

OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOUTH EAST DISTRICT

SAKET COURTS COMPLEX, NEW DELHI

ORDER

Pursuant to the directions of Hon'ble High Court of Delhi Order No. 26/DHC/2020, Dated 30.07.2020 and in continuation of office order No. Admn./2020/SED/7250-7267, Dated 15.07.2020, it is hereby directed that at least one official i.e. either Ahlmad or Asstt. Ahlmad shall remain present in their respective courts w.e.f. 04.08.2020 to 14.08.2020 on rotational basis as per the direction of the Presiding Officer.

Further, the following officials are directed to perform their duties in South East District, Saket Courts Complex for the dates mentioned against their names. All the officials are directed to perform their duties subject to strict observance of the conditions qua Covid-19 prevention guidelines of social distancing and Aarogya Setu App etc.

S.NO.	NAME OF THE OFFICIAL	NAME OF THE COURT/BRANCH	PERIOD OF DUTY
1	MS. MANJU KANOJIA, SJA/BRANCH INCHAGE, E.C. 66974866	BAIL & FILING SECTION & CMM OFFICE, SOUTH EAST DISTRICT, SAKET	04/08/2020 TO 14/08/2020
2	SH. PARAMESHWAR PINGUA, JA, E.C. 12244	BAIL & FILING SECTION, SOUTH EAST DISTRICT, SAKET	
3	SH. SANJAY KUMAR, SJA, E.C. 13214		
4	MS. PINKI, JA, E.C. 28619127		
5	MS. RAJNI, JJA, E.C. 53916146		
6	SH. SURENDER SINGH RAWAT, PEON, E.C. 36673098		
7	MS. VANDANA RAI, JJA, E.C. 51059700		
8	SH. KAPIL RAWAT, JJA, E.C. 35376717		
9	SH. SANDEEP KUMAR, JJA, E.C. 67627083		

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10	MS. GEETA KANDARI, JJA, E.C. 33077828	SAKET	04/08/2020 TO 14/08/2020	
11	MS. JYOTI SAINI, JA, E.C. 79217219			
12	SH. AMAR SINGH MEWATI, BRANCH INCHARGE/SJA	JUDICIAL BRANCH, SOUTH EAST DISTRICT, SAKET		
13	SH. VIKRAM SAIN, JJA			
14	SH. LAKPA TSHERING TAMANG, JA, E.C. 17932413			
15	SH. ANURAG KRISHNA, JA, 13939			
16	SH. SURENDER SINGH NEGI, SJA/ BRANCH INCHARGE, E.C. 86583091			ADMN. BRANCH, SOUTH EAST DISTRICT, SAKET
17	MS. KUSUM LATTA ACHARYA, JJA, E.C. 30127999			
18	SH. DHARA SINGH, JA, E.C. 78460976			
19	SH. SURESH KUMAR,SJA, SJA, E.C. 15427948	ACCOUNTS BRANCH, SOUTH EAST DISTRICT, SAKET		04/08/2020, 10/08/2020 & 11/08/2020
20	SH. VIKRAM GUPTA, JA, E.C. 45844950			04/08/2020, 10/08/2020 & 11/08/2020
21	SH. DEEPAK MEHLAWAT, JJA, E.C. 59017922			04/08/2020 & 05/08/2020
22	SH. KAILASH KUMAR, JJA, E.C. 41030556			04/08/2020, 05/08/2020 & 11/08/2020
23	SH. INDER SINGH, JJA, E.C. 39816744			04/08/2020 & 05/08/2020
24	SH. RAJ KUMAR, JJA, 84160198			06/08/2020 & 07/08/2020

