

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOUTH EAST DISTRICT**  
**SAKET COURTS COMPLEX, NEW DELHI**

**CIRCULAR**

On account of prevailing pandemic Covid-19 and consequent lockdown, an extraordinary situation has occurred where all the officials are required to work from home during this period. Vide Circular No. Admn./2020/SED/4388-4395, dated 23.03.2020, it was impressed upon all the officials that they shall be deemed to be on duty and were directed to remain available through their mobile/email. However, it has been reported that many officials are not reachable on their mobile phones as they are switched off and are not even accessible via the emails.

It is hereby reasserted that all the officials are on duty and in case any official's mobile is found to be switched off or is not found for duty, it may be noted that necessary consequences shall follow.

**S/d**  
**(NEENA BANSAL KRISHNA)**  
District & Sessions Judge (SE)  
Saket Courts Complex, New Delhi

No.Admn./2020/SED/4751-4800

Dated, New Delhi the **01.05.2020**

**Copy forwarded for information and necessary action to:**

- 1) The Ld. District & Sessions Judge(HQs), THC, Delhi.
- 2) The PS/ Reader to the undersigned.
- 3) All Judicial Officer, South East District, Saket.
- 4) The AAO/ Branch Incharge, South East District, Saket.
- 5) The PRO, South-East District, Saket Courts Complex, New Delhi.
- 6) The R&I Branch, South-East District, Saket Courts, New Delhi for uploading in **LAYERS**.

**S/d**  
District & Sessions Judge (SE)  
Saket Courts Complex, New Delhi