

OFFICE OF THE DISTRICT & SESSIONS JUDGE (NORTH-WEST): ROHINI COURTS, DELHI.

No.F2(23)/Judl/NW/RC/19 _____

Date: 14th January, 2019

CIRCULAR

Sub: Guidelines for request letters for grant of Police Aid.


It has been brought to the notice of the undersigned that sometimes, request letters for grant of Police Aid do not contain complete information required to process such letters. Due to this, Advocates and Litigants face problems.

It is impressed upon all the Ld. Officers of DHJS (Civil) & DJS (Civil) that henceforth such letters shall compulsorily contain the following information :-

1. Title of the case.
2. Names and complete addresses of all the parties.
3. Case No./Execution No.
4. Next Date of Hearing.
5. Name of Police Station under whose jurisdiction suit property falls.
6. Name & Address of the concerned D.C.P. to whom the letter is required to be addressed.
7. Copies of concerned Order Sheets.
8. Copy of the report and statement of Bailiff.
9. Copy of statement of Decree Holder.

The above said information shall be in typed form only and two complete sets shall be sent to this office at least 15 days prior to next date of hearing.

Letters devoid of above information shall not be entertained by this office.


(RAJNISH BHATNAGAR)
DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS, DELHI.

No.F2(23)/Judl/NW/RC/19 1474-1487

Date: 14th January, 2019

Copy forwarded to:-

1. All the Ld. ADJs/SCJ/RC/ACJ/CCJ/ARC/JSCC/ASCJ/GJ/CJ N/W Rohini Courts, Delhi for information and necessary compliance.
2. P.S. to the undersigned.
3. Branch In-Charge, Nazarat Branch (North-West), Rohini Courts, Delhi with the directions to bring the contents of this circular to the notice of all Nazirs posted in North-West District.
4. The Record Officer, Rohini Courts, Delhi.
5. Web-site Committee (English/Hindi), Rohini Courts, Delhi.
6. For uploading on LAYERS.


DISTRICT & SESSIONS JUDGE (NORTH-WEST)