OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE : NORTH-WEST DISTRICT : ROHINI COURT : DELHI

CIRCULAR

In View of the letter bearing No. 9138/S.B./Accts./N-W/Rohini/2025 received from Drawing & Disbursing Officer, North-West District, Rohini Courts, Delhi regarding providing details of officials i.e. AOJ / SPA / PA / SJA / JA / JJA who were on Earned Leave / Medical Leave / Maternity Leave / Paternity Leave / Child Care Leave / Extra Ordinary Leave etc. on 01.07.2025 and their consequent joining for the purpose of release of annual increment of the month of July 2025.

Therefore, **all the Reader(s) and Branch Incharge(s)** posted in North-West District, Rohini Courts, Delhi are directed to send the detail of officials those who were on leave on 01.07.2025 and their consequent joining, alongwith period of leave and nature of leave, duly forwarded by their Ld. Presiding Officer/Ld. Officer In-Charge ***to the Accounts Branch, North-West District, Rohini Courts, Delhi, within three days.***

(VINOD YADAV)
Officer Incharge
Administration Branch-I&II (NW)
Rohini Courts, Delhi

No. 2290-365 /Admn.I&II/NW/RC/2025 Dated 04/07/25

Copy forwarded for information and necessary action to:-

1. The Drawing and Disbursing Officer, North-West District, Rohini Courts, Delhi.
2. All the Reader(s) posted in North-West, Rohini Courts, Delhi.
3. All the Branch Incharge(s) posted in North-West, Rohini Courts, Delhi.
4. PS to Ld. Principal District & Sessions Judge, North-West, Rohini Courts, Delhi.
5. Web-site Committee, Computer Branch, Rohini Courts, Delhi.

Officer Incharge
Administration Branch-I&II (NW)
Rohini Courts, Delhi