

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
ROHINI COURT COMPLEX :: DELHI

Sub: Re-constitution of Committees of North & North-West District, Rohini Court Complex, Delhi.

In the light of recent transfer/posting orders of Ld. Judicial Officers by the Hon'ble High Court of Delhi, the below mentioned committees are hereby re-constituted with **immediate effect** :-

S. No.	Name of the Committee	Name of the Judicial Officers/Court Officials	Designated as	Work assigned to Branch(s)
1.	Lawyers Chamber Allotment Committee (LCAC), Rohini Court Complex.	The Principal District & Sessions Judge (N)	Chairperson	LCAC Cell, General Administration Branch
		The Principal District & Sessions Judge (N-W)	Co-Chairperson	
		The Administrative Civil Judge (NW)	Member Secretary	
		The Administrative Civil Judge (N)	Member	
		The President, RCBA	Member	
		The Hony. Secretary, RCBA	Member	
2.	Committee regarding installation of CCTV Cameras in Rohini Court Complex. (Committee was constituted in terms of MoM dated 09.01.2017 for inviting proposal from manufacturers and suppliers of CCTV Cameras so as to ascertain the number and quality of the cameras that need to be installed at different locations in the Court Complex)	The Principal District & Sessions Judge (N)	Chairperson	Care Taking Branch
		The Principal District & Sessions Judge (N-W)	Co-Chairperson	
		The Administrative Civil Judge (NW)	Member Secretary	
		The Administrative Civil Judge (N)	Member	
		The DCP, District Court Security	Member	
		The DCP, Rohini Police District	Member	
		The Executive Engineer (Electrical), PWD	Member	
		The Chairperson, BMC (Rohini) and The Chairperson, Watch & Ward Committee	Spl. Invitees	
3.	Building Maintenance Committee	Sh. Vinod Yadav, DJ (CC)-02/(N-W)	Chairperson	Care Taking Branch
		Sh. Jagmohan Singh, ASJ (N)	Member	
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, JMFC-MC (N)	Member	
4.	(i) Watch & Ward Committees	Sh. Jagmohan Singh, ASJ (N)	Chairperson	Care Taking Branch
		Sh. Kapil Kumar, ASJ (NW)	Member	
	(ii) Security Committee	The Chief Judicial Magistrate (NW)	Member	
		The Chief Judicial Magistrate (N)	Member	
	(ii) Committee to keep a close eye on CCTV system & services provided by the vendor	The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		The Judicial Magistrate First Class having Jurisdiction over P.S. Prashant Vihar	Member	
		The Concerned ACP (Traffic)	Member	
		The ACP Prasahant Vihar	Member	
		The Incharge, Lockup/Police Post Rohini Courts	Member	
	(iii) To constant monitor the Traffic & Parking flow for in and around Rohini Court Complex.			

