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OFFICE OF THE DISTRICT & SESSIONS JUDGE: ROHINI COURTS, DELHI

CIRCULAR

Sub: Keeping Judicial Files/Records/Registers, etc. safely.

All the Ahlmads/Assistant Ahlmads posted in the courts of North-West and North Districts are hereby directed to keep the judicial files and court records safely at/under proper place intended for keeping such records instead of keeping them in open on/below almirahs/tables in the Ahlmad rooms and/or court rooms. Keeping the judicial files/records on almirahs or in open on/under the table, either in court room or Ahlmad room, is strictly prohibited.

All the Judicial Officers of both the Districts of Rohini Courts, Delhi are hereby impressed upon to ensure compliance in letter and spirit. Non compliance of the directions shall be viewed seriously and for any loss/destruction of judicial files/records/registers, in any manner, the liability shall be fastened on the erring Ahlmad(s)/Assistant Ahlmad(s) and suitable disciplinary action shall be initiated against them.


(R. P. PANDEY)

DISTRICT & SESSIONS JUDGE (NORTH)
ROHINI COURTS, DELHI


(DEEPAK JAGOTRA)

DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS, DELHI

No. 27001-27117 /Admin./NW/RC/19

Dated 28th August, 2019

Copy forwarded to:-

1. The Ld. District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
2. All the Judicial Officers, Rohini Courts (North-West & North Districts), Delhi, with the request to bring the contents of the circular to the notice of the staff working under their kind control and to ensure strict compliance of the above said directions.
3. All the Sr. A.O. (J)/A.O. (J) / Branch Incharges (North- West & North Districts), Rohini Courts, Delhi with the direction to ensure compliance strictly.
4. The personal office of the Ld. District & Sessions Judge (North-West & North Districts), Rohini Courts, Delhi.
5. Web-site of Rohini District Court, Delhi.
6. The Record Officer (RTI, North-West & North Districts), Rohini Courts, Delhi.
7. The Dealing Official, LAYERS Seat, Rohini Courts, Delhi for uploading on LAYERS and for uploading on Centralized website through LAYERS.



DISTRICT & SESSIONS JUDGE (NORTH)
ROHINI COURTS, DELHI



DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS, DELHI