OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQ)

No 11787-797-E/CB/Acctts/THC/2018-19 Dated 12.04.2018

To,

1. The HOO/DDO Accounts Branch, West District,Tis Hazari Court, Delhi.
2. TheHOO/DDO Accounts Branch, South-West District,Dwarka Court, Delhi.
3. The HOO/DDO Accounts Branch, Shahdara District, KKD Court, Delhi.
4. The HOO/DDO Accounts Branch, North-East District, KKD Court, Delhi.
5. The HOO/DDO Accounts Branch, East District, KKD Court, Delhi.
6. The HOO/DDO Accounts Branch, North District, Rohini Court, Delhi.
7. The HOO/DDO Accounts Branch, North-West District, Rohini Court, Delhi.
8. The HOO/DDO Accounts Branch, South-East District, Saket Court, Delhi.
9. The HOO/DDO Accounts Branch, South District, Saket Court, Delhi.
10. The HOO/DDO Accounts Branch, Patiala House Court, New Delhi.
11. The HOO/DDO DLSA, Patiala House Court, New Delhi.

Sub-: Technology Devices "CIRCULAR"

Sir/Madam,

I am directed to enclose herewith sealed envelope having Circular dt 12/04/2018 for purchase of Technology Device issued by Ld. District & Sessions Judge(HQ) for necessary action and compliance.

Please acknowledge the same.

Thanking You,

Yours sincerely,

(VINOD KUMAR)
SPECIAL JUDGE-NDPS(HQ)
HOO, TIS HAZARI COURTS

OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQ) : DELHI

CIRCULAR

Ld. Judicial Officers posted in Districts Courts, Family Courts and on deputation/diverted Capacity are informed that current Block Year **2018-2021** for entitled Judicial Officers in respect of **"Technology Devices"** has commenced. Before submission of claim following points must be adhered to :-

1. **Entitled Judicial Officers** may purchase and submit claim with purchase invoice/bills in original with proof of payment for Technology Devices for **current block year 2018-2021** on or before 30/04/2018.
2. Block year shall be counted from the Calendar year and month of last date of purchase of Technology Devices in the entitled block.
3. Advance is not admissible.
4. **No cash/online purchases** shall be permitted except when these relate to small amount upto Rs.5000/- . Circular No. 07-17/RCS/DHC dated 03/04/2017 issued by Hon'ble High Court of Delhi prescribes " **All such purchases should be made locally only through authorized dealers** against invoices, bills, which contain particulars of registration under the Taxation Laws. The Judicial Officer is required to submit original invoices and receipts, which may be returned to them on demand by them after settlement of their claim."
5. **Hon'ble High Court further issued direction vide minutes dt 22/03/18 that** ***"Judicial Officers be asked to produce/attach the photograph/digital photograph of the device purchased showing serial number etc. for verification at the time of submission of invoice/receipt for payment. The circular be issued and acknowledgement thereof be obtained from all Judicial Officers for necessary compliance."***
6. Para1(c) Office Memorandum No. F.2/883/CTB/GAD/2012/3126-27 dt 24/9/13 of GNCT of Delhi enumerates the depreciation rate per year of items and it is intended to convey that all items(one/more)should be purchased in a manner so as the life span of all items(one or more) collectively comes to NIL after 4th year of the Block. Hence to maintain NIL depreciation value collectively after 4 years, it is necessary that items (one or more) must be purchased either in one go or within period of 1 month immediately after Ld. Judicial Officers become entitled to avail the facility.
7. Ld. Judicial Officers shall submit their claims only after checking their own record and ensuring that the claim is lodged only after the expiry of 4 years period from the date of last purchase.
8. The purchase should be made only in the name of Ld. Judicial Officers and not in name of any family members or anyone else.
9. Entitled Judicial Officer(as per instructions of Para 7 of this circular), whose all items (one or more) purchased in earlier block year have completed 4 years and depreciation of all such items has come to NIL as per abovementioned OM in the month of Jan, Feb, and March.18, may claim reimbursement after purchase of technology devices as mentioned above for current block years 2018 to 2021 after submission of purchase invoices latest by 30th April 2018. Other Judicial Officers

may purchase and claim reimbursement within one month after they become entitled likewise(as already instructed in para 6 of Circular).

10. All the eligible officers may purchase one or more technology devices for communication and office work such as desktop/laptop/I-pad/I-phone/smart phone with features of laptop along with its accessories, spare parts, repairs, batteries ; software/hardware installation and AMC etc. The accessories of these technology devices may include Printer/Scanner/Multifunctional devices, UPS, Web-cam, Sound System, Storage devices, Memory Card Readers, Networking equipments etc.**(if a Judicial Officer has already purchased any such item which fall in category of "Camp Office", purchase of such items should not be repeated under this facility).**

11. Ceiling of Rs. 1.10 Lac is inclusive of AMC etc. as per OM Judicial Officers are advised to purchase/take AMC of item/items, if required, at the time of purchase of such items, To keep part of amount for AMC shall not be allowed.

