

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
(SOUTH)**

DISTRICT COURT COMPLEX SAKET, NEW DELHI

CIRCULAR

Pursuant to the direction of Purchase Committee contained in its Minutes of Meeting dated 11.02.2020, it is requested to all the staff Members of P.A./ Sr. P. A. & JJA Cadres to submit their requirement/ consent of Back rest in Caretaking Branch, Room No. 204, 2nd Floor, Administration Block, Saket District Court Complex by **17.10.2020**, so that same could be forwarded to the Purchase Cell, South District for initiation of necessary proceedings, in this regard.

Further, non receipt of the requisition in Caretaking Branch, South District, Room No. 204, Admin Block, Saket Court Complex, Saket, New Delhi within period as specified herein above, it shall be presumed that Backrest is not required.


(Dharmender Singh)

Administrative Civil Judge (S)

Saket Courts, New Delhi

8284-8359
No. _____ / CTB/2020 Dated, New Delhi 07/10/2020

Copy forwarded for information and necessary action to :-

1. All the Ld. Judicial Officers of South District, Saket Court Complex with *request to intimate the the officials of PA/Sr P.A/ JJA cadres under their kind control.*
2. PS to Ld. District & Sessions Judge (S), Saket Court Complex, New Delhi.
3. Reader to undersigned.
4. All Branch In- Charges/ AAO/ Sr. Judicial Assistants of South District, with direction *to intimate the officials of PA/Sr P.A/ JJA cadres under their control.*
5. Office file.

6. *Bo Incharge, Computer for upload,*


Administrative Civil Judge (S)
Saket Court Complex, Saket