gsm

h

5.	Housekeeping Committee	Ms. Neeti Suri Mishra, ASJ (NW)	Chairperson	Care Taking Branch
		Ms. Amardeep Kaur, ACJM (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, JMFC-MC (N)	Member	
6.	Disaster Management Committee	Sh. Dinesh Bhatt, Principal Judge/FC (NW)	Chairperson	Care Taking Branch
		Sh. Rajinder Kumar, ASJ (NW)	Member	
		Sh. Sushil Kumar, ASJ (N)	Member	
		Ms. Amardeep Kaur, ACJM (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
7.	Environment Committee	Sh. Pankaj Gupta, Pr. Judge/FC (N)	Chairperson	Care Taking Branch
		Sh. Sushil Kumar, ASJ (N)	Member	
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The Chief Judicial Magistrate (NW)	Member	
		The Chief Judicial Magistrate (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
8.	Committee for Rohini Court Study Circle and for preparation of Annual Report and User Manual (Hindi & English) of Rohini District Court	Sh. Rakesh Kumar Singh, DJ (NW)	Chairperson	Library Branch
		Sh. Ravinder Singh-II, DJ (N)	Member	
		Ms. Shama Gupta, PO/MACT (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		Sh. Himanshu Sehloth, JM FC (N)	Member	
		Sh. Sarthak Panwar, JM FC (N)	Member	
9.	Computer Committees	Sh. Neeraj Gaur, Judge/Family Court (N)	Chairperson	Computer Branch
	(i) Maintenance, supervision and creation of e-courts	Sh. Sushil Kumar, ASJ (North)	Member	
	(ii) To examine the question of the exemption from Biometric Attendance System of the employees.	The Administrative Civil Judge (NW)	Member/Link Nodal Officer	
		The Administrative Civil Judge (N)	Member/Nodal Officer	
		Ms. Reetika Jain, JMFC (NW)	Member	
		Sh. Rishab Tanwar, Secretary/DLSA (N)	Member	
10.	Condemnation Board	Sh. Sidharth Mathur, DJ (N)	Chairperson	Care Taking Branch
		Sh. Muneesh Garg, ASJ (NW)	Member	
		Sh. Amit Sahrawat, ASJ (N)	Member	
		Sh. Ravinder Singh-II (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		The Account Officer (NW)	Nodal Officer e-auction	

Singh

W

11.	Committee for provision of Art Work for Rohini Courts, Complex	Sh. Jagmohan Singh, ASJ (N)	Chairperson	Care Taking Branch
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The Administrative Civil Judge(N)	Member	
		Ms. Sanya Dalal, JMFC-MC (N)	Member	
		Ms. Jyoti Nain, JMFC (N)	Member	
		The Adviser Architect, PWD	Member	
		The Superintending Engineer, PWD	Member	
12.	Committee to supervise the Digitization of records	Sh. Neeraj Gaur, Judge Family Court (North)	Chairperson	Digitization Cell
		Sh. Sushil Kumar, ASJ (N)	Member	
		The Administrative Civil Judge (N-W)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Sarthak Panwar, JMFC (N)	Member	
		Sh. Rishab Tanwar, Secretary/DLSA (N)	Member	
13.	Committee to supervise weeding out of records and consignment of decided files in Record Room. (North & North-West)	Sh. Vikram, DJ-01+MACT (NW)	Chairperson	Record Room
		Sh. Vikram Bali, DJ (N)	Member	
		Sh. Deepak Sehrawat, SCJ(NW)	Member	
		Sh. Himanshu Raman Singh, SCJ (N)	Member	
		The Chief Judicial Magistrate (NW)	Member	
		The Chief Judicial Magistrate (N)	Member	
		Branch In-charge, Record Room	Member	
14.	Committee for training of staff members	Sh. Amit Kumar, District Judge/CC (N)	Chairperson	Administration Branch
		Sh. Prashant Kumar, ASJ (NW)	Member	
		The Senior Civil Judge (North)	Member	
		The Administrative Civil Judge (N-W)	Member	
		Ms. Reetika Jain, JMFC (NW)	Member	
		Sh. Arjun Kirar, CJ (NW)	Member	
15.	Committee to recommend the name of practicing advocates for appointment as Court Auctioneer/ Local Commissioner/ Oath Commissioner (North-West & North)	Sh. Dinesh Bhatt, Principal Judge/FC/NW	Chairperson	General Branch-I
		Sh. Ashish Aggarwal, DJ (NW)	Member	
		Sh. Sushil Kumar, ASJ (N)	Member	
		Sh. Himanshu Raman Singh, SCJ/RC (N)	Member	
16.	Committee for e-procurement System	Sh. Sunil Chaudhary, DJ (NW)	Chairperson	Purchase Cell
		Sh. Shivaji Anand, DJ-01+MACT (NW)	Member	
		Sh. Ashish Aggarwal, DJ (NW)	Member	
		Sh. Dhirender Rana, ASJ/Spl. Judge NDPS (N)	Member	
		Ms. Pooja Jain, ASJ (N)	Member	
		The Administrative Civil Judge (N)	Member	
		The Account Officer (NW)	Member	

