

OFFICE OF THE DISTRICT AND SESSIONS JUDGE (SOUTH DISTRICT)
DISTRICT COURT COMPLEX SAKET, NEW DELHI.

C I R C U L A R

In view of the instances particularly in respect of old Criminal Cases as well as some Civil Matters that complete documents are lost/misplaced/ untraced impacting trial of the case, it is directed that henceforth, the Ahlmads posted in the South District shall issue an acknowledgment to the person filing documents received by him whether filed along with plaint, written statement or during the course of the trial and when the chargesheet is filed in the Court.

It is further directed that any documents received in the Court will be acknowledged by the Readers whether received with or without application. If applications are moved, the Reader will ensure that an order of the concerned Court atleast to the extent reflecting receipt of the documents in the Court, is recorded.

These directions be complied strictly.

Asha Menon
(Asha Menon) 17-12-18

District & Sessions Judge (South)
District Court Complex Saket,
New Delhi.

28415 - 28460

No. _____/AM/D&SJ(South)/Saket/New Delhi/2018 Dated:- 17th December, 2018

Copy forwarded for information / necessary action to:-

1. The District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
2. The District & Sessions Judge (South-East), Saket Court Complex, New Delhi.
3. All the Judicial Officers of Delhi Higher Judicial Service & Delhi Judicial Service of South District posted at Saket Courts Complex, New Delhi with the request to issue directions to the staff under their control.
4. The Hony. Secretary, Saket Bar Association, New Delhi.
5. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. www.ecourts.gov.in/south & south-east delhi.
6. The Caretaker with the directions to affix the same on the notice boards.

Asha Menon
(Asha Menon) 17-12-18

District & Sessions Judge (South)
District Court Complex Saket,
New Delhi.