

**OFFICE OF THE DISTRICT & SESSIONS JUDGE**  
**SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI**  
**ORDER**

In exercise of the powers delegated to the undersigned, pursuant of GNCT of Delhi's letter No. F.8/4/2009-AC/usfa/78-87, dated 12.04.2013, under sub-rules (1),(2) & (3) to Rule 13 of Delegation of Financial Powers Rules as well as under the supplementary Rule-191 of Traveling Allowance (Part II), I hereby, declare and authorize Sh. **Gulshan Kumar, ASJ-03**, South East District as "Controlling Officer" in respect of this establishment with immediate effect till further orders to exercise the powers as mentioned below.

The exercise of these powers will be subject to observance of General Financial Rules 2005, instructions and orders issued on the subject from time to time by the undersigned / Government of NCT of Delhi / Govt. of India.

**CONTINGENT EXPENDITURES**

S.No.	Nature of Powers	Powers delegated to controlling officer	Remarks
1.	<b>Contingent Expenditures</b> A. Unspecified Items (Recurring) B. Unspecified Items (Non-recurring)	Rs. 3,00,000/- per annum. Rs. 1,00,000/- per annum in each case.	
2.	(a) Conveyance Hire  (b) Reimbursement of conveyance charges.	Rs. 35,000/- per month for non AC-vehicle Rs. 45,000/- per month for AC-vehicle  Rs. 1000/- per month in each case.	
3.	(a) Road and Diet Money  (b) Electricity and water charges	Full Powers  Full Powers	
4.	Honorarium / Remuneration to Officers / Staff / Advocates	As per rule / in observance of GFR-2005, instructions and orders issued on the subject from time to time by Government of NCT of Delhi/ Government of India etc.	
5.	Fixtures & Furniture Purchase/Repair	Full Powers*	*FD's Approval is required.
6.	(a) Hiring of office Furniture, Electric Fans, Heater, Cookers, Clocks and call-bells.  (b) Purchase of Desert cooler and Room Cooler (Except Air Conditioners)	Full Powers  Full Powers	
7.	Legal Charges (i) Fees to Counsels, Advocates, Arbitrators.	Full Powers Subject to guiding principles and rates as laid down by the Law Department, GNCTD.	
8.	Motor Vehicles: (i) Maintenance, upkeep and repairs	Full Powers Subject to estimate confirmed by the Transport Officer and Accounts Officer.	
9.	Postal and Telegraphs charges.	Full Powers	
10.	Petty works and repairs (i) Execution of petty works, repairs and day to day maintenance of Govt. Buildings.	Rs. 2,00,000/- per annum per building if the work is executed departmentally. Full powers if the work is executed through PWD.	Subject to funds being made available by the administrative department of their approved budget
11.	(a) Repairs to and removal of machinery (where the expenditure is not of a capital nature)	Full Powers.	
12.	Purchase of (a) Stationary Stores (b) Rubber stamps and Office seals	Rs. 10,00,000/- Per annum.  Full Powers	

07/02/17  
at 11:05 AM

13.	Telephone Charges: (As may be fixed by Govt. from time to time) office telephone	Full Powers (Subject to prescribed limit)	
14.	Misc. Expenditure (a) Expenditure on refreshment served to guest in official meeting.  (b) Working lunch during the meetings/ seminars/ conferences / workshops	Up to Rs. 1,00,000/- P. A. Subject to norms/ per capita rate prescribed by the Govt.  Rs.150/- per head with a ceiling of Rs.3,000/- per occasion.	
15.	Powers under the Fundamental Rules/ Supplementary Rules / General Financial Rules	As per the powers prescribed in FR/SR & GFRs.	

#### OTHER EXPENDITURE

16.	Other Expenditure sanction power delegated under FR/SR/CS(MA) Rules  (i) OTA (All Categories of staff)	Full Powers  subject to norms and limits prescribed by the Govt.	
	(ii) Medical reimbursement claims	Full Powers as per CS (MA) Rules and approved rate Of Delhi Govt. under DGEHS.	
	(iii) T.A./L.T.C. Claims	Full powers as per T.A. / L.T.C. Rules.	
	(iv) Evening court allowance	As per rule, subject to guideline laid down by the Finance department, GNCTD.	
	(iv) Tuition Fees Claim	As per rule.	
	(v) GPF Advance/ Withdrawal	As per rule.	
	(vi) Leave Encashment	As per rule/Notification.	
	(vii) Misc. Contingent Bills (such as: Robe allowance, Camp office allowance, reimbursement of office bag, Petrol charges, etc...)	As per rules/guidelines received time to time.	

The order shall remain in force till further orders.

(Poonam A. Bamba)  
District & Sessions Judge  
South-East District, New Delhi

2191-2275  
No. \_\_\_\_\_/Accounts/SE/2017

Dated: 06/02/17

Copy forwarded for information to:-

1. The Ld. District & Sessions Judge (HQ), Tis Hazari Courts, Delhi.
2. The Ld. District & Sessions Judge, New Delhi / South / West / North / North-West / North-East / Shahdara / East / South-West.
3. The Officers Concerned.
4. The Chairman, All the committees, South East District, Saket, New Delhi.
5. Administrative Civil Judge, South East District, Saket Courts, New Delhi.
6. All the Administrative Officers (Judicial)/ Assistant Accounts Officer/Branch In-charge, South East District, Saket Courts, New Delhi.
7. The Principal Accounts officer, Govt. of NCT of Delhi, A-Block, Vikas Bhawan, New Delhi.
8. The Pay & Accounts Officer No. XIV, Pay & Accounts Office No.XIV, Shankar Road, New Delhi.
9. The Manager, Reserve Bank of India, New Delhi alongwith specimen signature of the officer.
10. Dte. Of Audit, GNCT of Delhi; IP Estate, Delhi.
11. P.S. to District Judge, South East District, Saket Courts, New Delhi
12. The website committee, Headquarters, Tis Hazari, Delhi.
13. PRO, District Court Saket, New Delhi.
14. The Cashier, South East District, Saket, New Delhi.
15. The Computer branch, Saket Courts, New Delhi.

(Poonam A. Bamba)  
District & Sessions Judge  
South-East District, New Delhi

126/courp./SKT.  
07/02/17