

**DISTRICT LEGAL SERVICES AUTHORITY, SALEM.**

DLSA No. 2059/2024

Dated 24.08.2024.

Ref: TNSLSA No.3910/S3/2022 dated 20.08.2024.

**NOTIFICATION NO.03/2024.**

Applications are invited from eligible persons for full time work on contract basis in "LEGAL AID DEFENSE COUNSEL SYSTEM" proposed and functioning in District Legal Services Authority, Salem. Details of the name of the post and number of requirements are given below.

S.No.	Human Resources (Honorarium/Monthly salary)	No. of Persons
1.	Deputy Chief Legal Aid Defense Counsel	2
2.	Assistant Legal Aid Defense Counsel	4

**Important Dates:**

Date of Notification	24.08.2024
Last date for submission of Application	02.09.2024

**ELIGIBILITY & QUALIFICATION:**

The persons applying for the posts in Legal Defense Counsel System (LADCS),  
He/She,

1. Must be a citizen of India and Local resident of Salem District.
2. Should not be less than 21 years as on the date of Notification.

and others eligibility and education qualifications as follows;

**1. Qualification for Deputy Chief Legal Aid Defense Counsel:**

- Practice in Criminal law for at least 7 years,
- Excellent understanding of criminal law,
- Excellent oral and written communication skills,
- Skill in Legal Research, Thorough understanding of ethical duties of a defense counsel.
- Ability to work effectively and efficiently with others,
- Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble Executive Chairman, SLSA,
- IT Knowledge with proficiency in work.

**2. Qualification for Assistant Legal Aid Defense Counsel:**

- Practice in Criminal law from 0-3 years,
- Good oral and written communication skills,
- Thorough understanding of ethical duties of a defense counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills.
- IT Knowledge with high proficiency in work.

## PROCEDURE FOR SELECTION;

Legal Aid Defense Counsels and other posts shall be engaged;

1. On contract basis in district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance.
2. The selection of Deputy Chief Legal Aid Defense Counsel, Assistant Legal Aid Defense Counsel will be based on merit, taking into account the educational Qualification, Computer knowledge, skills and experience of candidates.
3. The selection shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (free and competent Legal Services) Regulations 2010, Subject to final approval by the Executive Chairman, TNSLSA.

## WORK PROFILE

### 1. Deputy Chief Legal Aid Defense Counsel:

- Conducting trials/appeals/ Remand work / bail applications / Visits to Prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in courts.
- Maintaining complete case files.

- Doing legal research in legal aided cases and guiding Assistant Legal Aid Defense Counsel and Law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief Defense Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

## **2. Assistant Legal Aid Defense Counsel:**

- Filing of cases, conducting trials in Magistrates trial cases,
- Remand / Bail and other miscellaneous work,
- Legal research in legal aid cases,
- Visits to Prison and legal aid clinics as per directions,
- Providing assistance at Pre-arrest stage to suspects,
- Assisting Chief Legal Aid Defense Counsel and Deputy Chief Legal Aid Defense Counsel(s) in conduct of Legal aid cases,
- Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question,
- Visiting location / area of alleged crime, having discussions with family members etc, for effective and meaningful input of defense strategy,
- Handling queries of legal aid seekers,

- Updating legal aid seekers about the progress of their cases,
- Assisting in maintaining complete files of legal aided cases,
- Handling legal queries relating to criminal matters on telephone,
- Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel,
- Any work/duty assigned by Legal Services Authority.

**Termination of services:**

Services of any human resource including legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on the directions by SLSA in writing:

1. He / She substantially breaches any duty or service required in the office, or
2. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
3. Charged or convicted for any offence by any court of law, or
4. Indulges in any type of political activities, or
5. Found incapable of rendering professional services of the required standards, or
6. Failure to attend training programmes without any sufficient cause, or

7. Indulges in activities prejudicial to the working of legal aid defense counsel office, or
8. Uses his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or
9. Acts in breach of code of ethics, or
10. Remains absent without leave for more than two weeks, or
11. If services are found unsatisfactory during the six-monthly performance review by the SLSA or DLSA.

**ESTIMATED SALARY:**

S.No.	Human Resources (Honorarium/Monthly salary)	No. of Persons	Class A Rs.
1.	Deputy Chief Legal Aid Defense Counsel	2	Rs.60,000/-
2.	Assistant Legal Aid Defense Counsel	4	Rs.30,000/-

**HOW TO APPLY:**

The standard form of application annexed with this notification shall be used for apply the post along with two number of passport photographs and the applicants shall enclose self-attested photocopies of educational qualification along with experience certificate.

**SUBMISSION OF APPLICATION:**

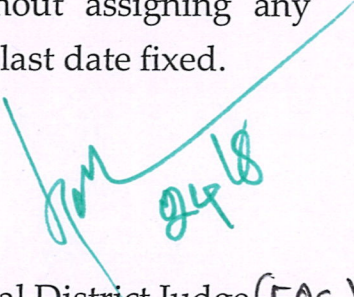
The duly filled application in the prescribed format along with self-attested copy of certificates and all other supportive documents should be submitted by post on or before 02.09.2024, 5.30p.m. to the following address:

**CHAIRMAN/PRINCIPAL DISTRICT JUDGE,**  
District Legal Services Authority,  
District Court Campus, Hasthampatty,  
Salem-636007.

Super scribe the envelope as "Application for the post of .....  
In Legal Aid Defense Counsel System (LADCS) in DLSA, Salem.

The applicants should submit the mobile/contact number in their applications for further required communication, if any.

Incomplete application will be rejected without assigning any reasons. No application will be entertained after the last date fixed.

  
Chairman/Principal District Judge (FAC)  
District Legal Services Authority,  
Salem.

Copy to:

1. System Analyst, District court for publish in District Court Website.
2. Notice Board of District Court, Salem.
3. Notice Board of District Legal Services Authority, Salem and Taluk  
Legal Services Committees of Salem district.
4. Bar Association, Salem /Attur /Mettur /Omalur /Sankari /Vazhapadi/  
Edappadi.
5. File.