OFFICE OF THE DISTRICT & SESSIONS JUDGE : NORTH-WEST DISTRICT : ROHINI COURT : DELHI

CIRCULAR

It has been observed that the Stenographers whose Presiding Officers happen to be on leave or on training do not report in the Administration Branch by 10:10 A.M. of their own, which causes great hardship to the courts whose stenographers are on leave.

Therefore, all the stenographers are once again directed that whenever their Presiding Officers happen to be on leave or on training, both the stenographers shall immediately report in the Administration Branch, positively by 10:10 AM **failing which not only they shall be marked absent from duty for that day but strict disciplinary action shall also be initiated against the erring official.**

It is once again brought to the notice of all the Judicial Officers posted in North-West District, Rohini Court that this office is still facing acute shortage of stenographers in the office pool. Hence, a substitute stenographer shall be provided in the court where both the stenographers attached are on leave.

(Yogesh Khanna)
District & Sessions Judge (NW)
Rohini Court, Delhi.

No. Misc./Admn./2015/ 33178–33221 Dated, Delhi the 24-08-15

Copy forwarded for information & necessary action to:

1. All the Judicial Officers (North-West), Rohini Court, Delhi with the request to bring the Circular to the notice of their respective stenographers.
2. All the Administrative Officer (Judicial), North-West District, Rohini Court, Delhi.
3. The Record Officer (RTI), Rohini Court, Delhi.
4. PS office to D&SJ (NW), Rohini Court, Delhi.
5. The Facilitation Centre, Rohini Court, Delhi.
6. Web-Site of Rohini District Court, Delhi.

District & Sessions Judge (NW)
Rohini Court, Delhi.