

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE:
NORTH WEST DISTRICT: ROHINI COURTS, DELHI**

LINK ROSTER

In supersession of the earlier order dated 09.08.2024 and Pursuant to the transfer/posting order no. 38/DHC/Gaz-IIB/G-7/VI.E.2(a)/2024 dated 25th October, 2024 of the Hon'ble High Court of Delhi, the following arrangement is made for division of work and responsibilities of JMFCs in the North West District, Rohini Court, Delhi. The following changes in the Link Roster are made with immediate effect.

S. No	Name of the JMFC	Room No.		Name of the JMFC	Room No.
1	Ms. Divya Arora, JMFC	112	<-->	Sh Gaurav Katariya, JMFC	208
2	Ms. Ebbani Aggarwal, JMFC	107	<-->	Ms. Aishwarya Sharma, JMFC	106
3	Ms. Sanya Dalal, JMFC	102	<-->	Ms Reetika Jain, JMFC	105
4	Sh. Apoorv Bhardwaj, JMFC	113	<-->	Ms. Nidhi Chitkara, JMFC	109
5	Ms. Shivangi Vyas, JMFC	118	<-->	Ms. Preeti Rajoria, JMFC	18

1. Whenever any JMFC is on leave or unavailable due to official work, his/her work shall be dealt with by the link JMFC shown against his/her name in the opposite column. In case both the said JMFCs are on leave or not available due to official work, the JMFC whose name is mentioned immediately below the name of the unavailable link JMFC shall work as his/her next link JMFC. In case even the said next link JMFC is on leave or similarly not available, the JMFC whose name finds mention immediately below thereafter shall work as the next link JMFC. The two JMFCs mentioned in the first horizontal row shall be deemed to be JMFCs placed immediately below the two JMFCs mentioned in the last row. In case none of the Link JMFCs named in the column is available, the work shall be dealt with by the JMFCs named in the other column, starting from the top.
2. If as a consequence of absence or for reasons in the nature mentioned above, if some JMFCs are not available and consequently the work of more than two additional courts (i.e. other than his/her own court) come for disposal before a JMFC, for whole of the day, request should be made before the undersigned in early hours of the day so that suitable orders may be passed for assigning the additional load of work on temporary basis, subject always to the availability of sufficient number of the JMFCs for additional duties on such day. For removal of doubts, it is clarified that such request shall not be entertained for less than full working day.
3. In case, the undersigned is not available, being on leave or busy with administrative work or for other official reasons, **the work of the court of the Undersigned including all the miscellaneous applications of P.S Ashok Vihar and P.S Subhash Place shall be dealt with by Sh. Apoorv Bhardwaj, Ld. JMFC.** In the absence of **Sh. Apoorv Bhardwaj, Ld. JMFC-02**, the respective work shall be looked after by **Ms. Sanya Dalal, Ld. JMFC-01**, and in her absence, by the **Link JMFC of Ms. Sanya Dalal, Ld. JMFC-01** as per above table.
4. In case the **undersigned is not available, being on leave or busy with official work, the administrative work** shall be looked after by **Ld. ACJM (North-West)**. In case, he/she is also not available, the administrative work shall be looked after by the **Duty JMFC** for the day.
5. In case **Ld. ACJM (North-West)** and his/her link Reliever JM's FC are on leave or not available, the work of his/her court shall be dealt with by **Ms. Nidhi Chitkara, Ld. JMFC-06**. In the absence of **Ms. Nidhi Chitkara, Ld. JMFC-06**, the work shall be looked after by **Ms. Shivangi Vyas, Ld. JMFC** and in her absence, work shall be looked after **by the Link JMFC of Ms. Shivangi Vyas, Ld. JMFC** as per above table.
6. If any person in custody is reported to be in hospital or other such institution, and the said person is required to be remanded to custody in the said hospital/institution, the Area JMFC (or his link JMFC, if Area JMFC is on leave or unavailable due to official reasons) shall proceed to the hospital/institution at 5 pm for remand proceedings.
7. The link JMFC will do all judicial work including recording of evidence of the Court in which the Presiding Officer is on leave.
8. The Duty JMFC of the day shall not ordinarily do the work of any Link JMFC on the day of his/her duty, except when assigned by the undersigned. If such work of an officer comes to him/her, it shall be put up before the next Link JMFC of such officer without formal marking.
9. The Link JMFC shall first come to the court of JMFCs who is on leave, and shall personally deal with the matters listed, dispose off the misc. applications and then start the work of his/her own court.
10. In any case, the link JMFC shall commence the work in the concerned court, when Presiding Officer is on leave by 10.20 am. In case a particular officer is required to work as link JMFC in more than one court on a given day, he shall suitably instruct the Reader of such court to inform the litigants and lawyers of the time when the link JMFC would be coming to such other court.

