OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs), DELHI

CIRCULAR

A Vacancy Circular No. G- 11(12) SCLSC/2015 dated 08.10.2015 received from Supreme Court Legal Services Committee, 108, Lawyers Chambers, Post Office Wing, Supreme Court Compound, New Delhi-110001 is enclosed herewith. All the willing & eligible officials may send their application in the prescribed form (Annexure- A) latest by 28.10.2015 for onward tramission to the Secretary, Supreme Court Legal Services Committee.

The applications received after 28.10.2015 will not be entertained.

17-10-15

(V. K. Bansal)
Officer Incharge (Admn.II) / ASJ
Office of the District & Sessions Judge (HQs)
Delhi

No. Admn.I/Misc./2015/ 33266-33536 Dated, Delhi the 17/10/2015

Copy forwarded to:

1. The Secretary, Supreme Court Legal Services Committee, 108, Lawyers Chambers, Post Office Wing, Supreme Court Compound, New Delhi- 110001 for information.
2. The Registrar General, Hon'ble High Court of Delhi, New Delhi with the request for circulation of the same amongst the staff of this office working under their kind control.
3. The Ld. District & Sessions Judge, North, West, New Delhi, South, South- East, East, North- East, North- West, South- West and Shahdara District, Delhi / New Delhi with the request for circulation of the same amongst the staff working under their control.
4. The Ld. Principal Judge (HQs), Family Courts, Dwarka, New Delhi with the request for circulation of the same amongst the staff of this office working under their control.
5. The Secretary, Delhi High Court Legal Service Committee, Hon'ble High Court of Delhi, New Delhi with the request for circulation of the same amongst the staff working under their control.
6. The Director, Delhi Judicial Academy, Sector- 14, Dwarka, New Delhi for circulation of the same amongst the staff of this office working under their control.
7. The Member Secretary, Delhi Legal Services Authority, Patiala House Courts, New Delhi for circulation of the same amongst the staff of this office working under their control.
8. The Secretary, Delhi Legal Service Committee, Tis Hazari Courts, Karkardooma Courts, Rohini Courts, Dwarka Courts, Patiala House Courts & Saket Courts, Delhi / New Delhi for circulation of the same amongst the staff of this office working under their control.
9. All the Judicial Officers (Central District) for circulation of the same amongst the staff working under their control.
10. All the Sr. AOs/AOs/Branch In-charge (Central District), THC, Delhi for circulation of the same amongst the staff working under their control.
11. The Personal Office of District & Sessions Judge (HQs), THC, Delhi.
12. All PROs/APROs, Tis Hazari Courts, Patiala House Courts, Saket Courts, Karkardooma Courts, Rohini Courts, Dwarka Courts, Delhi / New Delhi.
13. Dealing Official, Personal File (Admn.I & II), THC, Delhi with direction to forward the applications of eligible / willing officials to the Secretary, Supreme Court Legal Services Committee within stipulated time.
14. Dealing Official, Server Room No. 207, Tis Hazari Courts, Delhi.
15. Dealing Official, Web- site Committee, Tis Hazari Courts, Delhi.
16. Notice Board, Tis Hazari Courts, Delhi.

17-10-15

Officer Incharge (Admn.II) / ASJ
Office of the District & Sessions Judge (HQs)
Delhi

AO (J.) Admn for Circulation

District & Sessions Judge (N/W)
Rohini Courts, Delhi

OFFICE OF THE DISTRICT & SESSIONS JUDGE : NORTH-WEST : ROHINI COURT : DELHI

No. Misc./Admn./2015/ 36917-36987 Dated, Delhi the 20th October, 2015

Copy forwarded to the following with the request to kindly bring the contents of the circular to the notice of the staff members working under their kind control:-

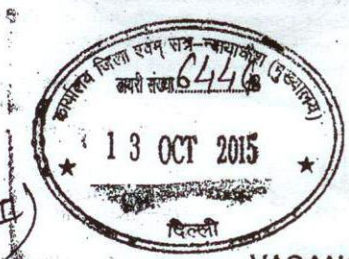
1. All the Judicial Officers (North-West), Rohini Court, Delhi.
2. The Judge Incharge, Mediation Centre, Rohini Court, Delhi.
3. The Secretary, DLSA (North-West), Rohini Court, Delhi.
4. All Administrative Officers (Judicial) & all Branch Incharges of North-West, Rohini Court, Delhi.
5. The Record Officer (RTI-NW), Rohini Court, Delhi.
6. PS to D&SJ (NW), Rohini Court, Delhi.
7. The Facilitation Centre, Rohini Court, Delhi.

