

OFFICE OF THE DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 63/2017

Dated:- 07th December, 2017

Pursuant to the transfer & posting of the Judicial Officers and in partial modification of the earlier orders on the subject, the following Committees for South District are hereby reconstituted:-

I. VIGILANCE COMMITTEE

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|---|---------------|
| 1. Mr. Sanjiv Jain, Spl. Judge (PC Act), CBI (South) | - Chairperson |
| 2. Mr. Rajesh Kumar Singh, Special Judge (NDPS) (South) | - Member |
| 3. Dr. Ajay Gulati, Addl. District Judge (South) | - Member |

II. PURCHASE COMMITTEE

- | | |
|---|---------------|
| 1. Ms. Sunena Sharma, Addl. Sessions Judge (South) | - Chairperson |
| 2. Ms. Pooja Talwar, Chief Metropolitan Magistrate (South) | - Member |
| 3. Mr. Atul Krishna Agrawal, Administrative Civil Judge (South) | - Member |
| 4. Mr. Prabhat Bhatti, Asstt. Account Officer (South) | - Member |
| 5. Nominee of Finance Deptt. of GNCTD (as per norms) | - Member |

III. BUDGET ESTIMATES COMMITTEE

- | | |
|---|---------------|
| 1. Ms. Sunena Sharma, Addl. Sessions Judge (South) | - Chairperson |
| 2. Mr. Munish Markan, Addl. District Judge (South) | - Member |
| 3. Mr. Prabhat Bhatti, Asstt. Account Officer (South) | - Member |

IV. SEXUAL HARASSMENT COMMITTEE

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| 1. Ms. Sunena Sharma, Addl. Sessions Judge (South) | - Chairperson |
| 2. Dr. Ajay Gulati, Addl. District Judge (South) | - Member |
| 3. Ms. Pooja Talwar, Chief Metropolitan Magistrate (South) | - Member |
| 4. Mr. Sandeep Garg, Addl. Chief Metropolitan Magistrate (South) | - Member |
| 5. Ms. Prabhdeep Kaur, Metropolitan Magistrate (NI Act) | - Member |

V. STAFF TRAINING

- | | |
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| 1. Mr. Munish Markan, Addl. District Judge (South) | - Chairperson |
| 2. Ms. Priya Mahendra, Addl. District Judge (South) | - Member |
| 3. Mr. Sandeep Garg, Addl. Chief Metropolitan Magistrate (South) | - Member |
| 4. Ms. Neha Priya, Civil Judge (South) | - Member |

**VI. COMMITTEE FOR CENTRALIZED REGISTRY FOR FILING CHALLANS,
CHARGESHEET AND OTHER DOCUMENTS FILED BY THE POLICE**

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|---|---------------|
| 1. Ms. Pooja Talwar, Chief Metropolitan Magistrate (South) | - Chairperson |
| 2. Mr. Sandeep Garg, Addl. Chief Metropolitan Magistrate (South) | - Member |
| 3. Mr. Gaurav Gupta, Metropolitan Magistrate (South) | - Member |
| 4. Ms. Niti Phutela, Metropolitan Magistrate (Mahila Court) (South) | - Member |

**VII. COMMITTEE FOR TRANSMISSION OF FILES RECEIVED FROM THE HON'BLE
HIGH COURT TO DISTRICT COURT**

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|---|--------------------|
| 1. Mr. Balwant Rai Bansal, Addl. Sessions Judge (South) | -Officer In-Charge |
| 2. Mr. K.D. Sharma, Administrative Officer (Judl.)(Admn.) (South) | - Nodal Officer |
| 3. Mr. Prabhat Bhatti, Asstt. Accounts Officer (South) | - Nodal Officer |

VIII. ARREARS COMMITTEE

- | | |
|---|--------------------|
| 1. Mr. Sanjiv Jain, Spl. Judge (PC Act), CBI (South) | - Chairperson |
| 2. Principal Judge, Family Court, South District | -Ex-Officio Member |
| 3. Ms. Ila Rawat, Addl. Sessions Judge (SFTC)(South) | - Member |
| 4. Mr. Balwant Rai Bansal, Addl. Sessions Judge (South) | - Member |
| 5. Chief Metropolitan Magistrate (South) | -Ex-Officio Member |
| 6. Senior Civil Judge (South) | -Ex-Officio Member |



IX. UNDER TRIAL REVIEW COMMITTEE

1. District & Sessions Judge (South)
2. Superintendent, Central Jail, Tihar
3. Deputy Commissioner (South)
4. Deputy Commissioner of Police (South)
5. Secretary, District Legal Services Authority (South)

- Chairperson
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member

X. DISTRICT VICTIMS COMPENSATION COMMITTEE

1. Mr. Sanjiv Jain, Spl. Judge (PC Act), CBI (South)
2. Ms. Anita Hooda, Chief Public Prosecutor (South)
3. Ms. Shreya Arora Mehta, Secretary, DLSA (South)

- Chairperson
- Member
- Convener

XI. CRIMINAL INJURIES COMPENSATION BOARD

1. District & Sessions Judge (South)
2. District Magistrate/Deputy Commissioner South
3. Deputy Commissioner of Police (South)
4. Civil Surgeon or the Chief Medical Officer of South District
5. Secretary, District Legal Services Authority (South)

- Chairperson
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member

XII. COMMITTEE TO GET RANDOM INSPECTION DONE TO CHECK WHETHER THE PERSONS ACTING AS OATH COMMISSIONERS AT SAKET COURTS ARE DULY AUTHORIZED OR NOT.

1. Ms. Savita Rao, Spl. Judge (PC Act), CBI (South)
2. Ms. Pooja Talwar, Chief Metropolitan Magistrate (South)
3. Mr. Atul Krishna Agrawal, Administrative Civil Judge (South)

- Chairperson
- Member
- Member

XIII. COMMITTEE FOR SUGGESTIONS FOR IMPLEMENTATION AND FOLLOW UP ACTION WHEREVER REQUIRED IN VIEW OF THE RESOLUTIONS ADOPTED IN THE CHIEF JUSTICE CONFERENCE HELD ON 22nd AND 23rd APRIL, 2016.

1. Officer In-Charge (Arrears Committee)
2. Officer In-Charge (Building Maintenance Committee)
3. Officer In-Charge (Judl.-I)
4. Judge In-Charge (Mediation)
5. Officer In-Charge (Computers)

-Ex-Officio Chairperson
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member
-Ex-Officio Member

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by District & Sessions Judge herself) shall be subject to the approval of the District & Sessions Judge (South).
3. All the official communications to the District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. District & Sessions Judge and only under instructions of the undersigned.
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the District & Sessions Judge (South) by the end of the first week of the following month.
5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

Asha Menon
(Asha Menon) 7-12-17

District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

No. 22647-27747/AM/D&SJ(South)/Saket/ND/17 Dated:- 08/12/17

Copy to:-

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
3. The District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
4. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service of South District posted at Saket Courts Complex, New Delhi.
5. All the concerned Officers.
6. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. [www.ecourts.gov.in/south & south-east delhi](http://www.ecourts.gov.in/south&south-eastdelhi).
7. The Public Relation Officer, Saket Court Complex, New Delhi.
8. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. of South District at Saket Courts Complex, New Delhi.
9. Guard File.

Asha Menon
(Asha Menon) 7-12-17

District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi