

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SE),**  
**SAKET COURTS COMPLEX, NEW DELHI.**

**ORDER No 62 Dated: 29.07.2021**

In partial modification of this office earlier Order No. 52 dated 25.02.2021 the following committees of South East District, Saket Courts, New Delhi are re-constituted as under with immediate effect :-

S. No.	Name of the Committee	Name of the Officer	Designated as	Concerned Branch
1	Vigilance Committee	Sh. Raj Kumar Chauhan District Judge (Commercial) Sh. Gaurav Rao, ASJ-01(POCSO) Ms. Shunali Gupta, ADJ-05 Sh. Jay Thareja, ADJ-07	Chairperson  Member Member Member	Vigilance Branch
2.	Witness Protection Committee	Pr. District & Sessions Judge (SE), Deputy Commissioner of Police (South District) Deputy Commissioner of Police (South East District) Chief Public Prosecutor, (South East District)	Chairperson Member  Member Secretary	
3.	Purchase Committee	Ms. Madhu Jain, Pr. Judge Family Court (SE) Sh. Prashant Sharma, ASJ-02 Sh. Arvind Bansal, ACMM, Ms. Sheetal Chaudary Pradhan, ACJ-cum-CCJ-cum-ARC Sh. Prabhat Bhatti AAO (South East District) Nominee of Finance Department of Govt. of NCT of Delhi (as per norms)	Chairman  Member Member Member  Member Member Member	Purchase Cell
4.	Sexual Harassment Committee	Ms. Neelam Singh, ADJ-02, Sh. Gagandeep Jindal, JSCC-cum-ASCJ-cum-GJ Ms. Rajat Goyal, MM-08, Ms. Indu Chopra,  Ms. Arti Batra, PA, PS to Ld. D&SJ (SE) Ms. Swati Banga, JJA	Chairperson Member  Member Independent Member Member  Member	Administration Branch
5.	Centralized Registry for filling Challans, Chargesheet & other documents filed by the Police.	Sh. Arvind Bansal, ACMM, Sh. Siddhant Sihag, MM-01 Ms. Twinkle Chawla, MM (NI Act)-02	Chairperson Member Member	Filing Branch
6.	Arrears Committee	Raj Kumar Chauhan,, District Judge (Commercial Court)-01 Ms. Chetna Singh, ADJ-06, Sh. Sudhir Kumar Sirohi, ASJ (FTSC)(POCSO) Sh. Dinesh Kumar, CMM Ms. Manisha Khurana Kakkar, SCJ-cum-RC	Chairperson  Member Member  Member Member	Judicial Branch
7.	Staff Training Committee	Sh. Sandeep Yadav Principal Judge Family Court (SE) Sh. Sudhanshu Kaushik, ASJ-07(POCSO) Sh. Dinesh Kumar, CMM Sh. Gagandeep Jindal, JSCC-cum-ASCJ-cum-GJ	Chairperson  Member  Member Member	Administration Branch
8.	Staff Grievance Redressal Committee	Sh. Sumit Dass, ASJ-04 (Special Judge NDPS) Sh. Prashant Sharma, ASJ-02, Sh. Naresh Kumar Laka, ADJ-03, Sh. Dinesh Kumar, CMM, Ms. Manisha Khurana Kakkar, SCJ-cum-RC, Sh. Surender Singh Negi, SJA, Ms. Priya, Personal Assistant	Chairman,  Member Member Member Member Member Member	Administration Branch
9	Budget Estimate Committee	Sh. Gaurav Rao, ASJ-01 (POCSO) Sh. Prashant Sharma, ASJ-02 Sh. Dinesh Kumar, CMM, Sh. Prabhat Bhatti, AAO	Chairman Member Member Member	Accounts Branch.
10	Committee for Digitization of Court/Judicial Records	Ms. Neelam Singh, ADJ-02 Sh. Prashant Sharma, ASJ-02 Sh. Sandeep Garg, ASJ (SFTC) Ms. Sheetal Chaudhary Pradhan, ACJ/CCJ/ARC	Chairperson Member Member/Nodal Officer Member	Computer Branch, Saket Courts, New Delhi.

11	Grievance Redressal Officer under section 23 of the Rights of Persons with Disabilities Act, 2016.	Ms. Seetal Chaudhary Pradhan, ACJ-cum-CCJ-cum-ARC	ContactNo. 8527291408	General Branch
----	--	---	-----------------------	----------------

**Notes :-**

1. The Principal Judge, Family Court, South-East District, Saket Courts Complex, New Delhi shall be Special Invitee in every meeting of Arrears Committee.
2. All the correspondence with the Hon'ble High Court shall be made only by the District & Sessions Judge (South-East).
3. All the decisions taken by each Committee (not chaired by District & Sessions Judge) shall be subject to the approval of the District & Sessions Judge (South-East).
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the District & Sessions Judge (South-East) by the end of the first week of following month.
5. Whenever required, the Chairman/Chairperson of the Committee(s) shall co-ordinate with the Chairman/Chairperson of other committee(s), so that there is always a proper cohesion.
6. After the decision(s) of the Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer Incharge, through the concerned Branch.

*Neena Bansal Krishna*  
29.7.21

**(NEENA BANSAL KRISHNA)**

Principal District & Sessions Judge (South-East)  
Saket Court Complex, New Delhi

9221-9317

No.Judl.F.58/Committee/Gaz./D&SJ/SE/2021/\_\_\_\_\_

New Delhi, Dated: 29/07/21

**Copy forwarded for information and necessary action to:**

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge (HQ), Delhi, Delhi.
3. The District & Sessions Judge (South), Saket Courts Complex, New Delhi.
4. All the Judicial Officers of South-East District, Saket Courts Complex, New Delhi.
5. All Sr. A.O./AO (Judicial)/Branch Incharge of South-East District, Saket Courts Complex, New Delhi.
6. PS to District & Sessions Judge, South-East District, Saket Courts Complex, New Delhi.
7. PRO, South-East District, Saket Courts Complex, New Delhi.
8. For uploading on LAYERS
9. For uploading on centralized website through LAYERS.

*Neena Bansal Krishna*  
29.7.21

Principal District & Sessions Judge (South-East)  
Saket Court Complex, New Delhi