G-11(12) SCLSC/2015

SUPREME COURT LEGAL SERVICES COMMITTEE

(Constituted under section 3A of the Legal Services Authorities Act, 1987)

108, LAWYERS CHAMBERS,
POST OFFICE WING,
SUPREME COURT COMPOUND,
NEW DELHI-110001
Ph: 011-23388313



Date: 8th October, 2015.

VACANCY CIRCULAR

The Supreme Court Legal Services Committee, a Statutory Body constituted under an Act of Parliament, proposes to fill up the following posts on deputation basis:-

S. No.	Nomenclature of the post	Scale of Pay	No. of Posts	Eligibility Criteria
1.	Assistant	PB-2 Rs. 9300-34800 plus Grade Pay Rs. 4200/-	One	Officer of the Central Government or State Government or Supreme Court or High Court or State Legal Services Authorities or Delhi District Courts (I) holding analogous post on regular basis, or (ii) 10 years' regular service in the PB-1 Rs. 5200-20200 plus grade pay of Rs. 2400/- (iii) Possessing Bachelor's degree from a recognized University or equivalent. (iv) Knowledge of Govt. Rules (v) Knowledge of Computer Typing (vi) The period of deputation shall not exceed 56 years as on the closing date of receipt of application.
2.	Senior Stenographer	PB-2, RS. 9300-34800 plus Grade Pay Rs. 4600/-	One	Officer of the Central Government or State Government or Supreme Court or High Court or State Legal Services Authorities or Delhi District Courts.

			(I) holding analogous post on regular basis, or (ii) 10 years' regular service in the PB-1 Rs. 5200-20200 plus grade pay of Rs. 2400/- (iii) Possessing Bachelor's degree from a recognized University or equivalent. (iv) Possessing speed in Stenographer 100 w.p.m. (English) and (v) Knowledge of Computer Typing. (vi) The period of deputation shall not exceed 56 years as on the closing date of receipt of application.
3. Accountant	PB-2, Rs. 9300-34800 plus Grade Pay Rs. 4200/-	One	Officer of the Central Government or State Government or Supreme Court or High Court or State Legal Services Authorities or Delhi District Courts. (I) holding analogous post on regular basis, or (ii) Degree of a recognized university. (iii) Proficiancy in Accounts Work. (iv) Knowledge of GFR and Income Tax Rules. (v) 8 years regular service in PB1 Grade Pay Rs. 2400/- and six years regular service in Rs. 2800/-. (vi) Knowledge of Computer Typing and Tally. (vii) The period of deputation shall not exceed 56 years as on the closing date of receipt of application.

Note: *The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government/State Government shall ordinarily not to exceed 5 years and will be subject to the age of superannuation as determined by Government of India (GOI). The upper age limit for deputation shall not be exceeding 56 years as on the*

1. Name and Address (in Block Letters)

2. Date of Birth (in Christian Era)

3. Date of Retirement.

4. Educational Qualification.

5. Details of Employment, in chronological order:

Office / Institution	Post Held	From	To	Pay Bank and Grade Pay	Nature of duties (in detail)

6. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

7. In case the present employment is held on deputation basis, please state:-
   (a) The date of initial appointment.
   (b) Period of appointment on deputation.
   (c) Name of the parent office/organization to which you belong.

8. Additional information, if any, which you would like to mention in support of your suitability for the post.

Date:

Signature of the Candidate
Address:

Countersigned
(Employer with seal)

Certificate to be furnished by the Employer Head of Office/Forwarding Authority.

1. It is certified that there is no vigilance/disciplinary case either pending or is being contemplated against him/her.

2. His/Her integrity in certified as beyond doubt.

Signature

(Name)
Designation & Tel. No.

closing date of the receipt of application.

*The applications in the prescribed form (Annexure-A) of the suitable officers who satisfy the requirements and whose services can be spared immediately may kindly be forwarded along with the attested copies of ACRs for the last five years and Vigilance Clearance so as to reach the undersigned on or before **05.11.2015**. Application received after the stipulated date will not be entertained.*

The appointment shall be made initially for a period of one year on usual deputation terms and conditions and subject to Recruitment Rules at par with the Central Government employees holding analogous posts (DoPT). The post will carry pay and allowances as per the current rates in terms of the 6th Central Pay Commission as notified by the Central Government from time to time.

[RACHNA GUPTA]
SECRETARY

All Ministries/Departments of the Government of India/State Government/ Autonomous Bodies, Secretary General of Supreme Court of India, Registrar General of all High Courts, all State Legal Services Authorities, Delhi District Courts, etc.