


OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH-EAST  
DISTRICT, SAKET COURTS COMPLEX, NEW DELHI.

**CIRCULAR**

Whereas, it has been brought to notice of the undersigned that a number of miscellaneous applications particularly in criminal cases before filing of the chargesheets are being filed by the litigants/Advocates directly in the Court either physically or through e-mail, which is causing great inconvenience to the lawyers and litigants in as much as for want of registration, the same are not reflected in the cause list of the courts concerned nor the courts are able to upload the orders on the server.

Thus, in order to ameliorate the difficulties faced by the lawyers and the litigants, it is hereby directed that henceforth all the miscellaneous applications at the investigation stage in criminal matters (both at the level of MM Courts as well as the Sessions Courts) shall be filed either physically at the Facilitation Centre or through e-mail on the e-mail ID of the Facilitation Centre i.e [bailfiling@gmail.com](mailto:bailfiling@gmail.com) and the same shall be forwarded by the Facilitation Centre to the concerned court having jurisdiction in the matter after making an entry of the same on the server with proper intimation to the parties/litigants.


However, the miscellaneous applications in the matter pending trial before the courts may continue to be entertained by the courts directly, if filed, on the e-mail ID of the court concerned.

  
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(NEENA BANSAL KRISHNA)  
Principal District & Sessions Judge (SE)  
Saket Courts Complex, New Delhi

No. Judl./Circular/F.43/SE/Saket/2021/ 3299-3275 New Delhi, Dated: 04/03/21

**Copy forwarded for information and necessary action to:**

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi
2. The Principal District & Sessions Judge (HQ), THC, South, North West, South West, East, Shahdara, New Delhi, North, West, North-East/Districts, Delhi
3. All the Judicial Officers of South-East District, Saket Courts, New Delhi
4. The Secretary, DLSA, South-East District, Saket Courts Complex, New Delhi
5. The A.O.(Judl.)/Filing Section & Admn. Branch (SE), Saket Courts Complex, New Delhi
6. The Public Prosecutor, Tis Hazari, Delhi
7. The Chief/In-Charge Prosecutor, Saket Courts, New Delhi
8. The Reader and PS to the undersigned
9. The In-Charge, Bail & Filing Section (SE), Saket Courts, New Delhi
10. The PRO, Facilitation Centre, Saket Courts, Complex, New Delhi
11. The In-Charge, Lock-up, Saket Courts Complex, New Delhi
12. For uploading on **LAYERS**
13. For uploading on centralized website through **LAYERS**
14. The Computer Branch, with request to upload the same on the website of South-East District, Saket Courts, New Delhi
15. The Secretary Bar Association, Saket Courts, Complex, New Delhi
16. Guard File

  
Principal District & Sessions Judge (SE)  
Saket Courts Complex, New Delhi