

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE : ROHINI COURTS :DELHI**  
**DUTY ROSTER OF DISTRICT NORTH - WEST FOR THE MONTH OF JUNE-2015**

The following Metropolitan Magistrates will work as Duty Magistrates for North-West District at Rohini Courts on the dates noted against their names. It is enjoined upon the Duty Magistrate to hold the trial of accused persons involved in petty cases and to attend to all the emergency matters such as recording of dying declarations etc. whenever such a matter is placed before them. They should be available at their residence on the day of duty after court hours. The Magistrate named stands deputed for the purpose of trial of demonstrators who may be arrested on the dates on which they are performing their duties. If fresh Traffic / STA Challans are filed during holidays, the same shall also be disposed off by the Duty Magistrate. On Sunday and other holidays they are required to reach court by 11:00 a.m. and remain there upto 5.00 p.m. or till the disposal of the entire remand and other misc. work, whichever is later. On working days, Duty Magistrates shall remain in the court till 5:00 p.m. The Duty Magistrate would be assisted by his / her own staff.

S/N	Name of the Magistrate	Working Days	Holidays	Room No
1	Ms. Meenu Kaushik, Ld. MM. 176, Milansar Appartment, DDA Flats, Paschim Vihar, New Peer Garhi Road, Delhi-63.	01.06.2015 02.06.2015 03.06.2015 04.06.2015	-	111
2	Sh. Sushil Anuj Tyagi, Ld. MM.WZ-13. (MIN) Budhela, Vikas puri, Delhi.	05.06.2015 06.06.2015	<b>07.06.2015</b> <b>17.06.2015</b>	113
3	Sh. Viplav Dabas Ld. MM Flat No. 4, Buddha Appartments, C.C. Colony Delhi	23.06.2015	<b>08.06.2015</b> <b>09.06.2015</b>	112
4	Ms. Susheel Bala Dagar, Ld. MM 33/9, Rajpur Road, Delhi-110054 & 103, Old Chaupal Chowk Village Samaspur Khalsa, P.O Ujwa, Najafgarh, New Delhi - 110073	18.06.2015	<b>10.06.2015</b> <b>11.06.2015</b> <b>12.06.2015</b>	18
5	Sh. Ajay Nagar,Ld. MM. H.No. 1561, Sector-6,Bahadurgarh, Haryana.	-	<b>13.06.2015</b> <b>14.06.2015</b> <b>15.06.2015</b> <b>16.06.2015</b>	105
6	Ms. Shefali Barnala Tandon, Ld. MM B-452, Meera Bagh, Paschim Vihar, Delhi-110063.	19.06.2015 29.06.2015 30.06.2015	-	106
7	Sh. Dharmender Singh, Ld. MM H.No.19 Village Kirari, Sultanpuri Road, Sultanpuri, Delhi-110017	20.06.2015 24.06.2015	-	107
8	Sh. Shirish Aggarwal Ld. MM, DS-423,424, New Rajinder Nagar, New Delhi -11006	22.06.2015 25.06.2015	<b>21.06.2015</b>	218
9	Sh. Vipin Kharab, Ld. MM A-148, Sector-19,Opp St. Marry School, Dwarka, New Delhi	26.06.2015 27.06.2015	<b>28.06.2015</b>	102

Note:

- When any working day is declared holiday, the duty Magistrate on that day will be deemed as Duty Magistrate for whole of the day without any further orders.
- It is impressed upon M.M.s to complete their work, in particular deciding remand and bail applications, recording of statements u/s 164 Cr P.C., conducting TIPs and signing of orders passed on the day, as also on warrants, for example, release warrants, remand warrants etc., and not to leave such work for the Duty M.M. of that day. In case after accepting the bail bond the concerned MM has to leave the court due to some emergency without signing release warrants, the release warrants may be signed by the concerned Duty Magistrate after taking report in writing from the Reader/Ahlmad of the concerned court and in such eventuality the Duty Magistrate shall submit a report of his having signed the release warrants of a particular court along with report so received by him from staff of that court to the CMM on the following day. The Duty MM is not supposed to deal with the regular files of the courts which should be disposed off by each court. (This is with reference to Circular no. 1542-1631-Cir/CMM/2005. Delhi, dated 10.02.2006 of the then Ld. CMM, Delhi.

