

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI.

CIRCULAR

In partial modification of earlier circular bearing number No. Judl./Circular./2021/SED/5211-5267 dated 12.04.2021 following standard Operating Procedure (SOP) shall be in place in South East District.

1. All the miscellaneous applications for bail, release of articles/Case property, release of personal search articles, pertaining to Sessions Courts shall be filed through filing counter only.
2. The Bail applications and other miscellaneous application mentioned above shall be received till 3:00 PM for listing the same next day and applications received thereafter shall be listed day after next day.
3. All miscellaneous applications other than bail applications (except Sessions Courts) in the pending Criminal matters/Civil matters of South East District shall be filed directly in the concerned courts for expeditious disposal of the same as per law.
4. The Court staff is hereby directed to maintain bail applications and compliance of the court order till its disposal. Further The Court staff shall also ensure the daily *Kharja* of the Bail Matters in CIS.
5. All Civil Cases, Appeals (Civil/Criminal) and Criminal Revisions shall be filed through e-filing. Hard Copy of the same [Except Civil Cases]] has also to be filed between 10:00 to 3:00 PM on working days.

(Sanjay Garg - I)

Principal District & Sessions Judge (SE)
Saket Courts Complex, New Delhi

No.Bail&Filing./Circular./2022/SED/476-540.

Dated, 13-10-22

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi
2. The Ld. District & Sessions Judge, HQs, THC, Delhi,
3. All the Judicial Officers of South East District, Saket Courts, New Delhi
4. The Secretary, Bar Association, Saket Court, New Delhi.
5. The PRO, South East District, Saket Courts Complex, New Delhi,
6. The R&I Branch, South East District, Saket Courts, New Delhi, for uploading in **LAYERS**,
7. Guard File.

Principal District & Sessions Judge (SE)
Saket Courts Complex, New Delhi