

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SOUTH EAST DISTRICT COURT COMPLEX, SAKET: NEW DELHI**

**No. 07 /F.3/LR/CMM/SED/Saket/N.D/16
Dated, New Delhi the:- 01st December 2016**

LINK ROSTER

Pursuant to transfer/posting effected in Delhi Judicial Services vide order No. 21/DHC/Gaz./G-7/VI.E.2(a)/2016 and in super session of earlier order No. 06/F.3/LR/CMM/SED/Saket/N.D/16 dated: 20th October 2016, the following arrangements of Link Magistrates for South East District Metropolitan Areas are made **with immediate effect:-**

S. No.	Name of the MM's	Room No.	Link	Name of the MM's	Room No.
1.	Sh. Anubhav Jain, MM (Traffic)-02	09		Ms. Manisha Khurana Kakkar, MM-09	206
2.	Sh. Chander Jit Singh, MM (Traffic)-01	08		Sh. Harun Pratap, MM-04	511
3.	Ms. Sheetal Chaudhary Pradhan, MM (Mahila Court)-02	507		Ms. Preeti Parewa, MM (Mahila Court)-03	05
4.	Sh. Sudhir Kumar Sirohi, MM-03	512		Sh. Deepak Sherawat, MM-10	207
5.	Sh. Ashok Kumar, MM-07	508		Sh. Naveen Kumar Kashyap, MM-05	510
6.	Ms. Vasundhra Chhaunkar, MM (NI Act)-04	604		Ms. Samiksha Gupta, MM (NI Act)-02	609
7.	Sh. Ravindra Kumar Pandey, MM-01	514		Sh. Dheeraj Mor, MM-02	513
8.	Ms. Manisha Tripathy, MM (NI Act)-03	04		Ms. Tanya Khanna, MM (NI Act)-01	610
9.	Ms. Chetna Singh, MM (Mahila Court)-01	506		Ms. Archana Beniwal, MM-08	205

Notes:-

1.1. In the absence or non availability or being on leave or otherwise busy with the Administrative work, the **work of the Court of undersigned shall be looked after by Sh. Dheeraj Mor, MM-02 (South-East)** and in the absence of Sh. Dheeraj Mor, MM-02 (South-East), this part of work shall be looked after by **Sh. Ravindra Kumar Pandey, MM-01, (South-East)**. In case, Sh. Ravindra Kumar Pandey, MM-01, (South-East) is not available then the aforesaid work shall be looked after by **Sh. Vikrant Vaid, MM-06, (South East)** and in the absence of Sh. Vikrant Vaid, MM-06 (South East) then, this part of work shall be looked after by his Link Magistrate whose name mentioned immediately next below to his name and so on, so forth.

1.2. In the absence or non availability or being on leave or otherwise busy with the Administrative work, the **work of the Court of Ms. Twinkle Wadhwa, ACMM (South-East) shall be**

looked after by Ms. Samiksha Gupta, MM, NI Act-02 (South-East) and in the absence of Ms. Samiksha Gupta, MM, NI Act-02 (South-East), this part of work shall be looked after by **Sh. Harun Pratap, MM-04 (South-East)**. In case, Sh. Harun Pratap, MM-04 (South-East) is not available then the aforesaid work shall be looked after by his Link Magistrate whose name mentioned immediately next below to his name and so on, so forth.

1.3. In the absence or non availability or being on leave or otherwise busy with the Court work, the **Administrative work of the office of undersigned** which is required to be exclusively dealt by undersigned shall be dealt by **Ms. Twinkle Wadhwa, ACMM (South-East)** and in the absence of both, this part of work shall be looked after by **Sh. Ravindra Kumar Pandey, MM-01 (South-East)**. In case, **Sh. Ravindra Kumar Pandey, MM-01 (South East)** is also not available or being on leave due to some reason then the aforesaid work shall be looked after by the **Duty Magistrate of the day**.

1.4. The two MM's whose name mentioned immediately below any MM (as per table above) in the first horizontal line shall deemed to be 2nd and 3rd Link Magistrate.

1.5. **Whenever any MM is on leave or busy in remand proceedings in Hospitals etc., or is not available due to any reason then his/her Court work shall be looked after by the Link Magistrate whose name shown against the name of the MM on leave in the opposite column for entire day.** In case, both the said MM's happens to be on leave or not available due to similar reason then the MM whose name is mentioned immediate below the name of the MM concerned shall work as 2nd Link MM and shall be looked after the work of the Court of MM on leave for such duration. **In case, 2nd Link MM happens to be on leave or similarly not available then the MM whose name mentioned immediately below thereafter shall work as 3rd Link MM for entire day and so on, so forth.**

1.6. **The TIP shall be conducted by the Link Magistrates (As per table above). In case, P.O is on leave, formal marking of application of such applications to Link MM would not be required and it shall be automatically assigned to the next Link MM accordingly.**

1.7. No application for marking of **TIP** will be placed before undersigned or ACMM (South-East).

2.1. Statement of Prosecutrix in rape and **POCSO Act (Protection of Children from Sexual Offences)** will be placed before the female Link MM only.

