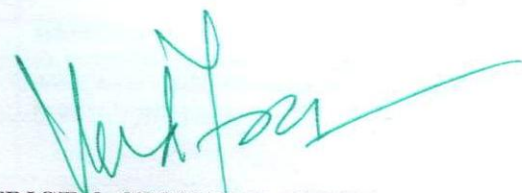


OFFICE OF THE DISTRICT AND SESSIONS JUDGE: NORTH WEST DISTRICT:
ROHINI COURTS: DELHI

CIRCULAR

All the Ld. Judicial Officers & staff members on the pay Roll of this District may submit duly filled in enclosed Proposed Saving-Form **latest by 17th September 2016 to the Account Branch, Rohini District Court, N/W, District, Delhi**, for apportioned tax deduction in financial Year 2016-17. A realistic proposals may be made, so as to leave no scope for major changes towards the end of the Financial Year.

If the duly filled in proforma is not received by the given date, the tax will be deducted at source, as per the record available in the office.



ADDL.DISTRICT & SESSIONS JUDGE:
HEAD OF OFFICE / DDO
NORTH WEST DISTRICT:
ROHINI COURTS: DELHI

No. 13738 / Acnts./ Rohini/ NW/2016

Dated 09/9/16

Copy forwarded for information and necessary action to :-

1. A.O.(J) Computer Branch with direction to update the circular on the official website for purpose of wide circulation.



ADDL. DISTRICT & SESSIONS JUDGE:
HEAD OF OFFICE / DDO
NORTH WEST DISTRICT:
ROHINI COURTS: DELHI

OFFICE OF THE DISTRICT & SESSIONS JUDGE N-W ROHINI : DELHI**PROPOSED SAVING FORM FOR THE YEAR 2016-2017**

1. Name & Designation of the Officer/Official (IN BLOCK LETTERS) _____
2. E.C./PIN _____ Contact No. _____
3. PAN No. (Mandatory) _____ (Attach self attested photocopy of PAN Card)
4. Date of Birth _____ Initial Date of Joining _____
5. Residential Address (Owned/Govt./Rented) _____

I hereby declare and propose savings in the current Financial Year 2016-2017, under Income Tax sections as indicated below.
I enclose herewith requisite self attested copies of documents to claim rebates :

S.No.	NATURE OF SAVING/REBATE	PARTICULARS	
1.	HRA Rebate under I.Tax Rule-2A and u/s 10 (13A)	Monthly Rent Paid Rs. _____ (If Annual Rent paid exceeds Rs.1 lac., Copy of PAN Card of Landlord is mandatory) Also affix Revenue Stamp crossed signed.	
2.	Interest on Loan borrowed for construction/acquisition of a house property or HBA Interest u/s 24		
3.	DETAILS OF HOUSE BUILDING LOAN	DETAILS OF TRANSACTIONS	AMOUNT
a)	Amount of Loan (Date/Year in which loan disbursed)		
b)	Date of Completion Certificate of house or date of possession/occupation of house.		
c)	Income/Loss from House Property (enclose computation details)		
List of documents to be enclosed with their declaration from for claiming benefit of House Building Loan : i) Sanction Letter of Loan and Possession/Allotment letter in respect of property for which rebate of House Building Loan is claimed. ii) Accrued House Building Principal/Interest Certificate from the Borrowing Authority/Bank for the F.Y. 2016-2017. iii) Detailed calculation on account of rent/deemed rent of vacant flat/House which is let or deemed to be let out, as applicable.			
	Rebate u/s 80C, 80CCC & 80CCD	U/S	Amount in Rs.
4. a)	GPF Contribution (As per salary record)	80 C	
b)	UTGEIS/Group Insurance (As per salary record)	80 C	
c)	LIC (Upto 10% of the sum assured)	80 C	
d)	PLI/ULIP	80 C	
e)	NSC	80 C	
f)	PPF (Maximum upto Rs.1.50 lac)	80 C	
g)	Tuition Fee excluding development fee & donation etc. (upto 2 children)	80 C	
h)	ELSS Mutual Funds (Tax Saver)	80 C	
i)	Fixed Deposit/Post Office Time Deposit for a minimum period of 5 years in scheduled bank)	80 C	
j)	Payment of Principal amount/installment against House Building Loan/HBA (Attach Certificate)	80 C	
k)	Pension Scheme Investments (Upto Rs. 1.5 lac)	80 CCC	
l)	Contribution to New Pension Scheme (CPS) Fund – Employee's Share (As per Salary record)	80 CCD	
m)	Any other saving (e.g. Investment in Sukanya Samridhi Account) etc., if any		

Maximum Rebate u/s 80-C, 80 CCC & 80-CCD is allowed upto Rs.1.50 lac			
5. a)	Contribution toward DGEHS/DHS (As per salary record)	80 D	
b)	Medical Insurance Policy – (Premium upto Rs.25,000/- paid for Self/ Spouse/ Children/ Parents)	80 D	
	Rebate us 80C, 80 CCC & 80 CCD	U/S	Amount in Rs.
6.	Expenditure for medical treatment or deposit made for handicapped dependent with disability : i) With more than or equal to 40% disability – Rs.75,000/- (Fixed Amount) ii) With severe disability more than or equal to 80% - Rs.1,25,000/- (Fixed Amount)	80 DD	
7.	Medical treatment of Assessee or a dependent with specified diseases (Cancer, AIDS, Neurological, Chronic Renal Failure). Actual expenditure subject to maximum of RS.40,000/- (Rs.60,000/- if dependent is Senior Citizen)	80 DDB	
8.	Employee suffering from disability – i) With more than or equal to 40% disability – Rs.75,000/- (Fixed Amount) ii) With severe disability more than or equal to 80% - Rs.1,25,000/- (Fixed Amount)	80 U	
Please attach Self declaration and necessary documentary evidence for claiming rebate u/s 80DD/80DDB and Self attested copy of Disability Certificate is required for claiming rebate u/s 80U.			
9.	Interest on Loan for Higher Education of employee or the higher education of his/her spouse/children	80 E	
10.	Donations made to Institutions/Entities approved by Government	80 G	
11.	Other Income (if any) – 1. Interest accrued on NSC 2. Interest on Saving Bank Account (In lumpsum) 3. Interest on Fixed Deposits 4. Any Other Income		

NOTE :

- PAN Number should be mentioned on Proposed Saving Form along with copy of PAN Card, otherwise the Form will not be accepted.
- Please fill up only on the basis of savings/invested amount for current financial year commencing from 01.04.2015.
- The detailed list of savings can be enclosed with this Form, if space is insufficient.
- Interest on FDRs & Saving Account be shown separately.
- Income Tax Rates applicable for F.Y. 2016-2017 :

Upto Rs.2,50,000	- Nil
Rs. 2,50,001 to Rs. 5,00,000	- 10%
Rs. 5,00,000 to Rs. 10,00,000	- 20%
Above Rs. 10,00,000/-	- 30%

(Signature of Officer/Official)

Name (IN BLOCK LETTER) _____

Posting _____

Mob. No. _____