

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE**  
**SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI**

No. 01 /F3/LR/CMM/SED/Saket/N.D/2022

Dated: 04.05.2022

**LINK ROSTER FOR METROPOLITAN MAGISTRATES (SOUTH EAST)**

In view of the transfer posting vide order no. 15/DHC/Gaz/G-7/VI.E.2(a)/2022 dated 26th April, 2022 of Hon'ble High Court of Delhi and in super session of earlier order No. 02/F.3/LR/CMM/SED/Saket/2021/ Endst No. 286 Dated 29.11.2021 the following arrangement of Link Magistrates for South-East District is made with immediate effect:-

**LINK ROSTER FOR REGULAR COURTS**

Sr. No.	Name of the MM (Column A)	Room No	Link	Name of the MM (Column B)	Room No
1.	Sh. Bhanu Pratap Singh, MM (NI Act) -01	610	<-->	Ms. Twinkle Chawla, MM (NI Act)-02	609
2.	MM-01	514	<-->	Sh. Rishabh Tanwar, MM-09	206
3.	Ms. Archita Garg, MM (Mahila Court)-03	05	<-->	Ms. Poorva Mehra, MM-04	10
4.	Sh. Rahul Verma, MM -07	508	<-->	Sh. Animesh Kumar, MM-06	509
5.	Ms. Tarunpreet Kaur, MM (Mahila Court)-02	507	<-->	Ms. Akanksha Garg, MM-03	512
6.	Sh. Akshay Sharma, MM-02	513	<-->	Dr. Karan Choudhary, MM-05	510
7.	Sh. Ankit Mittal, MM (NI Act)-04	210	<-->	Ms. Aditi Rao, MM (NI Act)- 03	07
8.	Sh. Himanshu Tanwar, MM-10	307	<-->	Sh. Snehil Sharma, MM-08	205
9.	Ms. Sanghmitra , MM (Mahila Court)-01	506	<-->	Ms. Shikha Chahal, MM-11	09

**LINK ROSTER FOR DIGITAL COURTS\***

Sr. No.	Name of the MM	Link	Name of the MM (1 <sup>st</sup> Link)
1	Ms. Tabassum Khan, MM (NI Act Digital Court)-01	-->	Sh. Bhanu Pratap Singh, MM (NI Act )-01
2	Ms. Aishwarya Sharma, MM (NI Act Digital Court)-02	-->	Ms. Twinkle Chawla, MM (NI Act ) -02
3	Sh. Raghav Sharma, MM (NI Act Digital Court) -03	-->	Sh. Ankit Mittal, MM (NI Act )-04

\* If 1<sup>st</sup> Link of Digital NI Court is not available then MMs whose names are mentioned immediately below of 1<sup>st</sup> Link MM's name (from the Regular Courts Link Roster as per above table) shall be deemed to be 2<sup>nd</sup> and 3<sup>rd</sup> Link MM respectively and so on (For NI Digital Courts).

**Notes :-**

1.1) In the absence or non availability or being on leave or otherwise busy with the Administrative work, the work of the court of **undersigned** shall be looked after by **Dr. Karan Choudhary, MM-05 (South-East)** and in the absence of **Dr. Karan Choudhary, MM-05 (South-East)**, then the aforesaid work shall be looked after by **Sh. Akshay Sharma, MM-02, South-East** and in the absence of **Sh. Akshay Sharma, MM-02, South-East** then this part of work shall be looked after by her Link Magistrate whose name mentioned **immediately next below to her name and so on**.

1.2) In the absence or non availability or being on leave or otherwise busy with the Administrative work, the work of the court of **Ms. Sonam Singh, ACMM (South-East)** shall be looked after by **Ms. Tarunpreet Kaur, MM-02 (Mahila Court) South-East**. In case **Ms. Tarunpreet Kaur, MM -02 (Mahila Court), South-East** is not available then the aforesaid work shall be looked after by **Ms. Aditi Rao, MM-03 (NI Act), South-East** and in the absence of **Ms Aditi Rao, MM-03 (NI Act), South-East** then, this part of work shall be looked after by his Link Magistrate whose name mentioned **immediately next below to his name and so on**.

1.3) In the absence or non-availability or being on leave or otherwise busy with Court work, **the Administrative work of the office of undersigned**, which is required to be exclusively dealt with by undersigned shall be looked after by **Ms. Sonam Singh, ACMM (South-East)**. In the absence of both, this part of work shall be looked after by **Sh. Bhanu Pratap Singh, MM(NI Act) -01**. In case of **Sh. Bhanu Pratap, MM(NI Act) -01 (South-East)** is not available or on leave due to some reason, then the aforesaid work shall be looked after by **Duty Magistrate of the day**.