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25	SH. AASHISH KUMAR, JJA, E.C. 50545065		13/08/2020 & 14/08/2020
26	MS. MEENU, JJA, 71529976		13/08/2020 & 14/08/2020
27	MS. SWATI CHOUDHARY BANGA, JJA, E.C. 93068673		06/08/2020 & 07/08/2020
28	MS. PREETI, JJA, E.C. 19984871		10/08/2020 & 13/08/2020
29	MS. NEETU DHONDHIYAL, JJA		06/08/2020 & 07/08/2020
30	SH. JAI SINGH, JA, E.C. 23555042	CASH BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	04/08/2020, 05/08/2020, 06/08/2020 & 07/08/2020
31	SH. PRAMOD KUMAR, JJA, E.C. 39720436		10/08/2020, 11/08/2020, 13/08/2020 & 14/08/2020
32	SH. NITIN, JJA	PURCHASE BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	04/08/2020, 05/08/2020 & 11/08/2020
33	SH. MADHWANAND UNIYAL, SJA/ BRANCH INCHARGE, E.C. 35639134 (Mobile No. 8383972210)		04.08.2020 TO 14.08.2020
34	SH. PRATAP SINGH, JA, E.C. 97282503		04.08.2020 & 10.08.2020
35	SH. RAMESH KUMAR, JJA, E.C. 26916971	RECORD ROOM, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	05.08.2020 & 14.08.2020
36	SH. YOGESH KUMAR, JA, E.C. 12112		06.08.2020
37	SH. SATISH KUMAR MEENA, JJA, E.C. 75685364		07.08.2020
38	SH. CHARAN SINGH, JJA, E.C. 71009499		10.08.2020


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39	SH. BIJAYALOKA BEHERA, JA, E.C. 56510239		11.08.2020
40	SH. BRIJESH KUMAR SHARMA, JA, E.C. 12676		13.08.2020
41	SH. RAMESH GODHWANI, SJA/ INCHARGE, E.C.87818087 (Mobile No. 9868581051)	COPYING AGENCY, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	04.08.2020 TO 14.08.2020
42	SH. BIRJU, JJA, E.C. 92555062	R&I BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	04/08/2020, 05/08/2020 & 13/08/2020
43	MS. JYOTI RANI, JJA, E.C. 64535805		10/08/2020 & 11/08/2020
44	MS. CHEENA KARWAL, JJA, E.C. 73198133		06/08/2020, 07/08/2020 & 14/08/2020
45	MS. GOVINDI SHARMA, DAK PEON, E.C. 10903		04.08.2020 TO 06.08.2020 & 13.08.2020
46	MS. GEETA NEGI, DAK PEON, E.C. 10411606		07.08.2020, 10.08.2020 TO 11.08.2020 & 14.08.2020

NOTE :


1. All above mentioned officials and all those officials who are not required to report for duty on any given day, would not leave the station under any circumstances without approval of competent authority. **They would always be available on call and would be deemed to be on duty, their concerned Presiding Officers/Branch Incharges/Office may call upon them to report for duty as and when required.**
2. If any official does not report for duty on any given day despite the direction of his/ her Concerned Presiding Officer, then he/she has to submit the leave for that period mentioning the reason for the same.
3. If any file is required by any Court from the Record Room and Copying Agency, South East District, Saket Courts Complex then they shall contact the Concerned Branch Incharges.
4. Sh. Ramesh Godhwani, SJA/Branch Incharge, Copying Agency, South-East District, Saket may call the staff of his branch as per requirement of the work.
5. All the Branch Incharges are responsible for the smooth functioning of their branches.

Non compliance of all the above instructions will be viewed seriously.


(NEENA BANSAL KRISHNA)
DISTRICT & SESSIONS JUDGE
 South-East District, Saket Courts Complex
 New Delhi

No. Admn./2020/SED/7689-7764 Dated, New Delhi the 31-07-20
Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. District & Sessions Judge(HQs), THC, Delhi.
3. The Judicial Officers concerned.
4. The officials concerned.
5. The Secretary, Bar Association, Saket Courts, New Delhi.
6. The Secretary, DLSA, South East District, Saket Courts Complex, New Delhi.
7. PRO, South-East District, Saket Courts Complex, New Delhi.
8. R&I Branch, South-East District, Saket Courts, New Delhi for uploading in LAYERS.
9. Guard file.


DISTRICT & SESSIONS JUDGE
South-East District, Saket Courts Complex
New Delhi