11. The JMFCs on leave, or their Reader/Ahlmad/PA, shall send written intimation of being on leave to the office of the undersigned by 10:10 am.
12. Applications for plea-bargaining shall be marked directly to the Link JMFC for disposal of the plea-bargaining application. After conclusion of plea bargaining proceedings, the file shall be sent back directly to the Court from where it was referred.
13. The cases U/s 25 of Payment & Settlement Act, 2007 assigned to the court of **undersigned**, shall be disposed off by **Ms. Shivangi Vyas, Ld. JMFC, North-West, R.No. 118.**
14. The cases U/s 21(5)(b) of the **Delhi Shop & Establishment Act, 1954** assigned to the court of **undersigned** shall be disposed off by **Ms. Ebbani Aggarwal, Ld. JMFC, R.No. 107.**
15. The Superdari applications from the court of **Ld. ACJM of PS Bharat Nagar, PS Maurya Enclave** shall be disposed off by **Ms Nidhi Chitkara, Ld. JMFC-06, R.No. 109** and Superdari applications of **PS Begum Pur, PS Rani Bagh** shall be disposed off by **Ms. Shivangi Vyas, Ld. JMFC, R.No. 118.**
16. All the **Misc. Applications** other than Bail Applications of **P.S Cyber Cell, EOW and Crime** pertaining to the court of undersigned shall be disposed off by the Hon'ble Court being presided over by **Ld. ACJM, North-West, Rohini Courts, Delhi.**
17. In case Sh. Kashish Bajaj, Ld. JMFC, Digital Traffic Court is on leave or not available due to any reason, the work of his court shall be looked after by Sh. Gaurav Katariya, Ld. JMFC-07, and in case Sh. Gaurav Katariya, Ld. JMFC-07 is also on leave or not available due to any reason, his Link JMFC shall disposed of the work of Digital Traffic Court and thereafter as per above mentioned Link JMFC table shall be followed and so on.
18. **This Link Roster will be effective, In case, no reliever JMFC is available, then all the work assigned to Ld. Reliever JMFCs shall also be looked after by the Regular JMFCs as per above mentioned Link Table in addition to work already assigned to them.**

(VASUNDHRA CHHAUNKAR)
CHIEF JUDICIAL MAGISTRATE,
NORTH-WEST DISTRICT, ROHINI, DELHI

Delhi, Dated: 5/11/24

32685-32750

No. Link Roster/CJM/NW/Rohini/2024
Copy forwarded for information and necessary action to :

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge, (North-West), Rohini Court Complex Delhi.
3. All the Ld. JMFCs posted in North West District, Delhi.
4. The Secretary, DLSA, North West District, Rohini Courts, Delhi .
5. The Chief Public Prosecutor, North-West-District, Rohini Courts, Delhi
6. The President/Hony Secretary, Rohini Court Bar Association, Delhi.
7. The Commissioner of Police, ITO, Police Headquarter, Delhi
8. The Deputy Commissioner of Police (Rohini).
9. The Deputy Commissioner of Police (North-West).
10. The Deputy Commissioner of Police (Outer-North)
11. All AOJs/ Branch In-Charge of North-West District, Rohini Courts, Delhi.
12. The Law Officer, Tihar Jail, Delhi.
13. The Incharge Lock-up, Rohini Courts, Delhi.
14. Branch In-Charge, R&I for uploading on Layers.
15. Guard File / Record File.
16. Record Officer, North-West, Rohini Courts.
17. Video Conferencing Room no. 14.

CHIEF JUDICIAL MAGISTRATE,
NORTH-WEST DISTRICT, ROHINI, DELHI