1.4) The MM whose name is mentioned in Column A is the 1<sup>st</sup> Link of the MM whose name is mentioned in the Column B (in same row) and vice versa. The Two MMs mentioned immediately below any MM shall be deemed to be 2<sup>nd</sup> and 3<sup>rd</sup> Link MM respectively and so on.

  
Chief Metropolitan Magistrate (S.E.)  
Saket Courts, New Delhi

1.5) The applications for conduct of TIP Proceedings in respect of any accused or case property, recording of statement u/s 164 Cr.P.C., for preparation of inventories under Copyrights Act, Trademarks and other similar Acts, for polygraph test, for Voice Samples, for specimen signatures/handwriting etc. shall be assigned by the jurisdictional Magistrate to the Court of next available Link MM as per table above. In case, the Jurisdictional Magistrate is not available being on leave or otherwise busy in remand proceedings in Hospitals, inquests and Jail duty etc., his/her Link MM or even in the absence of later, his/her next link MM shall deal with the application in the same manner deeming it to have been made over to him/her formally. In such an eventuality, formal marking of such applications to next available Link MM would not be required, however, an endorsement shall be made by the Reader of the concerned Court that "Ld. PO is on leave or not available due to any other reason" and the application shall automatically be deemed to be assigned to the next Link MM accordingly. For removal of doubts, it is clarified that no further assignment of any such application shall be done by the concerned MM who is required to deal with such application as per above directions and only under exceptional circumstances and for genuine reasons mentioned by the MM concerned in writing, the same can be put up before the undersigned with a request for further assignment.

1.6) All the MMs are hereby directed to dispose of the application u/s 164 Cr.P.C assigned to them by their Link Magistrate preferably on the same date or for reasons to be recorded, on the earliest subsequent date.

1.7) For the purpose of recording statement U/s 164 Cr.P.C. and for all other purposes pertaining to cases filed under 'Immoral Traffic (Prevention) Act', MM- 01 and MM-02 shall be Link to each other. In case, any of them happens to be on leave or not available due to any reason, then the aforesaid work shall be looked after by his/her Link MM (as per table above.)

1.8) The Link Magistrate shall first come to the Court of the MM on leave, deal with the matters listed, Misc. Applications and then deal with his/her own Court work. In any case, the Link Magistrate shall commence work in the concerned Court when Presiding officer is on leave by 10.30 AM. In case, where a particular officer is expected to work as Link Magistrate in more than one Court on a given day, the reader of court concerned shall inform the litigants and members of the Bar about the time when the 2<sup>nd</sup> Link Magistrate would be coming to such Court. (This is in ref. to Cir. No. 5958-6040/CMM date 19.07.1999).

1.9) The Link Magistrate besides fixing dates will also do other Misc. Work including recording of evidence of PW's present in the Court on leave, except passing final judgment depending purely upon the availability of time and volume of work fixed in their Court.

1.10) In order to avoid delay in regulation of the court work, ACMM/MMs (South- East) shall issue instructions to their Readers/Ahlmads/Astt. Ahlmad/Steno (in that order) to intimate in writing to the office of undersigned by 10.15 AM positively on the date when presiding officer happens to be on leave or not available.

2.0) It is impressed upon that Sh. Rishabh Tanwar, MM-09 (South-East) shall deal with the cases U/s 138 Negotiable Instrument Act of the Court of Sh. Aviral Shukla, Civil Judge-01 (South-East) in her absence or non-availability or being on leave. In case, Sh. Rishabh Tanwar, MM-09(South-East) happens to be on leave or not available then this part of work shall be looked after by his next available Link Magistrate as per above table for such purpose only.

(Shivani Chauhan)

Chief Metropolitan Magistrate (S.E)  
Saket Courts, New Delhi  
New Delhi, Dated: - 04.05.2022

Endst. No. 177/CMM/SED/Saket/2022

Copy forwarded to:-

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi.  
(Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.M.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. The Director General, Prisons, Prison (HQ), Tihar Jail, Tihar, Delhi.
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The Concerned MMs, South East, District Court Saket, New Delhi.
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. South-East District, Sarita Vihar, New Delhi.
10. The Concerned, Law Officer, Tihar Jail, Tihar, Delhi.
11. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
12. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
13. R & I / SE for uploading on LAYERS and Centralized Web-Site Committee, Tis Hazari Courts, Delhi.
14. The In-charge, Video-Conference Room No.16, South-East, District Court Saket, New Delhi.
15. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
16. The Controlling Officer, Pool-Car Section, District Court Saket, New Delhi.
17. The In-charge, Lock-Up, South-East, District Court Saket, New Delhi.
18. The Cashier, South-East, District Court Saket, New Delhi.
19. The PRO, District Court Saket, New Delhi.
20. Guard File

(Shivani Chauhan)

Chief Metropolitan Magistrate (S.E)  
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