

OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOUTH EAST DISTRICT
SAKET COURTS COMPLEX, NEW DELHI

ORDER

Pursuant to the directions of Hon'ble High Court of Delhi Order No.24/DHC/2020, Dated 13.07.2020 and in continuation of office order No. Admn./2020/SED/6899-7126, Dated 30.06.2020, it is hereby directed that at least one official i.e. either Ahlmad or Asstt. Ahlmad shall remain present in their respective courts w.e.f. 16.07.2020 to 31.07.2020 on rotational basis as per the direction of the Presiding Officer.

Further, the following officials are directed to perform their duties in South East District, Saket Courts Complex for the dates mentioned against their names. All the officials are directed to perform their duties subject to strict observance of the conditions qua Covid-19 prevention guidelines of social distancing and Aarogya Setu App etc.

S.NO.	NAME OF THE OFFICIAL	NAME OF THE COURT/BRANCH	PERIOD OF DUTY
1	MS. MANJU KANOJIA, SJA/BRANCH INCHAGE, E.C. 66974866	BAIL & FILING SECTION & CMM OFFICE, SOUTH EAST DISTRICT, SAKET	16/07/2020 TO 31/07/2020
2	SH. PARAMESHWAR PINGUA, JA, E.C. 12244	BAIL & FILING SECTION, SOUTH EAST DISTRICT, SAKET	
3	SH. SANJAY KUMAR, SJA, E.C. 13214		
4	MS. PINKI, JA, E.C. 28619127		
5	MS. RAJNI, JJA, E.C. 53916146		
6	SH. SURENDER SINGH RAWAT, PEON, E.C. 36673098		
7	MS. VANDANA RAI, JJA, E.C. 51059700		
8	SH. KAPIL RAWAT, JJA, E.C. 35376717		

9	SH. SANDEEP KUMAR, JJA, E.C. 67627083	CMM OFFICE, SOUTH EAST DISTRICT, SAKET	
10	MS. JYOTI SAINI, JA, E.C. 79217219		
11	SH. AMAR SINGH MEWATI, BRANCH INCHARGE/SJA	JUDICIAL BRANCH, SOUTH EAST DISTRICT, SAKET	16/07/2020 TO 31/07/2020
12	SH. VIKRAM SAIN, JJA		
13	SH. LAKPA TSHERING TAMANG, JA, E.C. 17932413		
14	SH. ANURAG KRISHNA, JA, 13939		
15	MS. KUSUM LATTA ACHARYA, JJA, E.C. 30127999	ADMN. BRANCH, SOUTH EAST DISTRICT, SAKET	
16	SH. DHARA SINGH, JA, E.C. 78460976		
17	SH. SURESH KUMAR, SJA, SJA, E.C. 15427948	ACCOUNTS BRANCH, SOUTH EAST DISTRICT, SAKET	18/07/2020, 21/07/2020, 28/07/2020, 31/07/2020
18	SH. VIKRAM GUPTA, JA, E.C. 45844950		21/07/2020, 28/07/2020, 31/07/2020
19	SH. DEEPAK MEHLAWAT, JJA, E.C. 59017922		16/07/2020, 17/07/2020, 18/07/2020, 20/07/2020
20	SH. KAILASH KUMAR, JJA, E.C. 41030556		16/07/2020, 17/07/2020, 18/07/2020, 20/07/2020
21	SH. INDER SINGH, JJA, E.C. 39816744		16/07/2020, 17/07/2020, 18/07/2020, 20/07/2020
22	SH. RAJ KUMAR, JJA, 84160198		21/07/2020, 22/07/2020, 23/07/2020

23	SH. AASHISH KUMAR, JJA, E.C. 50545065		28/07/2020, 29/07/2020, 30/07/2020
24	MS. MEENU, JJA, 71529976		28/07/2020, 29/07/2020, 30/07/2020
25	MS. SWATI CHOUDHARY BANGA, JJA, E.C. 93068673		21/07/2020, 22/07/2020, 23/07/2020
26	MS. PREETI, JJA, E.C. 19984871		24/07/2020, 25/07/2020, 27/07/2020
27	MS. NEETU DHONDHIYAL, JJA		24/07/2020, 25/07/2020, 27/07/2020
28	SH. JAI SINGH, JA, E.C. 23555042	CASH BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	16/07/2020 TO 23/07/2020
29	SH. PRAMOD KUMAR, JJA, E.C. 39720436		24/07/2020 TO 31/07/2020
30	SH. NITIN, JJA	PURCHASE BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	16/07/2020 TO 18/07/2020 & 20/07/2020
31	SH. RAMESH GODHWANI, SJA/ INCHARGE, E.C.87818087 (Mobile No. 9868581051)	COPYING AGENCY, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	
32	SH. MADHWANAND UNIYAL, SJA/ BRANCH INCHARGE, E.C. 35639134 (Mobile No. 8383972210)	RECORD ROOM, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	16/07/2020 TO 31/07/2020
33	SH. BIRJU, JJA, E.C. 92555062	R&I BRANCH, SOUTH EAST DISTRICT, SAKET COURTS COMPLEX	18/07/2020, 20/07/2020, 25/07/2020 & 27/07/2020
34	MS. JYOTI RANI, JJA, E.C. 64535805		16/07/2020, 17/07/2020, 30/07/2020 & 31/07/2020
35	MS. CHEENA KARWAL, JJA, E.C. 73198133		21/07/2020, 22/07/2020, 28/07/2020 & 29/07/2020

NOTE :

1. All above mentioned officials and all those officials who are not required to report for duty on any given day, would not leave the station under any circumstances without approval of competent authority. **They would always be available on call and would be deemed to be on duty, their concerned Presiding Officers/Branch Incharges/Office may call upon them to report for duty as and when required.**
2. If any official does not report for duty on any given day despite the direction of his/ her Concerned Presiding Officer, then he/she has to submit the leave for that period mentioning the reason for the same.
3. If any file is required by any Court from the Record Room and Copying Agency, South East District, Saket Courts Complex then they shall contact the Concerned Branch Incharges.
4. Ms. Geeta Kandari, JJA, CMM Branch, South East District, Saket Courts Complex is directed to report to her concerned Branch after completion of duty period in CMM Court.

Non compliance of all the above instructions will be viewed seriously.



**(NEENA BANSAL KRISHNA)
DISTRICT & SESSIONS JUDGE
South-East District, Saket Courts Complex
New Delhi**

No.Admn./2020/SED/ 7250 - 7267 Dated, New Delhi the 15.07.2020
Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. District & Sessions Judge(HQs), THC, Delhi.
3. The Judicial Officers concerned.
4. The officials concerned.
5. The Secretary, Bar Association, Saket Courts, New Delhi.
6. The Secretary, DLSA, South East District, Saket Courts Complex, New Delhi.
7. PRO, South-East District, Saket Courts Complex, New Delhi.
8. R&I Branch, South-East District, Saket Courts, New Delhi for uploading in LAYERS.
9. Guard file.



**DISTRICT & SESSIONS JUDGE
South-East District, Saket Courts Complex
New Delhi**