

OFFICE OF THE DISTRICT & SESSIONS JUDGE
South District, Saket Courts Complex, New Delhi

CIRCULAR

Interms of Minutes of the meeting of the "Committee to monitor proper implementation of several guidelines laid down by the Supreme Court as well as High Court of Delhi for dealing with matters pertaining to sexual offences and child witnesses" held on 04th September, 2013 has directed as under:-

"The Committee is of the view that data requires to be maintained to understand advantages and bottlenecks, if any, in the vulnerable witness assistance program.

The Committee therefore directs that for the purpose of analysis and an empirical study, details in the enclosed format shall be recorded in all cases where evidence is recorded in the special court room for vulnerable witnesses".

All the Courts of South District & South East District are hereby requested to direct their Court Staff/Naib Court to provide the details to be recorded in the enclosed proforma to the Staff Members posted at VWDC, Saket Courts in which they intend to record the evidences of Child Witness / Vulnerable Witness in Vulnerable Witness Deposition Complex, Saket Court.

This issues with the approval of the Ld. District & Sessions Judge (South-East) and Ld. District & Sessions Judge (South).

Ilha Rawat
20/09/2018
(Ilha Rawat)

Chairperson Committee for
Child/Vulnerable Witness Court Room,
Saket Court Complex, New Delhi

20748-20832

No.....VWDC/Saket/Circular/Data/2018

Dated 20-09-2018.

Copy forwarded for information and necessary action to:-

- 1.The Registrar General , High Court of Delhi, New Delhi.
- 2.The Private Secretary to the Ld. District & Sessions Judge (South & South East District) with the direction to place the circular before the Ld. District & Sessions Judge concerned.
- 3.All the Ld. Judicial Officers posted in South and South East District, Saket Court Complex.
- 4.The OIC, Computer Branch, Saket Court with the request to upload the same on website of District Court Saket.
- 5.The Notice Board (through Caretaker), Saket Courts Complex, New Delhi.
- 6.Guard file.
- 7.Master Circular File.

Ilha Rawat
20/09/2018
(Ilha Rawat)

Chairperson Committee for
Child/Vulnerable Witness Court Room,
Saket Court Complex, New Delhi

**DETAILS TO BE RECORDED IN ALL CASES WHERE EVIDENCE IS RECORDED IN THE
SPECIAL COURTROOM FOR VULNERABLE WITNESSES**

Case Related Information

1. Name of Judge:
2. Case No:
3. Offences for which charged:
4. Who is person testifying: Accused/Victim/Witness:
5. Date of Incident:
6. FIR.No:
7. Date of FIR:

Information relating to the Victim (Name)

1. Present Age:
2. Age at the time of Offence:
3. Gender:
4. Religion:
5. Whether SC/ST:
6. Educational status:
7. Marital Status:
8. Employed/Unemployed:
9. If employed, occupation:
10. Monthly income:
11. Native Place:
12. Current place of residence (locality):
13. Whether victim has a lawyer?
14. If victim has a lawyer, has he/she been appointed by the court?

Information relating to the Accused

1. Present Age:
2. Age at the time of Offence:
3. Gender:
4. Religion:
5. Whether SC/ST:
6. Educational status:
7. Marital status:
8. Employed/Unemployed:
9. If employed, occupation:
10. Monthly Income:
11. Native place:
12. Current place of residence (locality):
13. Has the accused hired his/her own lawyer or has been provided a legal aid lawyer?

Information relating to person testifying, if not accused or victim

1. Present Age:
2. Age at the time of Offence:
3. Gender:
4. Religion:
5. Whether SC/ST:
6. Educational status:
7. Marital status:
8. Employed/Unemployed:
9. If employed, occupation:
10. Monthly income:
11. Native Place:
12. Current place of residence (locality):

Information Relating to the Crime.

1. Relationship between accused and victim:
2. Did the incident take place in an urban/rural area?