

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
NORTH & NORTH WEST: ROHINI COURTS, DELHI**

CIRCULAR

During the pandemic period, all Readers/Ahlmads who are being deputed alongwith Ld. Duty Judge are directed to provide their contact numbers to Sh. Raman Gupta, Branch Incharge, Computer Branch, North West District, Rohini Courts, Delhi on Phone No.: 9212913427, prior to their duty day between 04:00 P.M to 05:00 P.M., for smooth communication/work flow in office procedure.

All the Readers/Ahlmad who are detained on duty on any respective day with their Ld. Presiding Officers/Duty Judge are directed to attend each and every phone calls concerning the urgent applications/office work and obtain **url number/Meeting ID** for hearing through Video Conferencing from Sh. Raman Gupta, Branch Incharge, one day in advance for further communications to the concerned advocate/litigant.

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**(SWARANA KANTA SHARMA)
DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURTS**

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**(R. P. PANDEY)
DISTRICT & SESSIONS JUDGE
NORTH-WEST, ROHINI COURTS**

No.D&SJ(N&N-W)/Sectt./RC/2020/15549-15624

Dated:- 04.05.2020

Copies forwarded for information and necessary action to:-

1. Personal Office of Ld. District & Sessions Judge, (North & North West) RHC to bring this circular in the kind notice of the Ld. District & Sessions Judge (North & N-W).
2. All the Judicial Officers (North & North West) with request to direct their PA/Sr. PA to comply with the above said directions.
3. Branch Incharge, Computer Branch, with directions to upload the circular on website (North & North West District).
4. Secretary, Rohini Court Bar Association, Rohini Courts, Delhi with the request to bring this circular in the notice of all the members.
5. For uploading on Centralized web-site through LAYERS.
6. For uploading on LAYERS.
7. The Care Taker, Rohini Courts, Delhi.
8. Notice Board.
9. Guard File.

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**(SWARANA KANTA SHARMA)
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