

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs): DELHI

OFFICE ORDER

Vide order No.50288-51088/Misc./Admn-II(HQs)/2022 dated 23/12/2022 of this office all the Ahlmads having the custody of non-consigned decided files of their previous postings were directed to handover the complete charge to the incumbent Ahlmad of the respective Court during the Winter Vacations-2022. However, it has been brought to the notice of the undersigned that there are still some officials who are yet to comply with the ibid directives and are still making communiqués with this office endorsing one reasoning or other for their failure to abide.

Therefore, all Ahlmads having such records of their previous postings in their custody are being given one last opportunity during the ensuing Summer Vacations-2023 to prepare non-consigned decided files in their custody for consignment in all respects duly paginated and indexed with book marking and handover the complete charge thereof to the incumbent Ahlmad of the Court concerned. These officials are also to submit their duly forwarded compliance report regarding handing over / taking over of charge on or before 01.07.2023 to this office without fail.

Note: 1. The incumbent Ahlmads in the Court who are to take over the charge from previous Ahlmads too are parallelly directed to submit a compliance report as to whether or not they have taken over the charge in question by 1st July, 2023.

2. If any official still fails to comply with the even directives this time around, then his matter shall be marked to the Vigilance Branch for initiation of appropriate disciplinary proceedings for non-compliance, without further notice.

3. The immediate directives is to be treated as a standing order i.e. as and when an official posted as Ahlmad gets transferred, alongwith the regular Court records he shall also handover non-consigned decided files in his custody on similar footings to the incumbent Ahlmad of the Court, so that his successor won't have difficulty in disposal of inspection / CA Applications, digitization of records etc.

23892-24007 JUN 2023
No. 23892-24007 JUN 2023
Misc./Admn-II (HQs)/2022
Dated, Delhi the 14th June 2023
(Narottam Kaushal)
Principal District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

Copy forwarded for information and necessary action to:

1. All the Principal District & Sessions Judges, Delhi/New Delhi with the request to circulate the same in their respective Districts for compliance. N/W
2. All the Judicial Officers in Central District, THC, Delhi.
3. All the A.O.(J.)/Branch Incharge, Central, THC, Delhi.
4. Sr. Accounts Officer/Accounts Officer, Central, THC, Delhi.
5. Personal Office of the undersigned.
6. The Dealing Asst., Website Committee, THC with the direction to upload the order on the 'Employees Corner' (on Website) as well as on LAYERS.

Principal District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

Ld. OTC Admn-II for circulation & compliance

P.D. S.S. (HQs)
Tis Hazari Courts Delhi
09/06/23

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OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH-WEST DISTRICT ROHINI COURTS, DELHI

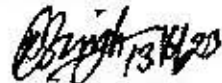
No.FI(1)/Cir./Admn.(N/W)/RC/2023/

21071-21152

Date: 13/06/2023

Copy forwarded for information and necessary action to:-

1. All Ld. Judicial Officer(s) posted in North West District, Rohini Courts Complex, Delhi with request to bring the contents of the circular to the knowledge of all staff members posted under their kind control.
2. All Ld. Judge(s), Family Courts, North West District, Rohini Courts, Delhi with request to bring the contents of the circular to the knowledge of all staff members posted under their kind control.
3. Ld. Judge In-Charge, Mediation Centre, Rohini Courts Complex, Delhi with request to bring the contents of the circular to the knowledge of all staff members posted under your kind control.
4. Ld. Secretary, DLSA, North-West District, Rohini Courts, Delhi with request to bring the contents of the circular to the knowledge of all staff members posted under your kind control.
5. All the Branch In-Charge(s), North-West District, Rohini Courts, Delhi with request to bring the contents of the circular to the knowledge of all staff members posted under their kind control.
6. The PS to Ld. Principal District & Sessions Judge, North-West District, Rohini Court, Delhi.
7. The Caretaker, Rohini Courts Complex, Delhi with direction to affix the same on all the notice boards inside Court premises.
8. The Dealing Official, Layers Seat for uploading on the Layers Portal.
9. The Branch In-Charge, Computer Branch, Rohini Courts, Delhi for uploading on the official website of this office.
10. The Record Officer, North-West District, Rohini Courts, Delhi.
11. The Dealing clerk in R&I Branch, Rohini Courts, Delhi for uploading on LAYERS.



(K.S. SEHRAWAT)
Administrative Officer (Judl.)
Administration Branch- I & II
North-West District
Rohini Courts, Delhi