

OFFICE OF THE LD. PRINCIPAL DISTRICT & SESSIONS JUDGES, NORTH-WEST & NORTH
ROHINI COURTS, DELHI.

No. 369+0469 R.R. RC


Date: 05.09.2023

C I R C U L A R

It is impressed upon all the Ahlmads / Nazirs of the Courts functioning under North & North-West Districts to bring to Record Room the decided judicial case files of their respective Courts for a period of **initial one month** from amongst the decided judicial case files pending for consignment and thereafter files for subsequent period/month(s) on rotation basis in consultation with the concerned Consignment Clerk(s) / the Branch Incharge after ensuring proper pagination and indexing as per new guidelines contained in the Circular No. F. No. 01/CDC/DDC/THC/2022/45734-45909, dated 25.11.2022. in case, any Ahlmad/Nazir has already prepared files as per old Index/guidelines prior to issuance of the aforesaid Circular, the same will be accepted by the Record Room.

In case, the aforesaid decided case files of initial one month of any Court(s) fall in the custody of preceding Ahlmad(s) / Nazir(s), the direction contained in this Circular implies consignment of these files in the custody of preceding Ahlmad(s) / Nazir(s) only and the concerned may be impressed upon accordingly through the Ld. Presiding Officer of the respective Court.

28923-28996
06/09/2023



(GURDEEP SINGH)
DJ (CC-N/W) / Officer Incharge
Record Room, N/W & North
Rohini Courts, Delhi.

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Copy forwarded for information and necessary action to:-

1. The PS to the Ld. Principal District & Sessions Judge, N/W District, Rohini Courts, Delhi.
2. The PS to the Ld. Principal District & Sessions Judge, North District, Rohini Courts, Delhi.


(GURDEEP SINGH)
DJ (CC-N/W) / Officer Incharge
Record Room, N/W & North
Rohini Courts, Delhi.