12. The cost of all such purchases should be restricted to a maximum ceiling of Rs. 1.10 Lac once in 4 years. In case, cost of such purchase exceeds this prescribed ceiling, the reimbursement shall be restricted to the upper ceiling of Rs. 1.10 lakh.

13. The block year 2018-2021 relates to only those officers who have availed facility for the block year 2013-17 as well as for the Judicial Officers who have not availed/claimed such facility in previous block years after completing probation.

14. No claim of expired/previous block years shall be entertained, in case a Judicial Officer has skipped/not availed the facility in previous block year.

15. The Judicial Officers on deputation shall claim the reimbursement for "Technology Devices" from the District concerned wherefrom they proceeded on deputation.

16. The Block Years for newly recruited Judicial Officers shall start from the next calendar year after completion of their probation.

17. Head of Office(HOO) of Accounts in each District shall be the 'Nodal Officer' to address all queries and doubts in implementation of this circular.

Talwant Singh
(TALWANT SINGH)
DISTRICT & SESSIONS JUDGE(HQ)
DELHI

25211-25411
No 821/ Acctts/2018-19 Dated 12 APR 2018

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi with the request to bring into notice of Judicial Officers on deputation in Hon'ble Court.
2. The District & Sessions Judges of all Districts/HOO's/DDO's of all Districts.
3. All Judicial Officers posted in Central District, Tis Hazari Courts, Delhi.

4. The Member Secretary, DSLSA, Patiala House Annex, New Delhi with the request to bring into notice of Judicial Officers on Deputation in DLSA.
5. The Principal Judge, Family Courts(HQ), Dwarka Delhi.
6. Sh. Sanjeev Kumar Singh, OSD, Office of Lokayukta, Govt of NCT of Delhi with the request to submit claim in District wherefrom proceeded on deputation if your previous block year has completed.
7. Sh. Rajesh Kr. Goel, Registrar, Hon'ble Supreme Court of India.
8. Sh. Mukesh Kr. Gupta, Registrar General, NGT, (Principal Bench), Faridcot House, Copernicus Marg, Nelhi-110001.
9. Presiding Officer, Delhi Municipal Appeliate Tribunal, Tis Hazari Courts, Delhi
10. Sh. Purshottam Pathak, Competent Authority Delhi urban shelter Improvement Board, Room No 117, Tis Hazari Courts, Delhi
11. The Director, Delhi Judicial Academy, Intergrated Complex, Sector-14, Dwarka Delhi with the request to bring into notice of Judicial Officers on Deputation in DJS.
12. The Principal Secretary, Deptt of Law, Justice & Legislative Affairs, Govt of NCT of Delhi, C-Wing 8th Level, Delhi Secretariat, Delhi with the request to bring the notice of Judicial Officers on Deputation in LJ & LA.
13. Sh. Vinay Kumar Gupta, Secretary, All India Judicial Pay Commission, 2017 Delhi High Court Guest House, Room No-04, Extn. Block, IIIrd Floor, High Court of Delhi.
14. Sh. Vinod Yadav, Chief legal Advisor, Delhi Development Authority, New Delhi.
15. Sh. Surinder S Rathi, Director, National Legal Service Authority, 12/11 Jam Nagar House, Shahjahan Road, New Delhi.
16. Ms. Ravinder Bedi, Legal Advisor, New Delhi Municipal Council, Palika Kendra, New Delhi.
17. Sh. Alok Aggarwal, Member Secretary, National Legal Service Authority, 12/11 Jam Nagar House, Shahjahan Road, New Delhi.
18. The Principal Magistrate, Juvenile Justice Board-I, Kingsway Camp, Delhi
19. The Principal Magistrate, Juvenile Justice Board-II, Firoz Shah Kotla, New Delhi.
20. The Principal Magistrate, Juvenile Justice Board-III, Kingsway Camp, Delhi.
21. Website committee, Tis Hazari Courts, Delhi
22. Reader to District & Sessions Judge(HQ),Tis Hazari Courts, Delhi.

Talwant Singh
(TALWANT SINGH)
DISTRICT & SESSIONS JUDGE(HQ)
DELHI

List of Items to be purchased as Technology Devices

1. Desktop alongwith its accessories, spare, repairs, batteries, software/hardware, installation and AMC etc.

2. Laptop alongwith its accessories, spare, repairs, batteries, software/hardware, installation and AMC etc..

3. I-Pad/Tab alongwith its accessories, spare, repairs, batteries, software/hardware, installation and AMC etc..

4. I-Phone alongwith its accessories, spare, repairs, batteries, software/hardware, installation and AMC etc..

5. Smart Phone with features of Laptop alongwith its accessories, spare, repairs, batteries, software/hardware, installation and AMC etc..

Note 2 :-

The accessories of these Technology Devices include :-

1. Printers/Scanner/Multi functional devices (MFD)
2. UPS
3. Webcam
4. Sound System (i.e. small speakers)
5. Storage Devices like pen drive, external hard drive etc.
6. Memory Card Readers
7. Networking Equipments like Wi-Fi modems, Routers etc.