

**OFFICE OF THE CMM: SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI**

**ORDER**

As approved by Ld. District & Sessions Judge (South-East) and pursuant to the transfer/posting effected by order no.21/DHC/Gaz/G.7/VI.E.2(a)/2016 and in partial modification in order no. 6689-6739/Evening Cell/SED/SCC/ND/2016 dated 30.11.2016, the following changes in the duty roster for the month of **December-2016** is made **with immediate effect:-**

| <b>Sr. No.</b> | <b>Name of Judicial Officer</b>        | <b>Name of Evening Court</b>                      | <b>Room No.</b> |
|----------------|--|---|-----------------|
| 1              | Sh. Chander Jit Singh, MM (Traffic)-01 | Evening Court No-1 ( <b>South-East District</b> ) | 8 (G.F)         |
| 2              | <b>Sh. Naveen Kumar Kashyap, MM-05</b> | <b>Evening Court No-2 (South-East District)</b>   | <b>9 (G.F)</b>  |

**Note :-**

- (I) Whenever any Evening Court Judge is on leave or busy in the administrative work etc. or is not available due to any reason, he/she shall intimate to office of the undersigned.
- (II) Every Presiding officer of Evening Court shall be assisted by his/her own staff consisting of Reader/Ahlmad, Stenographer and Orderly. **It shall be duty of the orderly of the Evening Court No. 1 & 2 to collect the peshi one day advance & shall return the files in the evening after the court work is over.**
- (III) In case of any exigency, if, the Presiding Officer of Evening Court No.1, South-East District is on leave or not available otherwise, the presiding officer of Evening Court No.2 shall deal with the work of both Evening Courts and the presiding officer of Evening Court No.2, South-East District is on leave or not available otherwise, the presiding officer of Evening Court No.1 shall deal with the work of both Evening courts, South-East District. In case both the Judicial officers of Evening Court No.1 & 2, South-East District are not available, the Duty Metropolitan Magistrate of the day, South East District shall deal with the work of both Evening courts, South-East District for that day.
- (IV) It is further impressed upon the judicial officers holding the Evening Courts that they shall hold their respective courts in the rooms specifically earmarked for the said purpose and not in their own regular court rooms.

**Sd/-**

**(SATISH KUMAR ARORA)**

Chief Metropolitan Magistrate,  
South-East District, Saket Courts Complex  
New Delhi

**No. 6740-6790 Evening Cell/SED/SCC/ND/2016**

**Dated; 01.12.2016**

**Copy forwarded for information and necessary action to:-**

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.  
(Through Ld. District & Sessions Judge, South East District, Saket Courts, New Delhi.)
2. The Ld. District & Sessions Judge (HQ), Tis Hazari Courts, Delhi.
3. The Ld. CMM, Central, West/New Delhi/North, North-West/South/South-West/North-East, East, Shahdra, Delhi.
4. The Officers concerned. (With the request to send the names of his/her court staff alongwith the details of days on which they have attended the Evening Court). (Proforma attached)
5. The Administrative Civil Judge, South East District, Saket Courts, New Delhi.
6. The D.C.P, South East District, Sarita Vihar, New Delhi.
7. The Account Officer, Account Branch (Central), Tis Hazari Courts, Delh (Through DDO).
8. The Accounts Officer, Account Branch (South East District), Saket courts, New Delhi.
9. The A.O (Judl.), Administration Branch, South East District, Saket Courts, New Delhi.
10. The Sr. Judl. Assistant, Care Taking Branch, Saket Courts, New Delhi.
11. The Chief Public Prosecutor, Saket Courts, New Delhi.
12. The Sr. Judl. Assistant, Pool Car Section, Saket Courts, New Delhi.
13. The Sr. Judl. Assistant, Cash Branch, Saket Courts, New Delhi.
14. The In-charge, Lock-Up, Saket Courts, New Delhi.
15. The Secretary, Bar Association, Saket Courts, New Delhi.
16. The PRO/APRO (South-East), Saket Courts, New Delhi.
17. The Judl. Assistant to Ld. CMM (South East), Saket Court, New Delhi.
18. Office File.

**Sd/-**

**(SATISH KUMAR ARORA)**

Chief Metropolitan Magistrate,  
South-East District, Saket Courts Complex