

OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs): DELHI

CIRCULAR

472
12/7/17

It has been noticed that certain Officials of this establishment are not complying with the Leave Rules and office directions while submitting their Child Care Leave (CCL) applications. In this regard, certain directions are issued hereunder, in addition to earlier directions issued vide circulars, for strict compliance by all the concerned:

1. The applications for grant of Child Care Leave must reach this office before 15 days of its commencement with a covering letter clearly mentioning therein the reasons for intended CCL along with detailed documents in support of the same.
2. In case anyone proceeds on CCL without prior permission of the Leave Sanctioning Authority, then she will be treated as absent from duty:
3. It is made clear to all concerned that the Child Care Leave cannot be claimed as a matter of right and no one will be entitled for grant of CCL at the cost of interest of this Institution.

Talwant Singh
(TALWANT SINGH)

DISTRICT & SESSIONS JUDGE (HQs): DELHI

No. 1532/45240-45440
/Admn.II/Leave/2017

Dated, Delhi the 11 JUL 2017

Copy forwarded to:

1. The Registrar General, High Court of Delhi, New Delhi with request to circulate the directions to the officials of this establishment working under their control in diverted capacity.
2. The District & Sessions Judge, West (THC), East (KKD Courts), North East (KKD Courts), Shahdara (KKD Courts), New Delhi (PHC), North West & North Rohini Courts, South (Saket Courts), South East (Saket Courts) and South West District (Dwarka Courts), Delhi with the request to circulate the directions amongst the officials posted in their respective Districts.
3. The Principal Judge, Family Courts, Dwarka (HQs), New Delhi with the request to circulate the directions to the officials of this establishment working under their control in diverted capacity.
4. All the Judicial Officers of Central District, Tis Hazari Courts, Delhi to circulate the directions of the Officials posted under their control.
5. All the Sr. A.O. (Judicial)/A.O. (Judicial), Branch In-Charges, Central District, Tis Hazari Courts, Delhi to circulate the directions to the Officials posted under their control.
6. The DLSA, Member Secretary, PHC, New Delhi to circulate the directions to the officials of this establishment working under their control in diverted capacity.
7. The Delhi Judicial Academy, Dwarka to circulate the directions to the officials of this establishment working under their control in diverted capacity.
8. The Registrar General, National Green Tribunal, Faridkot House, New Delhi with the request to circulate the directions to the officials of this establishment working under their control in diverted capacity.
9. Chairman/Nodal Officer, Web Site Committee, Tis Hazari Courts, Delhi with the direction to upload the circular on official website.
10. Personal Office of the Ld. District & Sessions Judge (HQs), Delhi.
11. Dealing Official, Server Room No. 207, Tis Hazari Courts, Delhi.

Ld. O.D. Admn. I & II for circulation

Talwant Singh
DISTRICT & SESSIONS JUDGE (HQs): DELHI

District & Sessions Judge (N/W)
Delhi Courts, Delhi