

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE :
NORTH-WEST DISTRICT: ROHINI COURTS: DELHI**

DUTY ROSTER OF NORTH-WEST DISTRICT FOR THE MONTH OF MAY-2021

The following Metropolitan Magistrates, North-West District will work as Duty Magistrates on the dates noted against their names.

S.No.	Name of the Magistrate	Working Days	Holidays	Room No.
1.	Sh. Anuj Kumar Singh, Ld. MM R/o Flat No. 201, B Block, Judicial Officer's Complex, Sector-26, Rohini, Delhi Mobile No.: 8130673434	04/05/21 05/05/21 06/05/21		113
2.	Ms. Dhanashree Deka, Ld. MM R/o B-203, Judl. Officers Flats, Sector-26, Rohini, Delhi Mobile No.: 8448292351	17/05/21 18/05/21	16/05/21	106
3.	Sh. Vaibhav Chaurasia, Ld. MM R/o Flat No. 403, Block B, Judicial Officer's Residential Complex, Sector-26, Rohini, Delhi. Mobile No.: 9990968609	24/05/21 25/05/21	26/05/21	112
4.	Sh. Vivek Beniwal, Ld. MM R/o B-105, Shakti Apartments, Sector-9, Rohini, Delhi. Mobile No.: 9873030373	29/05/21 31/05/21	30/05/21	208
5.	Sh. Ajay Singh Parihar, Ld. MM R/o Flat No. 602, Block-B, Judicial Officer's Residential Complex, Sector-26, Rohini, Delhi Mobile No.: 9911576409	15/05/21 27/05/21 28/05/21	14/05/21	105
6.	Sh. Gopal Krishan, Ld. MM R/o Flat No. 601, Type V, Block-B, Judicial Officer's Flat, Sector-26, Rohini, Delhi Mobile No.: 7014205061	07/05/21 10/05/21 11/05/21		109
7.	Ms. Mansi Malik, Ld. MM R/o B-703, Judicial Officer's Residential Complex, Sector-26, Rohini, Delhi. Mobile No.: 9953484465	19/05/21 20/05/21	08/05/21	107
8.	Sh. Vikas Madaan, Ld. MM R/o Flat No. 803, B-Block, Judicial Residential Complex, Sector-26, Rohini, Delhi-110085. Mobile No.: 8950956789	01/05/21 03/05/21	02/05/21	118
9.	Ms. Sanya Dalal, Ld. MM R/o H.No. 2346, Sector-2, Bahadurgarh, District- Jhajjar - 124507, Haryana. Mobile No.: 7056333423	21/05/21 22/05/21	23/05/21	18
10	Sh. Pritu Raj, Ld. MM R/o Flat No. 51, Sector A-9, Pocket-1, DDA Flats, Narela, Delhi-110040 Mobile No.: 8292652688	12/05/21 13/05/21	09/05/21	102

Pursuant to Office Order no. 5/R/RG/DHC/2021 Dt. 23/04/21 issued by the Hon'ble High Court of Delhi, it is ordered that the existing system of hearings through video conferencing shall continue upto 15/05/21 and work distribution amongst the Ld. Magistrates would be as follows

1. The Duty Magistrates shall look after the work of :
 - a. Remand work of North-West District.
 - b. Recording statement under Section 164 CrPC of all witnesses / victims on holidays.
 - c. Dealing with other urgent applications.
 - d. Administrative work of the undersigned.
2. The Duty MM shall also look after the work of Traffic MM (Except work related to Virtual Court), for the Month of May-2021 and shall deal with impounded vehicles only on the day of such duty.
3. The Duty MMs shall also look after the work of Evening Court No. 1 to 3, North-West District.
4. All the other Ld Magistrates would look after the following work
 - a. Regular as well urgent matters of their own court.
 - b. Urgent applications pertaining to their jurisdiction including applications for bails, superdari etc.
5. All application and replies for hearing through VC would be sent to the Court Email ID/ Court ID.
6. The Court ID would be handled from the Court Point by the Coordinator, who shall be a staff member(s) designated by each Court. The Coordinator of the concerned Judge(s) shall inform the timing of hearing to the lawyer/litigants. He shall send URL/Meeting ID to all concern. In case of any difficulty the Coordinator of the concerned Judge shall be assigned by Branch-Incharge/ Official, Computer Branch, Rohini Courts, Delhi so as to avoid inconvenience to them.
7. All order may be digitally signed by Court conducting hearing through video-conferencing.
8. Orders would continue to be uploaded on the district court website.

