OFFICE OF THE CHIEF JUDICIAL MAGISTRATE: NORTH-WEST DISTRICT: ROHINI COURTS: DELHI

DUTY ROSTER OF NORTH-WEST DISTRICT FOR THE MONTH OF NOVEMBER-2026

The following Judicial Magistrates First Class posted in North West District shall work of Duty JMFC on the dates mentioned against their names:

S.No	Name of the Judicial Magistrates	Working Days	Holidays	Room No.
1	**Sh. Abhinav Singh, Ld. JMFC-01** R/o-H.No. 34, Pocket C-1, First Floor, Janak Puri, Delhi.	20.11.2026 21.11.2026	22.11.2026	102
2	**Sh. Apoorv Bhardwaj, Ld. JMFC-02** R/o- B-604, Type V, Judicial Officers Flats, Sec. 26, Rohini, Delhi	04.11.2026 05.11.2026 06.11.2026	NIL	113
3	**Ms. Aakanksha, Ld. JMFC-03,** R/o-H.No. 513, 1st Floor, Veer Apartment, Sector-13, Rohini, Delhi.	NIL	09.11.2026 10.11.2026	107
4	**Sh. Sanyam Jain, Ld. JMFC-04** R/o 156, CU Block, Upper Ground Floor, Pitampura, Delhi.	23.11.2026 25.11.2026	NIL	112
5	**Ms. Reetika Jain, Ld. JMFC-05** R/o B-64, Antriksh Apartment, Sector-14 Extn., Rohini, Delhi-85.	28.11.2026 30.11.2026	29.11.2026	105
6	**Ms. Divyashree Raina, Ld. JMFC-06** R/o- C-98, Antriksh Apartment, Sector-14 Extn, Rohini, Delhi-85.	02.11.2026 03.11.2026	01.11.2026	109
7	**Sh. Jitender, Ld. JMFC-07** R/o-10, Naya Bans, North-West Delhi-110082	13.11.2026 14.11.2026	24.11.2026	208
8	**Ms. Divya Singh, Ld. JMFC, Mahila Court-01** R/o-Plot No. 261, 3rd Floor, Indraprastha Encalve, Sector-17, Dwarka, New Delhi-110088	26.11.2026 27.11.2026	NIL	106
9	**Ms. Neha Goel, Ld. JMFC, Mahila Court-02** R/o-Flat No. 76, Jamna Apartment, Sector-9, Rohini, Delhi-110085	18.11.2026 19.11.2026	11.11.2026	18
10	**Ms. Nitika, Ld. JMFC, NI Act** R/o-D-11, 3rd Floor Bhagwan Dass Nagar, East Punjabi Bagh, Delhi-110026	16.11.2026 17.11.2026	15.11.2026	110
11	**Sh. Love Jindal, Ld. Reliever/JMFC** R/o-A-113, First Floor, Saraswati Vihar, Pitampura-110034	NIL	12.11.2026	112*
12	**Ms. Shivangni Meena, Ld. Reliever/JMFC** R/o-MIG Flat No. 160, Phase-I, Netaji Subhash Apartment, Sector-13, Dwarka, New Delhi-110078	NIL	07.11.2026	113*
		NIL	08.11.2026	106*

Note:-

1. It is enjoined upon the Duty Judicial Magistrate First Class to hold the trial of accused persons involved in petty cases and to attend to all the emergency matters such as recording of dying declarations (on holidays), recording of statement u/sec 164 of Cr.P.C./183 of BNSS (on holidays), TIP (on holidays) and Inquests whenever placed before him/her. He/She shall be available at his residence after court hours.
2. The Duty Judicial Magistrate First Class stands deputed shall also dispose off trial of demonstrators, challans (including those booked by Traffic Police/STA) filed during holidays. On Sunday and other holidays the Duty Judicial Magistrate is required to reach court by 11:00 a.m. and remain there upto 5.00 p.m. or till the disposal of the entire remand and other misc. work, whichever is later.

3. When any working day is declared holiday, the Duty Judicial Magistrate First Class on that day will be deemed as Duty Judicial Magistrate First Class for whole of the day without any further orders.

4. The JMFCs deputed for duty on holidays, Second Saturday and Sundays and also members of the staff of their court and Cashier, who actually work on such days, will be entitled to avail of special casual leave (Compensatory Leave) in lieu of duty performed on such day(s) as per rules. The Special Casual Leave (Compensatory Leave) of JMFCs shall be routed through and after the verification of the undersigned. The JMFCs while forwarding the application of the grant of such Spl. C.L.(Compensatory Leave) shall certify that the official concerned had actually worked on said particular day of duty.