g Singh

h

17.	Library Committee	Sh. Sunil Kumar, PO MACT (N)	Chairperson	Library Branch
		Sh. Rajinder Kumar, ASJ (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, JMFC-MC (N)	Member	
		Sh. Rohit Kumar, JMFC (N)	Member	
18.	Committee for implementation of Cashless facility and installation of Digital Payment Points	Sh. Neeraj Gaur, Judge/Family Court (N)	Chairperson	Computer Branch
		Sh. Sushil Kumar, ASJ (N)	Member	
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The JSCC/ASCJ/GJ (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Garima Jindal, JMFC (N)	Member	
		Sh. Rishab Tanwar, Secretary/DLSA (N)	Member	
		The Account Officer (NW)	Member	
19.	Committee to look after the concerns of Lady Advocates practicing in the Rohini Court Complex.	Ms. Aanchal, DJ (N)	Chairperson	General Branch-I
		Ms. Pooja Jain, ASJ (N)	Member	
		Ms. Shama Gupa, POMACT (NW)	Member	
		The Chief Judicial Magistrate (NW)	Member	
		The Sr. Civil Judge (NW)	Member	
		Ms. Ebbani Aggarwal, JMFC (NW)	Member	
		The Secretary, DLSA (NW)	Member	
20.	Committee to examine and suggest measures for reduction of waste in the courts	Sh. Amit Kumar, DJ(CC) (N)	Chairperson	Care Taking Branch
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The Chief Judicial Magistrate (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Apoorv Bhardwaj, JMFC (NW)	Member	
21.	Committee in compliance of the order of Hon'ble Delhi High Court to suggest steps to bring about better coordination between the LAC Branch & Court and to implement the directions passed in WP © No. 2162/2015 dated 27.10.2017	Sh. Shivaji Anand, ASJ (NW)	Chairperson	Administration Branch-III/District Nazir Branch
		Sh. Rajinder Kumar, ASJ (NW)	Member	
		Ms. Aanchal, DJ (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
22.	Staff Work Audit Committee	Sh. Umed Singh, DJ (CC) (N)	Chairperson	Administration Branch
		Sh. Vikram, DJ-1+MACT (N-W)	Member	
		Sh. Muneesh Garg, ASJ (NW)	Member	
		Ms. Amardeep Kaur, ACJM (N)	Member	
		Ms. Renu, CJ (N)	Member	

