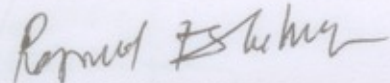


CIRCULAR

Sub: Guidelines for Judicial Officers.

In view of guidelines issued by Hon'ble High Court of Delhi from time to time and specially in view of section 363 of The Code of Criminal Procedure, 1973 (Cr.P.C.), following practice guidelines are being issued for compliance by all Judicial Officers posted in North-West District and they are impressed upon to follow the guidelines.

1. Judgment must be dictated before it is announced. No order sheet should be prepared mentioning about conclusion of trial before the judgment is dictated.
2. In terms of section 363 Cr.P.C., when accused is sentenced imprisonment, a copy of the judgment shall, immediately after pronouncement of judgment, be given to him free of cost.
3. When the accused is sentenced to death by the trial court, the court shall inform him of the period within which, if he wishes to appeal, his appeal should be preferred.
4. In the monthly statement of work done, certificate has to be issued by each Judicial Officer to the effect that all the judgments had been pronounced within 15 days of conclusion of the final arguments. The said certificate is not a mere formality and is mandatory in view of order dated 23.07.2005 received from the Registrar (Admn.-Judl.) High Court of Delhi (copy of the said letter is attached).
5. Where any party to the proceedings applies for a certified copy of the order/judgment for purpose of filing appeal/revision, staff should be impressed upon to send the file to C.A. on priority basis forthwith without any delay.



(RAJNISH BHATNAGAR)

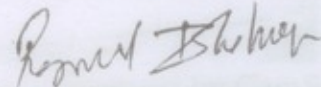
DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS, DELHI.

No.F2(1)/Judl/NW/RC/19 3535-3576

Date: 30th January, 2019

Copy forwarded for information and necessary action to:-

1. All Judicial Officers of North-West District, Rohini Courts, Delhi.
2. P.S. to the undersigned.
3. Branch In-Charge, Copying Agency, Rohini Courts, Delhi.
4. The Record Officer, Rohini Courts, Delhi.
5. Web-site Committee (English/Hindi), Rohini Courts, Delhi.
6. For uploading on LAYERS.



DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS, DELHI.

No. 15025 Gaz G-XLS:dt. 2005.

From.

The Registrar (Admin.-Judl.)
High Court of Delhi
New Delhi.

To

The District & Sessions Judge,
Delhi.

New Delhi, dated the 23/7/2005.

Sub: Forwarding of monthly disposal statements in respect of officers of the
Delhi Judicial Service and Delhi Higher Judicial Service

Sir,

I am directed to refer to the monthly disposal statements of the officers of Delhi Higher Judicial Service and Delhi Judicial Service which are received in this court with your letters and to say that it has been observed by this court that some Judicial officers do not append a Certificate alongwith their monthly disposal statements of work done; inter alia, to the effect that judgments had been pronounced within 15 days of hearing the arguments as required by this Court.

I am, therefore, to request you to kindly request all the officers of Delhi Higher Judicial Service and Delhi Judicial Service, that in future, while sending their monthly disposal statements they should record a certificate at the foot of the disposal statement that all the judgments have been pronounced within 15 days of the hearing of the arguments in the case.

Yours faithfully,

R.K. Ahluwalia
(R.K. AHLUWALIA)
REGISTRAR (ADMIN. JUDL.)