

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOUTH DISTRICT  
SAKET COURT COMPLEX: NEW DELHI**

**CIRCULAR**

**Sub: Uploading of Bail Orders in CIS Server.**

All the Ld. Judicial Officers of South and South-East District are requested to issue necessary directions to the concerned staff officials of their court to comply the following:-

- i. Upload all the Bail Orders / Court Orders passed by their respective Court in Case Information System (CIS) Server on priority basis (as per pre-Lockdown practice). Earlier Bail Orders / Court Orders passed by the respective Court during the period of **Lockdown / Suspension of Court Work** be also uploaded on CIS Server at the earliest (as per pre Lockdown practice).
- ii. Soft copy of the Bail Orders passed by their respective Court be provided to Advocate / Litigant in case concerned on their Email id as per rule, if not uploaded on CIS Server on the same day and if required urgently.
- iii. As per the guidelines of Hon'ble E-Committee, Supreme Court of India case related information pertaining to matrimonial matters (family Court), Juvenile Justice Act, Official Secrets Act, matters relating to Intelligence agencies, matter relating to domestic violence and sexual offences against women and children are not to be uploaded. Such Court Orders may be sent on the email id of Advocate / Litigant in case concerned, as per rule.

This issues with the approval of Ld. Principal District & Sessions Judge, South District and Ld. Principal District & Sessions Judge, South East District.

SANDEEP YADAV  
Digitally signed by  
SANDEEP YADAV  
Date: 2020.09.24  
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**(Sandeep Yadav)**  
Additional Sessions Judge-02 (South-East)  
Officer Incharge (Computer)  
District Court, Saket, New Delhi

7866-7938

No. \_\_\_\_\_/Cir./Computer/F.03/SD/Saket/20

Dated, New Delhi the 24/09/2020

**Copy forwarded for information and necessary action to :-**

1. Office of the Ld. Principal District and Sessions Judge (HQs), Tis Hazari Court, Delhi.
2. All the Ld. Judicial Officers posted in South and South-East District, Saket Court, New Delhi.
3. PS to Ld. Principal District & Sessions Judge, South District, District Court, Saket, New Delhi.
4. PS to Ld. Principal District & Sessions Judge, South East District, District Court, Saket, New Delhi.
5. Branch Incharge R&I Branch, South District to uploading on LAYERS.
6. Branch Incharge R&I Branch, South East District to uploading on LAYERS.

SANDEEP YADAV  
Digitally signed by  
SANDEEP YADAV  
Date: 2020.09.24  
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**(Sandeep Yadav)**  
Officer In-charge (Computers)/  
Additional Session Judge-02 (South-East)  
District Court, Saket New Delhi