## OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE NORTH-WEST DISTRICT, ROHINI COURTS, DELHI

## **CIRCULAR**

In view of the letter bearing No. 9386/S.B./Accts./N-W/Rohini/2023 dated 01.07.2023 received from Drawing & Disbursing Officer, North-West District, Rohini Courts, Delhi regarding providing details of Official(s) who were on leave on first working day of July 2023 for the purpose of granting annual increment of the year 2023, all the Branch In-Charges & Readers posted in the Courts of North-West District, Rohini Courts, Delhi are requested to send the detail of official(s) those who were on leave on first working day of July 2023, along with period of leave, nature of leave and their consequent joining, duly forwarded by their Ld. Presiding Officer/Ld. Officer In-Charge to Accounts Branch, North-West, Rohini Courts, Delhi, within three days.

(KANWAR SINGH SEHRAWAT) Administrative Officer(Judl.) North-West, Rohini Courts, Delhi.

No. 22334-22410 /Admn. I&II/NW/RC/2023

Dated 04/07/22

## Copy forwarded for information and necessary action to:-

1. The Drawing & Disbursing Officer, Accounts Branch (NW), Rohini Courts, Delhi.

2. All the Branch In-Charges of North-West, Rohini Courts, Delhi.

3. All the Readers posted in North-West, Rohini Courts, Delhi.

4. PS to Ld. Principal District & Sessions Judge, North-West, Rohini Courts, Delhi.

5. Web-site Committee, Computer Branch, Rohini Courts, Delhi.

Administrative Officer(Judl.) North-West, Rohini Courts, Delhi.