

THE GAUHATI HIGH COURT
(High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

ADVERTISEMENT

HC(K)131/DJS/2026.

Dated Kohima, the 8th October, 2026

Applications are invited from the eligible candidates for filling up the following vacant posts/anticipated vacant posts of Stenographer-Grade-III in the District Courts of Nagaland under Gauhati High Court, Kohima Bench, Nagaland.

Name of the Post	No of vacancy	Level/Pay Matrix	Office
Stenographer Grade-III	1	Level-8(28700-91300)	Chief Judicial Magistrate,Peren
	1(Anticipated vacancy) w.e.f 31.1.2027		District & Sessions Judge, Phek
	2		Principal District & Sessions Judge,Mokokchung

1. Important dates:

Description	Last Date & Time
Submission of online application starts from	15.10.2026
Last date for submission of online application	06.11.2026 till Office hours
Last date for payment of fees	13.11.2026 till bank transaction hours.

2. Age limits:

Minimum =21 years

Maximum =32 years

Relaxations:

- a. Scheduled Tribe (ST): 5 years relaxation (upper age limit of 37 years).
- b. Government Employees: Relaxation equal to years of service served subject to a maximum of 5 years.

The age limit will be determined as on the last date of receipt of application.

3. Eligibility criteria and essential qualification: A candidate, as on the last date of receipt of online application, must fulfill the following criteria:

- i) Graduate in any discipline
- ii) 6 (six months Diploma in Computer operation)
- iii) 1 year course in shorthand possessing a speed of 80 words per minute

4. Selection Process:

Stage-I	<u>Written examination: 200 marks</u> 1. General English, Precise writing, Essay writing, Drafting translation, English Grammar -100 marks. 2. General knowledge, Current affairs, Mathematics - 100 marks
Stage-II	<u>Practical /Speed test: 50 marks</u> Candidates equal to 5 times the number of vacancies (1:5) in order of merit in stage-I will be called for shorthand test of computer proficiency/typing test.
Stage-III	<u>Interview/Viva Voce: 50 marks</u> Candidates equal to 3 times the number of vacancies (1:3) in order of merit in the written examination and practical test/speed test will be called to appear the Interview/Viva voce and verification of documents. A candidates must secure at least 60% marks in the Interview/Viva voce i.e. 30 out of 50 marks in order to qualify the Interview/Viva voce.

N.B Final selection will be made on the basis of the total marks obtained by the candidates in the Practical test and the Interview/Viva-Voce subject to having qualified in the respective stages. Where more than one candidate obtains same grand total marks, the candidate who obtains more marks in the written examination will get preference. Where the marks obtained by such candidates in the written examination are also same, then the candidate who is senior in age will get preference.

5. HOW TO APPLY

Before applying online, candidates must possess a valid e-mail ID and Mobile Number which are mandatory for registration. E-mail ID should be kept active. **Though the system is designed to send e-mail immediately acknowledging the Registration Code, sometimes due to network congestion, the e-mail may not be delivered, hence the candidates are requested to note down the Registration Code.**

- a. Log on through the websites <https://kohimahighcourt.gov.in/> and click on '**Online Application for the posts of Stenographer-Grade-III in District Courts of Nagaland under Kohima Bench of the Gauhati High Court**'.
 - b. Candidates need to upload scan copies of the following testimonial(s)/certificate (s) at the time of submission of online application.
 - i. Documents relating to age proof (admit card/ Birth certificate).
 - ii. Documents relating to eligibility criteria.
 - iii. Certificate relating to disability (if any).
 - c. Application made in any other mode, except as indicated above, shall be summarily rejected without any communication.

Procedure for submission of online Application – GHCKB

Step 1: Register

To register as an applicant, a candidate has to provide primary credentials such as Username, Password, Email, Date of Birth and Mobile Number. Candidates are requested to use valid mobile number and email id.

Step 2: Login

Login using the credentials given during registration i.e. registered email and password.

Step 3: Instruction

Before proceeding to online application form go through the information (notifications and guidelines) given in the home page.

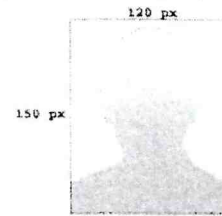
Step 4: Application Form

- a. Personal Information
- b. Qualification Information

c. Additional Information

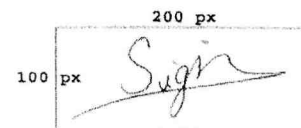
Step 5: Upload Photo

- Upload recent passport photo image with clear background, preferably white color background.
- File size should be between 5kb – 150 kb.
- Image format should be .jpg only.
- The dimension of the photograph image should be as indicated:



Step 6: Upload Signature

- Upload signature image with clear background, preferably white color background.
- File size should be between 5kb – 150 kb.
- Image format should be .jpg only.
- The dimension of the photograph image should be as indicated:



Step 7: Upload Academic Documents

- Scan all required documents and compiled it in a single clear and readable pdf file.
- File format should be .pdf only.
- File size should be between 40kb – 4MB.
- Documents in the single pdf file should be in the following order:
 - HSLC (MARKSHEET AND ADMIT CARD)
 - HSSLC (MARKSHEET AND ADMIT CARD)
 - GRADUATION PASS CERTIFICATE
 - DIPLOMA IN COMPUTER APPLICATION
 - DIPLOMA IN STENOGRAPHY

Step 8: Upload Caste Certificates

- Scan all required documents and compiled it in a single clear and readable pdf file.
- File format should be pdf only.
- File size should be between 40kb – 4MB.
- Documents in the single pdf file should be in the following order:
 - SC/ST/GEN/OBC Certificate
 - Indigenous Certificate
 - If Any...

