

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE(s)
(SOUTH & SOUTH-EAST DISTRICT(s))
DISTRICT COURT COMPLEX SAKET, NEW DELHI.

C I R C U L A R

Sub:- Establishment of Digital Commercial Courts [at District Judge Level] in South and South-East Districts, Saket Court Complex, New Delhi

Pursuant to the directions contained in the letter no. 16330-31 dated 17.09.2022 on the above noted subject and as per the footnote no. 5 of the Transfer & Posting order No. 29/G-1/Gaz.1A/DHC/2022 dated 16.09.2022 of the Hon'ble High Court of Delhi, New Delhi, the following guidelines for Digital Commercial Courts (at District Judge Level) of South District is issued for necessary compliance:-

- a) *The e-Filing Rules of the High Court of Delhi 2021 shall apply in respect of e-filing of pleadings, documents, records, etc. and all other incidental matters.*
- b) *Digital files shall be maintained by the said Courts. However if any record is physically generated/filed or original documents are directed to be filed (by the Court) they shall be kept by the Ahlmad in a physical file separately maintained case-wise and their scanned copies shall be placed in the digital file as well.*
- c) *All orders, final judgments and decrees shall be digitally signed by the Judge.*
- d) *All hearings shall be conducted mandatorily through video conferencing, though in exceptional cases, for reasons to be recorded, the Courts may direct proceedings to be conducted in physical mode or hybrid mode. **The Court at South District shall have a dedicated e-mail id i.e. reader.djcomm04digsouth@gmail.com** and permanent VC link i.e. **https://districtdelhicourt.webex.com/meet/reader.djcomm04digsouth** and **the court at South-East District shall have a dedicated e-mail id i.e. reader.djcomm07digse@gmail.com** and permanent VC link i.e. **https://districtdelhicourt.webex.com/meet/reader.djcomm07digse** shall remain active during Court working hours. However evidence shall be recorded in physical mode or in a manner as otherwise provided under law.*
- e) *All proceedings of the Court conducted through video conferencing/hybrid mode shall be conducted as per the "High Court of Delhi Rules for Video Conferencing for Courts 2021".*


(SANJAY GARG-I)

Principal District & Sessions Judge (South-East)
District Court Complex Saket,
New Delhi.


(NAROTTAM KAUSHAL)

Principal District & Sessions Judge (South)
District Court Complex Saket,
New Delhi.

No. Judl.-I/F.126/Circular/South/Saket/2021/ 28073-28149 Dated 21/09/2022

Copy forwarded for information & necessary action to:-

1. The Registrar General, High Court of Delhi, New Delhi ***in compliance of order no.16330-31 dated 17.09.2022.***
2. The Ld. Principal District & Sessions Judges, HQs, Delhi.
3. Sh. Mukesh Kumar Gupta, District Judge (Commercial Court) (Digital)-04, South District.
4. Sh. Rajesh Kumar Singh, District Judge (Commercial Court) (Digital)-07, South-East District.
5. All the Judicial Officer of DHJS, South & South-East District.
6. The Officer In-charge, Bail & Filing Section, South & South-East District.
7. The Officer In-charge, Computer Branch, Saket Courts Complex, New Delhi.
8. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website of South & South-East District.
9. The Secretary, Bar Association, Delhi/New Delhi with the request to affix on all the Notice Boards of their respective Bar Association.
10. The Caretaker, Saket Courts Complex, New Delhi with the directions to affix on all the Notice Boards of Saket Courts Complex, New Delhi.
11. P.S. to the Ld. Principal District & Sessions Judge, South & South-East District, Saket Courts Complex, New Delhi.
12. The PRO/APRO, Saket Courts Complex, New Delhi.
13. R & I Branch, South & South-East District for uploading on **LAYERS**.


(SANJAY GARG-I)

Principal District & Sessions Judge (South-East)
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