g Singh

h

23.	Wellness Committee Medical Unit for Judicial Officers & Staff	Ms. Vandana, ASJ (N)	Chairperson	Care Taking Branch
		Ms. Aanchal, DJ (N)	Member	
		The Chief Metropolitan Magistrate (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
24.	Monitoring Committee for compliance of directions in W.P. © No. 7320/2015 titled as "Birender Sangwan V/s UOI & Ors" passed by Hon'ble High Court of Delhi	Sh. Neeraj Gaur, Judge Family Courts (N)	Chairperson	Care Taking Branch
		Sh. Gaurav Sharma, JSCC/ASCJ/GJ (N-W)	Member	
		The Administrative Civil Judge (N-W)	Member/Nodal Officer	
		The Administrative Civil Judge (N)	Member/Link Nodal Officer	
		The Account Officer, Rohini Courts, Delhi	Member	
25.	Sub-Committee to examine & submit a report regarding the Uniform Entry Pass System for the litigants, visitors and advocates at Rohini Court Complex, Delhi	Sh. Neeraj Gaur, Judge Family Courts (N)	Chairperson	Care Taking Branch
		Sh. Muneesh Garg, ASJ (NW)	Member	
		Sh. Sushil Kumar, ASJ (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Garima Jindal, JMFC (N)	Member	
		Sh. Arjun Kirar, CJ (NW)	Member	
26.	Committee for creation of E-Sewa Kendra for Rohini Court, Delhi	Sh. Neeraj Gaur, Judge Family Courts (N)	Chairperson	Facilitation Centre
		Sh. Himanshu Raman Singh, SCJ (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Himanshu Sehloth, JMFC (N)	Member	
		The Secretary, DLSA (NW)	Member	
		The Secretary, DLSA (N)	Member	
27.	Internal Monitoring Committee of Digitized Records	The Administrative Officer (Judicial)	Chairperson	Computer/ Digitization Branch
		The Branch In-charge, Computer Branch, Rohini	Member	
		The Branch In-charge, Record Room, Rohini	Member	
28.	Committee for identification, digitization and preservation of cases having historical/public importance	Sh. Vinod Yadav, DJ (CC) (NW)	Member	Record Room
		Sh. Sunil Chaudhary, DJ (NW)	Member	
		Sh. Neeraj Gaur, Judge, Family Courts (N)	Member	
		Sh. Vikram, DJ-01+MACT (NW)	Member	
		Sh. Rakesh Kumar Singh, DJ (NW)	Member	
29.	Accessibility Committee (in terms of email dated 18.08.2023 of Sh. Abhilash Malhotra, Ld. Joint Registrar, (Judicial)/Central Project Coordinator(CPC), High Court of Delhi of and as per directions of Hon'ble the Information Technology	Sh. Sunil Chaudhary, DJ (NW)	Chairperson	Computer Branch
		Sh. Neeraj Gaur, Judge/Family Court (N)	Member	
		Sh. Rajinder Kumar, ASJ (NW)	Member	
		Ms. Vasundhra Chaunkar, CJM (NW)	Member	
		Sh. Nitish Kumar Sharma, JSCC/ASCJ/GJ (N)	Member	

[Signature]

[Signature]

	Committee & Accessibility Committee of High Court of Delhi vide MOM dated 14.08.2023 & as covered in the SOPs for preparing accessible Court Documents, issued by Hon'ble e-committee, Supreme Court of India)	The Hony. Secretary, RCBA	Member	
		Sh. Prashant, District System Administrator	Nodal Officer/Member	
		Sh. Manish Dabas, JJA, Nodal Officer (Mobile No. 9650370065) (Appointed in terms of the directions of the Judgment dated 24-08-2023 passed in W.P. (Crl.) No. 2500/2022 titled as "Rakesh Kumar Kalra Deaf Divyang vs. State Govt. of NCT Delhi" passed by Hon'ble High Court of Delhi in order to increase awareness among the public at large and to inform them about availability of resources to ensure accessibility to justice to accused persons with disabilities and to comply the other directions enumerated therein)		
30.	Reception-cum-Organizing Committee	Sh. Neeraj Gaur, Judge/FC (N)	Chairperson	Care Taking Branch
		Ms. Aanchal, DJ (N)	Member	
		Sh. Dhirender Rana, Spl. Judge/NDPS (N)	Member	
		Sh. Amit Sahrawat, ASJ (N)	Member	
		Ms. Rajani Ranga, ASJ (NW)	Member	
		Ms. Neeti Suri Mishra, ASJ (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, JMFC-MC (N)	Member	
		The Secretary, DLSA (NW)	Member	
		The Secretary, DLSA (N)	Member	
31	Sports Committee for Rohini Court Complex, Delhi	Sh. Sunil Chaudhary, DJ (NW)	Chairperson	Care Taking Branch
		Sh. Vikram, ASJ (NW)	Member	
		Ms. Vasundhra Chaunkar, CJM (NW)	Member	
		The Chief Judicial Magistrate (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		The Secretary, DLSA (NW)	Member	
		The Secretary, DLSA (N)	Member	
32.	Committee for monitoring and ensuring the Targeted Digitization/ Scanning records, (N-W & N) Rohini Court Complex, Delhi (This committee has been constituted in terms of directions during meeting held virtually on 20.02.2025 under the kind Chairmanship of Hon'ble Mr. Justice Yashwant Varma, Chairman, IT & AI Committee, Hon'ble High Court of Delhi regarding the modalities and status of implementation of site and other infrastructure for the digitization project of 50 crore pages).	Sh. Neeraj Gaur, Judge, Family Courts, (N)	Chairman	SJA/Branch In-charge, Digitization and Record Room
		Sh. Vikram, DJ-1+MACT (N-W)	Member	
		The Administrative Civil Judge (N-W)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Jagdish Bhakuni SJA/Branch Incharge Record Room and Digitization Branch (N-W)	Member/Nodal Officer	

