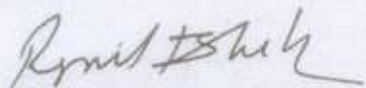


**OFFICE OF THE DISTRICT & SESSIONS JUDGE : NORTH-WEST DISTRICT :
ROHINI COURT : DELHI**

C I R C U L A R

It is impressed upon all the Judicial Officers not to send request for providing substitute PA/Sr. PA in case one PA/Sr. PA is present in the court and instead utilize the services of the Assistant Ahlmad(s) for recording evidence etc. as they are qualified typists. If any lackadaisical approach is shown, the same may be brought to the notice of the undersigned. Substitute PA/Sr. PA will be provided to the Judicial Officers according to seniority, however, subject to availability.

All the Judicial Officers are further requested not to grant leave to both the PA/Sr. PA of their court simultaneously, except in extreme circumstances, as this district is facing acute shortage of PA/Sr. PA.


(RAJNISH BHATNAGAR)
District & Sessions Judge (North-West)
Rohini Courts, Delhi


Dated : 29.11.2018 .

No. F.2(1)/Cir./Admn.(NW)/2018/ 31536-31606

Dated, Delhi the 30/11/18

Copy forwarded for information & necessary action to:

1. The Ld. District & Sessions Judge (HQs), Delhi.
2. All the Judicial Officers, Administrative Officers (Judicial) and Branch Incharges (North-West District), Rohini Court, Delhi with the request to bring the contents of the circular to the notice of the staff working under their kind control.
3. The Record Officer (RTI/NW), Rohini Court, Delhi.
4. PS to the undersigned.
5. The Facilitation Centre, Rohini Court, Delhi.
6. Web-site of Rohini District Court, Delhi.


District & Sessions Judge (NW)
Rohini Court, Delhi.