

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:
NORTH & NORTH-WEST DISTRICT: ROHINI COURTS :DELHI.

CIRCULAR

Subject : Training Programme for Security Instructions on 26/09/2023 to meet the emergent situation in association with Fire Safety Management Academy, Sector-14, Rohini.

All the Judicial Officers and Officer In-charges of North District (& Common Branches) are hereby informed that Committee for Rohini Court Study Circle is organizing a **Training Programme for Security Instructions** on 26/09/2023 to meet the emergent situation in association with Fire Safety Management Academy, Sector-14, Rohini from 4 p.m. onwards in the Conference Hall at 5th Floor, Rohini Courts, Delhi followed by practical demonstration at the open space available in front of Family Courts at the Ground Floor.

It is proposed that to spread awareness among the staff persons **all peons/orderlies (North District)**, **half strength of drivers & half strength of Housing Keeping staff** posted at Rohini Courts Complex be called for training programme in first batch.

All the Judicial Officers and Officer In-charges of North District (& Common Branches) Rohini Courts Delhi are requested to relieve officials from their respective Court/Branch to attend aforesaid Programme since the presence of officials are compulsory at the Programme.

This is issued with the prior approval of Ld. Principal District & Sessions Judge (N-W) and Ld. Principal District & Sessions Judge (North).

(Gurdeep Singh)

Chairperson :

(Committee for Rohini Court Study Circle
and for preparation of Annual Report and User Manual
(Hindi & English) of Rohini Court Complex)
Rohini Courts: Delhi.

No. 32270-334 Study Circle /Library/Rohini/2023

Dated 25/09/2023

Copy forwarded for necessary information to:

1. O/o Ld. Principal District & Sessions Judge: North & North-West & Rohini Courts: Delhi.
2. Sh. Satish Kumar Ld. ASJ: (Chairperson-Disaster Management) & All the Judicial Officers, posted at North District,(O.I.C. Common Branch) Rohini Courts Complex including Family Courts.with the request to bring the contents of this circular to the notice of official concerned.
3. The Incharge, Computer Branch, Rohini Courts, Delhi with direction to upload the same on official website and to make arrangement of computers and other peripheral in the Conference Hall
4. The In charge, R & I Branch, Rohini courts, Delhi for uploading on Layers.
5. The Incharge Care Taking Branch to make all necessary arrangements for the same with direction to the supervisor of house keeping to ensure the presence of half strength of housing keeping staff at programme and to record their attendance accordingly.
6. The Incharge Admin.-III North District to ensure the presence of officials and to record their attendance accordingly.
7. The Incharge Pool Car Section to ensure the presence of half strength of drivers and to record their attendance accordingly.
8. The Incharge Chowki & In charge Security, Rohini Courts Complex to ensure smooth and hassle free running of programme

Chairperson :

(Committee for Rohini Court Study Circle
and for preparation of Annual Report and User Manual
(Hindi & English) of Rohini Court Complex)