gaur

h

Note:-

1. If the Chairperson of the Committee is not available for any reason, the next senior most member of the concerned Committee shall act as Chairperson of the said Committee.
2. Minutes of the Meetings is to be recorded by Sr. P.A/P.A. attached with the Chairperson/Member of the concerned Committee
3. All the Correspondence with Hon'ble High Court of Delhi, New Delhi will be made only by the undersigned.
4. Decisions taken by a Committee (not chaired by the Principal District & Sessions Judge), shall be subject to the approval of the Principal District & Sessions Judge(s).
5. All the official communications to the Principal District & Sessions Judge of other District and/or Branches of other District shall be addressed to the concerned Principal District & Sessions Judge by the undersigned.
6. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the Principal District & Sessions Judge (N-W) by the end of the first week of the following month.
7. Whenever required, the Chairperson of the Committee shall co-ordinate with the chairperson(s) of other Committee(s), so that there is always a proper cohesion.
8. After the decision of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/Order(s) and follow-up, shall be undertaken by the Officer In-charge through the concerned Branch.

Gurinder Pal Singh
6/6/25

(Gurvinder Pal Singh)
Principal District & Sessions Judge (NW)
Rohini Courts, Delhi

Anju Bajaj Chandna

(Anju Bajaj Chandna)
Principal District & Sessions Judge (North)
Rohini Courts, Delhi.

No. Judl. (N-W)/RC/2025/ 19371-19546

Dated, Delhi the 06/06/25

Copy forwarded for information & necessary action to :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge (HQ.), Tis Hazari Courts, Delhi.
3. The Ld. Principal District & Sessions Judges, (West, South, South-East, New Delhi, East, North, North-East, Shahdra, Dwarka & RACC).
4. The Ld. Principal Judge, Family Courts (HQs), Dwarka Courts, Delhi.
5. The Ld. Principal Judge, Family Courts (N-W & North), Delhi.
6. The Ld. Judicial Officers Concerned.
7. The Officers/officials concerned.
8. All the Ld. Judicial Officers (N-W/North), including Family Courts, Rohini Courts, Delhi.
9. The President, RCBA, Rohini Courts, Delhi.
10. The Hony. Secretary, RCBA, Rohini Courts, Delhi.
11. All the DCPs concerned.
12. All the ACPs concerned.
13. The Sr. A.O.(J)/Officers/Officials concerned, Rohini Courts, Delhi.
14. The D.D.O/Account Officer (N-W/North), Rohini Courts, Delhi.
15. All the Branch In-charge(N/W/North), Rohini Courts, Delhi.
16. The Record Officer (RTI/NW/North), Rohini Courts, Delhi.
17. The Website Committee (English/Hindi), Tis Hazari Courts, Delhi.
18. The Branch In-Charge, Computer Branch for uploading on the Web-Site, Rohini Courts, Delhi.
19. The Branch In-Charge, Care Taking Branch, Rohini Courts, Delhi.
20. The Personal Offices of the undersigned.
21. The Readers to the Undersigned.
22. The Dealing Assistant Facilitation Centre, Rohini Courts, Delhi.
23. The Branch Incharge, R&I to upload on **LAYERS**.

Gurinder Pal Singh

Principal District & Sessions Judge (NW)
Rohini Courts, Delhi

Anju Bajaj Chandna

Principal District & Sessions Judge (North)
Rohini Courts, Delhi.