5. Applications for recording of statement under Section 164 of Cr. P.C./183 of BNSs filed on holidays shall be dealt with by the Duty JMFCs who shall record the statement himself/herself. If the said Judicial Magistrate is presiding over the trial court for the alleged offence he or she may defer recording of statement for the next date only subject to the consent of the person whose statement is to be recorded. The said consent shall be recorded in writing. In case the person whose statement is to be recorded is not agreeable to the deferring of the recording of the statement, the duty magistrate shall proceed to record the statement and may seek transfer of the police report as and when filed.

6. On holidays, the Duty Judicial Magistrate shall receive fresh cancellation reports, untraced reports and applications for disposal of case property of the police station(s) assigned to him, in addition to other work. It would not be obligatory for the police officers to secure the presence of the complainant/victim in the court as a condition precedent to filing of the police report and the Judicial Magistrate First Class may, if deemed fit, secure the presence of the complainant or any other person by issuance of notice.

7. The Duty JMFC of the day is directed to dispose of the work listed in his/her court latest by 12.00 noon and reach at Video Conferencing Room, Rohini Courts, Delhi, from where he/she shall grant extension of Remand/Rehnumai to the undertrial prisoners lodged at Central Jail, Tihar Jail, Mandoli Jail Delhi and Rohini Jail, Rohini, Delhi through Video Conferencing.

*8 **When any Reliever JMFC is working as a Duty Judicial Magistrate First Class on holiday or working day, he/she will be provided the court/room no. mentioned against his/her name and will be assisted by the court staff of that court room i.e. Reader and Ahlmad or Asstt. Ahlmad, One Stenographer and One Peon. The Reader and Ahlmad or Asstt. Ahlmad of concerned court are also directed that the Summary Trial Register & Fine receipt book of their court shall be utilised on that particular day.**

9. The Judicial Officers who are deputed as Duty Judicial Magistrates First Class, if summoned for the day of such duty to appear as witness in a court located in the court complex other than the place of posting will send a formal request in advance to the court where he/she is to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his attendance for that date, he may do so in the forenoon session under intimation to the undersigned (ref. S.O. issued by the Ld. Distt. & Sessions Judge, Delhi vide letter no. 42534-684/DM/Gaz. Dated 20-10-1999).

10. The Judicial Magistrates deputed as Duty Judicial Magistrates shall not be allowed to avail leave on the day of their duty in any circumstances. In case of any emergency, if the Duty Judicial Magistrate is not available he/she will issue instructions to his/her Reader to send a formal request one day in advance for change of duty with another officer (to be contacted by the former himself / herself) agreeing to perform duty in his/her place, to the office of undersigned. In case the duty JMFC is unable to obtain consent from any other JMFC for exchange of duty, his/her first link JMFC shall work as duty JMFC. In absence of first link, the second link JMFC shall work as the duty JMFC and so on and so forth as per the link roster.

11. Other duties of the Duty JMFC shall be as per the Link Roster.

12. No Judicial Officer shall seek or remain on leave on the dates earmarked without prior permission of the undersigned.

13. It is impressed upon all the Judicial Magistrates First Class to remain available in their respective courts and to perform their Judicial work till 5.00 p.m, including deciding remand and bail applications, recording of statement U/s 164 Cr.PC/183 BNSS, conducting TIP and signing of orders passed on the day, as also on warrants, for example release warrant, remand warrant etc., and not to leave such work for the duty JMFC of that day.

(UPASANA SATIJA)
CHIEF JUDICIAL MAGISTRATE
NORTH-WEST DISTRICT, ROHINI, DELHI

No. 48947-49015/CJM/ NW/DR/Rohini/Delhi/2026 DATED: 29/10/26

Copy forwarded for information and necessary action to :

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi
2. The Ld. District & Sessions Judge, (North-West), Rohini Court Complex Delhi.
3. All the Ld. Judicial Magistrates posted in North West District, Delhi.
4. The Secretary, DLSA, North West District, Rohini Courts, Delhi .
5. The Chief Public Prosecutor, North-West-District, Rohini Courts, Delhi
6. The President/Hony Secretary, Rohini Court Bar Association, Delhi.
7. The Commissioner of Police, ITO, Police Headquarter, Delhi
8. The Deputy Commissioner of Police (Rohini).
9. The Deputy Commissioner of Police (North-West).
10. The Deputy Commissioner of Police (Outer-North)
11. All AOJs/ Branch In-Charge of North-West District, Rohini Courts, Delhi.
12. The Law Officer, Tihar Jail, Delhi.
13. The Incharge Lock-up, Rohini Courts, Delhi.
14. Branch In-Charge, R&I for uploading on Layers.
15. Guard File / Record Officer.
16. Video Conferencing Room No. 400.
17. ***The In-Charge Caretaking Branch, Rohini Courts, Delhi with directions to open the Court rooms as mentioned against the name of the Judicial Officers on holidays.***

CHIEF JUDICIAL MAGISTRATE
NORTH-WEST DISTRICT, ROHINI, DELHI