## OFFICE OF THE DISTRICT AND SESSIONS JUDGE NORTH WEST DISTRICT: ROHINI COURTS: DELHI

179/5-17982 No. Rohini/N-W/PB/Accts./2017

Dated 20 6 2017

## CIRCULAR

All the staff members, who have drawn their salary/arrears of salary from the Pay Roll of North West District during the Financial Year 2016-17, are directed to collect their Form No.16 Part-A (issued by TRACES) from their respective dealing Assistant, Room No. 310, Accounts Branch, North West District, Rohini Courts Delhi between 4:00 P.M. to 4:45 PM.

Since the Form No. 16 contains personal data/information, the officials should bring their I-Card for authentication.

DRAWING & DISBURSING OFFICER

NORTH WEST DISTRICT: ROHINI COURTS, DELHI

17915-17982

Rohini/N-W/PB/Accts./2017

Dated 20 6 2017

Copy forwarded for information & necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi with the request that these instructions may kindly be brought to the notice of the staff posted in Hon'ble High Court of Delhi on diverted capacity.

2. All the Judicial Officers, North West District, Rohini, Delhi with the request to kindly bring the same to the notice of the staff posted in their court.

3. The A.O. (Judl.) Computer Branch to upload the circular in the office website.

4. All the AOs/Branch Incharges of North West District, Rohini, Delhi with the request to kindly bring the same to the notice of the staff posted in their branches.

5. The AO of Family Courts, Rohini, Delhi with the request to kindly bring the same to the notice of the staff posted in the family Courts and branches.

DRAWING & DISBURSING OFFICER NORTH WEST DISTRICT:

ROHINI COURTS, DELHI