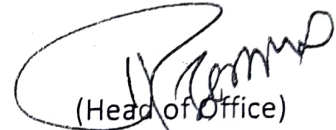


OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)

SAKET COURTS COMPLEX, NEW DELHI

CIRCULAR

Pursuant to Order No. 55987-56387/S&P(JJAs)/Admn.II(C)/2021 dated 25.09.2021 issued by Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi regarding promotion granted to the Junior Judicial Assistant to the post of Judicial Assistant in the Pay Band of Rs. 9300-34800 plus Grade Pay of Rs. 4600/- (PB-II) (Level – 7 of Pay Matrix 7th CPC), all beneficiaries, whose name is in the above order are hereby informed that they may exercise their option for fixation of Pay (Form enclosed) within one month from the date of issuance of the order. Option Form received after one month will not be entertained.



(Head of Office)

O/o Principal District & Sessions Judge
South District, Saket Courts Complex
New Delhi.

16827-16912

No...../Accts./South /SB/2021

Dated.....09/10/2021

1. P.S. To Ld. Principal District Judge & Sessions Judge , South District, Saket, New Delhi, with the request to bring the same to the notice of Ld. Principal District & Sessions Judge, South and staff posted under their control.
2. All the Judicial Officers, South District, Saket, New Delhi with the request to bring the same to the notice of staff posted under their control.
3. Administrative Officer (Judl.)/Branch In Charges, all Branches South District, Saket, New Delhi with the request to bring the same to the notice of the staff posted in the branches.
4. The Dealing Official, Layers Seat for uploading on Layers.
5. The Branch Incharge, Computer Branch(South District) for uploading on the official website of this court.
6. Office record.



(Head of Office)

O/o Principal District & Sessions Judge
South District, Saket Courts Complex
New Delhi.

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
SAKET COURTS COMPLEX, NEW DELHI

FORM OF OPTION

1. I,.....S/O W/O D/o.....
hereby elect the promoted scale in.....w.e.f.....

2. I,.....S/O W/O D/o.....
hereby elect to continue on the existing scale of pay of my substantively/officiating post mentioned below
until the date of my next increment the date of my subsequent increment raising my pay to
Rs.....

I vacate or cease to draw pay in the existing scale of Rs.....
up to.....

UNDERTAKING

I,.....S/O W/O D/o.....
hereby undertake that any excess payment that may be found to have been made to me as a result of
fixation of pay on account of the implementation of promotion. It will be refunded to Government either by
adjustment against future payments due to me or otherwise.

Date.....

Signature.....

Name in block letters.....

S/o W/o D/o.....

Designation.....

Office/Court.....

E.Code.....

Cont. No.....