Remarks (as contained in previous circulars):

1. It is enjoined upon the Duty Magistrate to hold the trial of accused persons involved in petty cases and to attend to all the emergency matters such as recording of dying declarations (on holidays), recording of statement u/sec 164 of Cr.P.C. (on holidays), TIP (on holidays) and Inquests whenever placed before him/her. He/She shall be available at his residence after court hours.
2. The Duty Magistrate stands deputed shall also dispose off trial of demonstrators, challans (including those booked by Traffic Police/STA) filed during holidays. On Sunday and other holidays the Duty Magistrate is required to reach court by 11:00 a.m. and remain there upto 5.00 p.m. or till the disposal of the entire remand and other misc. work, whichever is later.
3. When any working day is declared holiday, the duty Magistrate on that day will be deemed as Duty Magistrate for whole of the day without any further orders.
4. The M.M.s deputed for duty on holidays, Second Saturday and Sundays and also members of the staff of their court who actually work on such days will be entitled to avail of special casual leave (Compensatory Leave) in lieu of duty performed on such day(s) as per rules. The Special Casual Leave (Compensatory Leave) of M.M.s shall be routed through and after the verification of the undersigned. The M.M.s while forwarding the application of the grant of such Spl. C.L.(Compensatory Leave) shall certify that the official concerned had actually worked on said particular day of duty.
5. Applications for recording of statement under Section 164 of Cr. P.C. filed on holidays shall be dealt with by the Duty MM who shall record the statement himself. If the said magistrate is presiding over the trial court for the alleged offence he or she may defer recording of statement for the next date only subject to the consent of the person whose statement is to be recorded. The said consent shall be recorded in writing. In case the person whose statement is to be recorded is not agreeable to the deferring of the recording of the statement, the duty magistrate shall proceed to record the statement and may seek transfer of the police report as and when filed.
6. On holidays, the Duty Magistrate shall receive fresh cancellation reports, untraced reports and applications for disposal of case property of the police station(s) assigned to him, in addition to other work. It would not be obligatory for the police officers to secure the presence of the complainant/victim in the court as a condition precedent to filing of the police report and the Magistrate may, if deemed fit, secure the presence of the complainant or any other person by issuance of notice.
7. The Duty M.M. of the day is directed to dispose of the work listed in his/her court through VC and reach at Video Conferencing Room, Rohini Courts, Delhi, from where he/she shall grant extension of Remand/Rehnumai to the undertrial prisoners lodged at Central Jail, Tihar Jail, Mandoli Jail Delhi and Rohini Jail, Rohini, Delhi through Video Conferencing.
8. The Judicial Officers who are deputed as Duty Magistrates, if summoned for the day of such duty to appear as witness in a court located in the court complex other than the place of posting will send a formal request in advance to the court where he/she is to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his attendance for that date, he may do so in the forenoon session under intimation to the undersigned (ref. S.O. issued by the Ld. Distt. & Sessions Judge, Delhi vide letter no. 42534-684/DM/Gaz. Dated 20-10-1999).
9. The Metropolitan Magistrates deputed as Duty Magistrates shall not be allowed to avail leave on the day of their duty in any circumstances. In case of any emergency, if the Duty Magistrate is not available he/she will issue instructions to his/her Reader to send a formal request one day in advance for change of duty with another officer (to be contacted by the former himself) agreeing to perform duty in his/her place, to the office of undersigned. In case the duty MM is unable to obtain consent from any other Magistrate for exchange of duty during the Lock down period his/her first link MM shall work as duty MM. In absence of first link, the second link MM shall work as the duty MM and so on and so forth as per the link roster.
10. Other duties of the Duty MM shall be as per the Link Roster.
11. No Judicial Officer shall seek or remain on leave on the dates earmarked without prior permission of the undersigned.

(SANDEEP GUPTA)
CHIEF METROPOLITAN MAGISTRATE
NORTH-WEST DISTRICT, ROHINI, DELHI

No. 1129-117B/CMM/ NW/DR/Rohini/Delhi/2021

DATED: 29/04/21

Copy forwarded for information and necessary action to :

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi
2. The Ld. District & Sessions Judge, (North-West), Rohini Court Complex Delhi.
3. All the Ld. Magistrates posted in North West District, Delhi.
4. The Secretary, DLSA, North West District, Rohini Courts, Delhi.
5. The In-Charge Caretaking Branch, Rohini Courts, Delhi.
6. The Chief Public Prosecutor, North-West-District, Rohini Courts, Delhi
7. The Officer In-Charge/Controlling officer, Pool Car, Rohini Courts, Delhi.
8. The President/Hony Secretary, Rohini Court Bar Association, Delhi.
9. The Commissioner of Police, ITO, Police Headquarter, Delhi
10. The Deputy Commissioner of Police (Rohini).
11. The Deputy Commissioner of Police (North-West).
12. The Deputy Commissioner of Police (Outer-North)
13. All AOs/ Branch In-Charge of North-West District, Rohini Courts, Delhi.
14. AOJ/Branch In-Charge, Filing Section, Rohini Courts, Delhi.
15. The Incharge, Facilitation Centre, Rohini Court, Delhi.
16. The Law Officer, Tihar Jail, Delhi.
17. The Incharge Lock-up, Rohini Courts, Delhi.
18. The Incharge Cash Branch, Room No. 1, Ground Floor, Rohini Courts, Delhi.
19. Reader, Video Conferencing Room, Rohini Courts, Delhi.
20. The Website Committee, North-West District, Rohini Court, Delhi
21. The Notice Board (Through Care Taker).
22. Branch In-Charge, R&I for uploading on Layers.
23. Guard File / Record File.

(SANDEEP GUPTA)
CHIEF METROPOLITAN MAGISTRATE,
NORTH WEST DISTRICT, ROHINI, DELHI