

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH-EAST DISTRICT
SAKET COURT COMPLEX, NEW DELHI

ORDER

Pursuant to directions of Hon'ble High Court of Delhi vide order no. 5/R/RG/DHC/2021 dated 23.04.2021 and in continuation to earlier office order no. 5271-5355/Admn./2021/SED/New Delhi, Dated 12.04.2021, all the Judicial Officers may call the staff w.e.f 26.04.2021 to 15.05.2021 as per requirement of the Courts. Further, all the Branch Incharges posted in South-East District, Saket Courts, Complex are directed to prepare a roster to ensure that officials in their respective Branches are reporting for duty on proportionate rotational basis so as to ensure that their footfall is reduced to one third.

All the Branch Incharges are directed to prepare the roster of the staff posted in their Branches and endorse a copy to the Branch In-Charge, Administration Branch, South-East District, Saket Courts Complex, New Delhi.

All the officials are directed to perform their duties subject to strict observance of the conditions qua COVID -19 prevention guidelines of social distancing and Aarogya Setu App etc.

NOTE:

1. All those officials who are not required to report for duty on any given day, would not leave the station under any circumstances without the approval of competent authority. They would always be available on call and would be deemed to be on duty, their concerned Presiding Officers/Branch Incharges may call upon them to report for duty as and when required.
2. If any official does not report for duty on any given day despite the direction of his/her Concerned Presiding Officer/Branch Incharge, then he/she has to submit the leave for that period mentioning the reason for the same.
3. All the Branch Incharges are responsible for the smooth functioning of their branches.

Non compliance of all the above instructions will be viewed seriously.

Sd/-

(NEENA BANSAL KRISHNA)
PRINCIPAL DISTRICT & SESSIONS JUDGE
South-East District, Saket Courts Complex, New Delhi

No. 5817-5898 Admn./2021/SED/New Delhi

Dated 24/04/2021

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge, HQs, Tis Hazari Courts, Delhi.
3. All the Judicial Officers, South-East District, Saket Courts Complex, New Delhi.
4. PS to the Ld. Principal District & Sessions Judge, South-East District, Saket Court Complex, New Delhi.
5. The Secretary, Bar Association, Saket Courts Complex, New Delhi.
6. The Secretary, DLSA, South-East District, Saket Courts Complex, New Delhi.
7. The Branch Incharge, Computer Branch, South-East District, Saket Courts Complex, New Delhi.
8. PRO, South-East District, Saket Courts Complex, New Delhi.
9. R&I Branch, South-East District, Saket Courts Complex, New Delhi for uploading in Layers.
10. Guard File.

Sd/-

PRINCIPAL DISTRICT & SESSIONS JUDGE
South-East District, Saket Courts Complex, New Delhi