2.2. **No application u/s 164 Cr. P.C for recording of statement will be placed before undersigned or ACMM (South-East).**

2.3. **All the MM's are hereby directed to disposed of the application u/s 164 Cr. P.C assigned to them by their Link Magistrate preferably on the same date or for reason to be recorded on the earliest subsequent date.**

2.4. **For the purpose of recording statement U/s 164 Cr. P.C and for all other purposes pertaining to cases filed under 'Immoral Traffic (Prevention) Act', MM-01 and MM-02 shall be Link to each other. In case, any of them happens to be on leave or not available due to any reason then the aforesaid work shall be looked after by his/her Link MM (as per table above).**

2.5. If the MM is on leave or absent, his/her Link MM or even in case of absence of latter, his/her next Link Magistrate shall deal with the application in the same manner deeming it to have been made over to him/her **formerly in terms of direction no. 2.2 and 2.3 (Supra)**. **For removal**

of doubts, it is clarified that no assignment of such application shall be done until and unless a genuine reason is not mentioned by the MM concerned in writing.

2.6. The Link Magistrate shall first come to the Court of the MM on leave, deal with the matters listed, Misc. Application and then deal with his/her own Court work.

2.7. The Link Magistrates besides fixing dates will also do other Misc. Work including recording of evidence of PW's present in the Court on leave, except passing final judgment depending purely upon the availability of time and volume of work fixed in their Court.

2.8. In order to avoid delay in regulation of the court work, ACMM/ MM's (South-East) shall issue instructions to their Readers/Ahlmads/Astt. Ahlmad/Steno (in that order) to intimate in writing to the office of undersigned **by 10:15 AM positively** on the date when presiding officer happens to be on leave or not available.

2.9. In any case, the Link Magistrate shall commence work in the concerned Court when Presiding officer is on leave by 10:30 AM. In case, where a particular officer is expected to work as Link Magistrate in more than one Court on given day, the reader of court concerned shall inform the litigants and members of the Bar about the time when the 2nd Link Magistrate would be coming to such Court. (This is in ref to Cir. No. 5958-6040/CMM dated 19.07.1999).

2.10. It is impressed upon that Sh. Harun Pratap, MM-04 (South-East) shall deal with the cases U/s. 138 Negotiable Instrument Act of the court of Ms. Shriya Gauba, Civil Judge (South-East) in her absence or non-availability or being on leave. In case, Sh. Harun Pratap, MM-04 (South East) happens to be on leave or not available then this part of work shall be looked after by his Link Magistrate whose name mentioned immediately next below to his name and so on, so forth, for such purpose only.

2.11. In the absence or non availability or being on leave, the work of the Court of Sh. Vikrant Vaid, MM-06 (South-East) shall be looked after by Ms. Manisha Tripathy, MM (NI Act)-03 (South-East) and in the absence of Ms. Manisha Tripathy, MM (NI Act)-03 (South-East), then this part of work shall be looked after by Sh. Ashok Kumar, MM-07, (South-East). In case, Sh. Ashok Kumar, MM-07 (South East) is also not available then the aforesaid work shall be looked after by his Link Magistrate whose name mentioned immediately next below to his name and so on, so forth.

Dated: 01.12.2016

Sd/-
(SATISH KUMAR ARORA)
Chief Metropolitan Magistrate, South-East
Saket Court Complex, New Delhi

Endst. No. 6791-6851 /CMM/SED/Saket/ND/2016

Dated 01.12.2016

Copy forwarded for information & necessary action to:-

1. **The Registrar General, Hon'ble High Court of Delhi, Shershah Road, New Delhi.**
(Through Ld. District & Sessions Judge, South-East, District Court Saket, New Delhi)
2. **The Ld. District & Sessions Judge, (HQ) Tis Hazari Courts, Delhi.**
3. The Ld. District & Sessions Judge, South East, District Court, Saket, New Delhi.
4. The Ld. District & Sessions Judge, All Districts, New Delhi.
5. The Ld. CMM, Central, West/New Delhi/North, North-West/South/South-West, North-East/
East/Shahdra, Delhi.
6. The Ld. Administrative Civil Judge, South-East District Court, Saket, New Delhi.
7. The Director General, (Prison), Tihar Jail, Tihar, Delhi.
8. The Directorate of Prosecutions, CBI, Block no. 3, II floor, CGO Complex, Lodhi
Road, New
Delhi-03.
9. The Hony. Secretary DLSA, South-East, District Court Saket, New Delhi.
10. The Judicial Officer's concerned, South-East, District Court Saket, New Delhi.
11. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
12. The Commissioner of Police, PHQ, ITO, New Delhi.
13. The DCPs South-East District, Sarita Vihar, New Delhi.
14. The Administrative officer (Judl.), Judicial Branch, South East, District Court Saket,
New Delhi.
15. The Officer In-charge, Pool Car Section, South East, District Court Saket, New Delhi.
16. The Hony. Secretary South District Bar Association, Saket Courts, New Delhi.
17. The Law Officer, Tihar Jail, Delhi.
18. The In-charge, Care taking Branch, South East, District Court, Saket, New Delhi.
19. **The Officer-In-charge, District Courts Website Committee, Room no. 234, THC,
Delhi with a**
Request to upload the same on the official website of Delhi District Courts and District
Court
Saket, New Delhi.
20. The In-charge, Video conferencing Room, Room No. 16, District Court Saket, New
Delhi.
21. The In-charge, Lock up, South East, District Court Saket, New Delhi.
22. The In-charge, Evening Courts, South East District Saket Courts, New Delhi.
23. The PRO/APRO, Saket Courts, New Delhi.
24. Guard file.

Sd/-

(SATISH KUMAR ARORA)

Chief Metropolitan Magistrate, South-East
Saket Court Complex, New Delhi

Dated: 01.12.2016