh. Jitendra Pratap Singh, Ld. MM -04 (South-East) is not available or on leave due to some reason, then the aforesaid work shall be looked after by Duty Magistrate of the day.

1.2) Whenever the undersigned and Ld. ACMM are not available being on leave or otherwise busy with administrative work or any MM whose name is mentioned in column A is on leave or busy in remand proceedings in Hospitals etc. or is not available due to any other reason, his/her work shall be looked after by First Link Magistrates shown against their names in column no. B as first link MM. In case both the said MMs happen to be on leave or not available due to similar reason, then the MM whose name is mentioned against their names in column no. C as 2nd link MM shall look after the work of court of MM on leave for such duration. In case, 2nd Link MM also happens to be on leave or similarly not available, then the MM whose name is mentioned against their name in Column D as 3rd link MM shall look after the work of court of MM on leave for such duration. In case, 3rd Link MM also happens to be on leave or similarly not available then the MM whose name is mentioned immediately below the name of 3rd link MM in Column D shall look after the work of court of MM on leave for such duration as 4th Link. In case, 4th Link MM also happens to be on leave or similarly not available, then the MM whose name is mentioned immediately below the name of 4th link MM in Column D shall look after the work of court of MM on leave for such duration as 5th Link and so on and so forth. The MM mentioned in first horizontal row of column D shall be deemed to be MM placed

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immediately below the last horizontal row of cloumn D.

1.3) The applications for conduct of TIP Proceedings in respect of any accused or case property, recording of statement u/s 164 Cr.P.C., for preparation of inventories under Copyrights Act, Trademarks and other similar Acts, for polygraph test, for Voice Samples, for specimen signatures/handwriting etc. shall be assigned by the jurisdictional Magistrate to the Court of next available Link MM as *per table above*. In case, the Jurisdictional Magistrate is not available being on leave or otherwise busy in remand proceedings in Hospitals, inquests and Jail duty etc., his/her Link MM or even in the absence of later, his/her next link MM shall deal with the application in the same manner deeming it to have been made over to him/her formally. In such an eventuality, formal marking of such applications to next available Link MM would not be required, however, an endorsement shall be made by the Reader of the concerned Court that "Ld. PO is on leave or not available due to any other reason" and the application shall automatically be deemed to be assigned to the next Link MM accordingly. For removal of doubts, it is clarified that no further assignment of any such application shall be done by the concerned MM who is required to deal with such application as per above directions and only under exceptional circumstances and for genuine reasons mentioned by the MM concerned in writing, the same can be put up before the undersigned with a request for further assignment.

1.4) Statement of Prosecutrix in Rape or POCSO Act (Protection of Children from Sexual Offences Act) cases, shall be placed before the female Link MM only as per the above table.

1.5) All the MMs are hereby directed to dispose of the application u/s 164 Cr. P.C assigned to them by their Link Magistrate preferably on the same date or for reasons to be recorded, on the earliest subsequent date.

1.6) For the purpose of recording statement U/s 164 Cr.P.C. and for all other purposes pertaining to cases filed under 'Immoral Traffic (Prevention) Act', MM-01 and MM-02 shall be Link to each other. In case, any of them happens to be on leave or not available due to any reason, then the aforesaid work shall be looked after by his/her Link MM (as per table above.)

1.7) The Link Magistrate shall first come to the Court of the MM on leave, deal with the matters listed, Misc. Applications and then deal with his/her own Court work. In any case, the Link Magistrate shall commence work in the concerned Court when Presiding officer is on leave by 10.30 AM. In case, where a particular officer is expected to work as Link Magistrate in more than one Court on a given day, the reader of court concerned shall inform the litigants and members of the Bar about the time when the 2nd Link Magistrate would be coming to such Court. (This is in ref. to Cir. No. 5958-6040/CMM date 19.07.1999).

1.8) The Link Magistrate besides fixing dates will also do other Misc. Work including recording of evidence of PW's present in the Court on leave, except passing final judgment depending purely upon the availability of time and volume of work fixed in their Court.

1.9) In order to avoid delay in regulation of the court work, ACMM/MMs (South-East) shall issue instructions to their Readers/Ahlmads/Astt. Ahlmad/Steno (in that

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Page 3 of 4

order) to intimate in writing to the office of undersigned by 10.15 AM positively on the date when presiding officer happens to be on leave or not available.

2.0) It is impressed upon that SH. VIPUL SANDWAR, MM-09 (South-East) shall deal with the cases U/s 138 Negotiable Instrument Act of the Court of Sh. Aviral Shukla, Civil Judge-01 (South-East) in her absence or non-availability or being on leave. In case, SH. VIPUL SANDWAR, MM-09(South-East) happens to be on leave or not available then this part of work shall be looked after by his next available Link Magistrate as per above table for such purpose only.

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(Arun Kumar Garg)

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Chief Metropolitan Magistrate, South-East,
Saket Court Complex, New Delhi

Endst. No. ²⁶4/CMM/SED/Saket/2020

New Delhi, Dated: - 25.11.2020

Copy forwarded to:-

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi.
(Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.M.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. The Director General, Prisons, Prison (HQ), Tihar Jail, Tihar, Delhi.
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The Concerned MMs, South East, District Court Saket, New Delhi.
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. South-East District, Sarita Vihar, New Delhi.
10. The Concerned, Law Officer, Tihar Jail, Tihar, Delhi.
11. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
12. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
13. R& I / SE for uploading on LAYEERS and Centralized Web-Site Committee, Tis Hazari Courts, Delhi.
14. The In-charge, Video-Conference Room No.16, South-East, District Court Saket, New Delhi.
15. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
16. The Controlling Officer, Pool-Car Section, District Court Saket, New Delhi.
17. The In-charge, Lock-Up, South-East, District Court Saket, New Delhi.
18. The Cashier, South-East, District Court Saket, New Delhi.
19. The PRO, District Court Saket, New Delhi.
20. Guard File.

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(Arun Kumar Garg)

Chief Metropolitan Magistrate, South-East,
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