

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH-WEST & NORTH DISTRICT: ROHINI COURTS : DELHI

CIRCULAR

Sub: - Regarding integration of CIS with e-Prison Module and Tagging of UTP IDs.

In continuation of the Circular dated 19.03.2026 issued by this office regarding the tagging of UTPs in CIS software, in this regard, it has observed that only a few entries and tagging of UTPs have been completed in this office till 24.03.2026 (Monday).

All the Ld. Judicial Officers having criminal jurisdiction, including Ld. Judges, Family Courts, North-West and North District, Rohini Courts, Delhi, are once again requested to kindly issue necessary directions to the concerned Jail Superintendent to provide complete details of Under Trial Prisoners (UTPs), including Prisoner ID, Prison Name, Jail Number, Name of UTPs, Date of Admission, Father's Name, along with FIR Number, FIR Year, Sections involved, Police Station, etc., on an urgent basis, so that the same may be duly tagged/entered/incorporated in the CIS by the concerned Court staff.

Further, all Ld. Judicial Officers are requested to monitor the process of tagging/entry of UTP IDs and to direct the concerned Court staff to update the UTP details in the "**Under Trial Information**" module available in the CIS software. The entire process of updation/tagging may kindly be completed by 27.03.2026, so that a consolidated report may be forwarded to the higher authorities.

In case of any difficulty, the concerned official may visit the Computer Branch for necessary guidance or assistance regarding technical issues related to the updation/tagging process of UTPs.

This matter requires immediate attention.


(Sidharth Mathur)

District Judge-01 (North)/Officer In-Charge,
Computer Branch, Rohini Courts, Delhi.

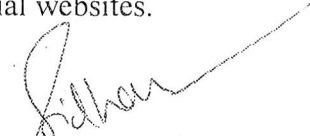
13550-13598

No. /e-Prison/Comp./RHC/2026

Dated: 24.3.2026

Copy forwarded for information & necessary action to:

1. All the Ld. Judicial Officers including Family Courts having Criminal Jurisdiction in North-West and North District, Rohini Court, Delhi.
2. PS to Ld. Principal District & Sessions Judge, North-West, Rohini Courts, Delhi.
3. PS to Ld. Principal District & Sessions Judge, North, Rohini Courts, Delhi.
4. Dealing Official, R&I Branch, Rohini Courts, for uploading on LAYERS.
5. Dealing Official, Website, Rohini Courts, for uploading on official websites.


District Judge-01 (North)/Officer In-Charge,
Computer Branch, Rohini Courts, Delhi.