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leave(Compensatory Leave) in lieu of duty performed on such day(s) as per rules. The Special Casual Leave (Compensatory Leave) of M.M.s shall be routed through and after the verification of the undersigned. The M.M.s while forwarding the application of the grant of such Spl. C.L. (Compensatory Leave) shall certify that the official concerned had actually worked on said particular day of duty. (This is with reference to letter no. 19718/DH/Gaz./ dated 12-5-99 of Ld. Distt. & Sessions Judge).

4. The Duty M.M. of the day is directed to dispose of the work listed in his/her court latest by 12.00 noon and reach Room No. 310, Third Floor, Rohini Courts, Delhi, from where he/she shall grant the extension of Remand/Rehnumai to the undertrial prisoners lodged at Central Jail, Tihar, Delhi and Rohini Jail, Rohini, Delhi through Video Conferencing.
5. The Judicial Officers who are deputed as Duty Magistrates, if summoned for the day of such duty appear as witness in a court located in the court complex other than the place of posting will send a formal request in advance to the court where he/she is to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his attendance for that date, he may do so in the forenoon session under intimation to the undersigned (ref. S.O. issued by the Ld. Distt. & Sessions Judge, Delhi vide letter no. 42534-684/DM/Gaz. Dated 20-10-1999).
6. In case of any emergency, if the Duty Magistrate is not available he/she will issue instructions to his/her Reader to send a formal request one day in advance for change of duty with the officer agreeing to perform duty in his/her place, to the office of undersigned.
7. On holidays, the application for inquest proceedings shall be placed before the Duty Magistrate for assignment and the magistrate to whom inquest proceedings are assigned shall proceed to carry out the said inquest proceedings immediately and if required on the next following day notwithstanding that the said succeeding date is a court holiday, no formal order for assigning such inquest proceedings would be necessary.

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**CHIEF METROPOLITAN MAGISTRATE  
NORTH-WEST DISTRICT, ROHINI, DELHI**

No. 14189-14238 /CMM/ North-West/Rohini/Delhi/2015.

Dated: 25/05/2015

Copy forwarded for information and necessary action to :

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi (Through Ld. District Judge & Sessions Judge, (HQ) Tis Hazari, Delhi, through Ld. District & Sessions Judge NW Rohini Courts, Delhi.
2. The Ld. District Judge & Sessions Judge, (HQ) Tis Hazari, Delhi. (Through Ld. District & Sessions Judge NW Rohini Courts).
3. The Ld. Distt & Sessions Judge (TH) Central, West, (PH) New Delhi, (Saket) South, South East, (KKD) East, North East, Shahadara, (Dwarka) South West.
4. The Ld.C.M.M.(TH) Central, West, (PH) New Delhi, (Saket) South, South East, (KKD) East, North East, Shahadara, (Dwarka) South West.
5. The Ld. Administrative Civil Judge, Rohini Courts, Delhi.
6. All the M.M.s, (NW) Rohini Courts, Delhi.
7. The Secretary DLSA, Rohini Courts Delhi.
8. The Incharge, Facilitation Centre, Rohini Courts, Delhi.
9. The Secretary, New Rohini Bar Association, Rohini, Delhi.
10. Law Officer, Tihar Jail, Delhi
11. The Chief Prosecutor, NW, Delhi.
12. The D.C.P. NW Distt.
13. The Supdt. Rohini Jail, Delhi.
14. The Incharge Lock-up, Rohini Courts, Delhi.
15. The Incharge Cash Branch, Room No.18a, Ground Floor, Rohini Courts, Delhi.
16. Reader, Video Conferencing Room, Rohini Courts, Delhi.
17. The Controlling Officer, Pool-Car, Rohini Courts, Delhi.
18. The Care Taker, Rohini Courts, Delhi.
19. Notice Board
20. Website Committee, North West District, Rohini Courts, Delhi.

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**CHIEF METROPOLITAN MAGISTRATE  
NORTH - WEST DISTRICT, ROHINI, DELHI**