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4/5/19

OFFICE OF THE DISTRICT & SESSIONS JUDGE, (HQs): DELHI

CIRCULAR

Sub: Economic use of Stationery articles

This is to bring to the notice of all concerned that the matter for obtaining Expenditure Sanction for purchase of stationery articles is pending with Govt. of NCT of Delhi for a long time.

It is also observed that directions issued vide circular No.6884-6959/Sty./Genl./2011 dated 02.02.2011 and No. 57252-57352/Sty./Genl./2018 dated 29.08.2018 are not being complied with in letter and spirit. The requisitions/stamps letters/ leave applications from different courts are still being received on Judgment Papers.

Owing to scarcity of stationery articles in the office, all Judicial Officers are impressed upon to ensure the compliance of the above captioned circulars and further ensure optimum & economic use of the stationery articles and manage with the limited stationery items at this juncture. They are requested to direct the staff to refrain from using the Judgement papers for any other purpose except for printing of orders/Judgements. Please ensure that for printing of draft Judgements/order for correction, either back side of already printed paper is used or a thin paper is used.

1923  
04

*Jalwant Singh*  
(TALWANT SINGH)

District & Sessions Judge (HQs)  
Tis Hazari Courts, Delhi

No. 27709-27859 Sty./Genl./2019

Dated, Delhi the 03/05/19

Copy forwarded for information and necessary action to:

1. Ld. District & Sessions Judges (West North, North-West, East, North-East, Shahadra, New Delhi, South-East, South, South-West, Rouse Avenue, Delhi/New Delhi with the request to circulate among all concerned.
2. All the Judicial Officers (DHJS & DJS), Central District, Tis Hazari, Delhi.
3. All the Administrative Officer (J)/Branch-in-charges, Central District with the directions to ensure the strict compliance of the circular in its letter and spirit.
4. P.S. to undersigned.
5. Reader to undersigned.
6. For uploading on LAYERS.
7. For uploading on centralized website through LAYERS.

*Jalwant Singh*  
District & Sessions Judge (HQ)  
Tis Hazari Courts, Delhi

o/c (Sty) for circulation

Be circulate  
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o/c Sty for  
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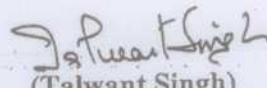
(1)



## CIRCULAR

This is brought to the notice of undersigned that Circular No. 684-6959/Sty./Genl./2011 dated 02.02.2011 (*copy overleaf*) is not being complied with and the "*Judgment Papers*" are being used in other works i.e. Attendance Sheet, Leave Applications, issuing Summons/Notices, Index of file etc.

All the Judicial Officers are impressed upon to ensure the compliance of the above captioned circular dated 02.02.2011 in its letters and spirits and to comply with the practice directions prescribed by Hon'ble High Court of Delhi, New Delhi for pronouncement of Orders/Judgments in subordinate courts of Delhi.

  
(Talwant Singh)  
District & Sessions Judge (HQs)  
Tis Hazari Courts, Delhi

No. 57252-57352 /Sty./Genl./2018 Dated, Delhi the 29/08/18

Copy forwarded for information & necessary action to:

1. Ld. District & Sessions Judges (West, North, North-West, East, North-East, Shahdara, South-West, South, South-East, New Delhi) with the request to circulate amongst all the Judicial Officers, Administrative Officer(J), Branch-in-charges of all branches under their kind control.
2. All the Judicial Officers (DHJS & DJS), Central District, THC, Delhi.
3. All the Administrative Officer(J)/Branch-in-charges of all the Branches of Central District with the directions to ensure the strict compliance of the circular in its letters and spirits.
4. Ld. Chairman, Website Committee with the request to get the circular uploaded on District Court's Website.
5. PS to undersigned.
6. Reader to undersigned.

  
District & Sessions Judge (HQs)  
Tis Hazari Courts, Delhi

(3)

OFFICE OF THE DISTRICT JUDGE - I & SESSIONS JUDGE: DELHI

CIRCULAR

It has come to the notice of the undersigned that Judgment Paper is being used for writing letters/applications or sending requisitions by some Court officials. This practice should immediately be stopped as Judgment paper costs more than photo-stat paper and should strictly be used for writing the judgment or order sheets only to avoid any shortage of Judgment paper in the nearest future.

All the Judicial Officers of Central District are requested to give directions to their respective Court's Staff not to use judgment paper for writing letters/applications or sending requisitions.



RAKESH KAPOOR

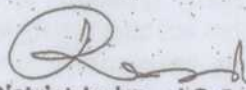
District Judge - I & Sessions Judge  
Delhi

No. 6884-6959 /Sty/Genl./2011

Dated, Delhi the 02/02/11

Copy forwarded for information and necessary action to:-

1. The District Judge II to IX at Tis Hazari, Patiala House, Karkardooma, Rohini, Dwarka, and Saket Courts Complex Delhi / New Delhi with a request to give it wide publicity at their respective district.
2. All the Judicial Officers of Central District, Tis Hazari Courts, Delhi.
3. Website Committee, Tis Hazari Courts, Delhi with the directions to upload the circular on the official website of this office.
4. Guard File



District Judge - I & Sessions Judge  
Delhi

(4)