After successfully submitting all the forms, applicants will be directed to payment page.

Step 9: Application Fee and Payment

Application Fee is **Rs. 300**

Bank Details

Bank	Account	REGISTRAR	G.H.C.K	BENCH
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QR CODE



Holder Name	RECRUITMENT CELL
Bank Account Number	40437170445
Bank IFSC	SBI0008306

Payment Steps:

- Scan the QR Code and Pay.
- Take a clear image/screenshot of the payment receipt.
- Enter Payment Transaction ID in the text box.
- Upload the receipt.

For any technical assistance for submission of online application forms please email to <recruitment email address> mentioning the name of the post in the subject line and related Registration Code (if any), Applicant's name and Father's name indicating the grievance in the body of the e-mail. A copy of the email should also be sent to <Recruitment Grievance email Address>

6. APPLICATION FEE: The details of application fee to be paid by the candidates are indicated below:

For SC/ST	For all others
Rs.300	-

7. Fee once paid shall not be refunded under any circumstances. The fee will also not be held in reserve for any other examination or selection.

8. Candidate are advised in their own interest to apply online well before the last date and not to wait till the last date, so as to avoid heavy load on interest or website.

9. TERMS AND CONDITIONS:

- Merely satisfying the eligibility criteria will not entitle a candidate to be called for the Written examination/Practical test/Viva-Voce etc.
- Candidates need not submit any testimonials/certificate at the time of submission of online application. However, candidates have to produce their original testimonials regarding educational qualifications claim of reservation, date of birth, caste, working experience (if applicable,) etc. at subsequent stages when asked for.
- Number of posts may vary at the time of final selection on either side.

- iv. No person, who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the aforementioned posts.
- v. The admission of candidates at all stages of the selection process shall be purely provisional and subject to their satisfying the prescribed eligibility criteria. If, on verification at any time before or after the selection process, it is found that a candidate does not fulfill any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to the Written examination/ Practical test /Interview etc. or issuance of admits cards/call letter etc. does not mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and the High Court reserves the right to reject the candidature of any candidate at any time.
- vi. The provisional list of the candidates, with assigned Roll Nos. will be published in the High Court websites/District Court websites for the candidates' reference.
- vii. No TA/DA shall be paid to the candidates for appearing in the Written examination /Practical test/Interview etc.
- viii. For candidate's reference, answer keys of the question paper for the written examination will be made available in the Official websites after the examination.
- ix. Candidates who are already in the Government Service in State/Central/PSU may apply after intimating their employers regarding submission of online application forms for the advertised vacancies. They shall have to produce "No Objection Certificate" from their present employer at the time of document verification and "Release Order" at the time of appointment.
- x. The High Court may decide not to issue any admit card/call letter etc. to any candidate and may decide to call candidates to Written examination/ Practical test/Viva-Voce etc. by publishing a notification in the official website and notice board of the High Court/ District Court. Candidates are advised to visit the Official website (www.ghconline.gov.in and <https://kohimahighcourt.gov.in/>) of the High Court/District Court regularly for updates and important information. Unnecessary correspondence should be avoided.
- xi. Application form, which is incomplete in any respect, such as without the photograph and signature, is liable to be rejected summarily, unless otherwise decided by the High Court.
- xii. The candidates, before applying for the posts, should ensure that they fulfill all the eligibility conditions. Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be solely responsible for any mistake made by him/her in the application form and the High Court shall not be responsible or liable in any way.
- xiii. The certificate for claim of reservation must be issued by the competent authority.
- xiv. **If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.**

By order

Registrar

MEMO NO HC(K)131/DJS/2026/ 1524 - 1526

Dated Kohima, the 8th October, 2026

Copy for information to:-

1. The Registrar(Vigilance), Gauhati High Court ,Guwahati-1, Assam.
2. The Principal Secretary to the Govt. of Nagaland Department of Law & Justice , Kohima.
3. The Secretary(Judicial), Department of Law & Justice , Kohima.
4. The Member Secretary, NSLSA, Kohima.
5. The Principal District & Sessions Judge, Kohima/ Mokokchung/Tuensang.
6. The District & Sessions Judge, Phek /Mon /Wokha/ Zunheboto.
7. The Principal Judge Family Court, Kohima.
8. The Joint Registrar(Judicial)-cum-CPC, Gauhati High Court, Kohima Bench
9. The Chief Judicial Magistrate, Kiphire / Longleng /Peren.
10. The P.S. to Hon'ble Mrs. Justice Yarenjungla Longkumer, Portfolio Judge (*Dimapur, Kohima, Peren and Wokha*) for favor of her Ladyship's kind information.
11. The P.S. to Hon'ble Mr. Justice, Pranjol Das Portfolio Judge(*Kiphire, Phek, Tuensang and Zunheboto*) for his Lordship's kind information.
12. The P.S to Hon'ble Mr. Justice Nchumbemo Mozhui, Portfolio Judge (*Longleng, Mokokchung and Mon*)
13. The Systems Officer/Programmer, for uploading in the official website of Gauhati High Court, Kohima Bench/District Courts.
14. Office Copy.

Registrar-cum-1/C

Central Recruitment Cell

Gauhati High Court, Kohima Bench