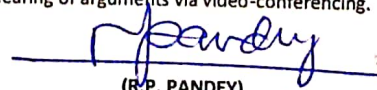


**OFFICE OF THE DISTRICT & SESSIONS JUDGE  
NORTH-WEST DISTRICT::ROHINI COURTS::DELHI  
ORDER**

Consequent upon the directions contained in Order No. 16/DHC/2020 dated 13<sup>th</sup> June 2020 of Hon'ble High Court of Delhi, it is hereby ordered that Ms. Niyay Bindu, SCJ-RC is hereby detained to dispose of Civil/Rent matters of courts of DJS Level on 15<sup>th</sup> June 2020.

**Note:-**

1. The undersigned shall be available on all the above said dates for administrative work.
2. Except as modified herein, the process of deciding urgency of matter, procedure for listing & hearing of urgent matter through Video Conferencing and other guidelines shall remain to be continued as per directions/additional directions laid down by undersigned vide order dated 8<sup>th</sup> April 2020 (<https://districts.ecourts.gov.in/sites/default/files/Order%20for%20video%20conferencing%20new%201%281%29.pdf>), No.D&SJ(N&N-W)/Sectt./RC/2020/14475-14560 dated 21<sup>st</sup> April 2020 (<https://districts.ecourts.gov.in/sites/default/files/Additional%20directions%20qua%20listing%20and%20hearing%20of%20urgent%20matters%20through%20Video%20Conferencing%200.pdf>). The additional directions issued by the undersigned vide order no. D&SJ/Sectt.(North &NW)/RC/2020/16817-16891 dated 17<sup>th</sup> May 2020, D&SJ/Sectt.(North &NW)/RC/2020/16892-16967 dated 17<sup>th</sup> May 2020, D&SJ/Sectt.(North &NW)/RC/2020/16968-17042 dated 17<sup>th</sup> May 2020 shall also be complied with by the Duty Judge(s) and all the concerned branches.  
(<https://districts.ecourts.gov.in/sites/default/files/Directions%20regarding%20preponement%20of%20case%20200517165708.pdf>,  
<https://districts.ecourts.gov.in/sites/default/files/Order%20regarding%20change%20of%20timing%20of%20filing%20200517165738.pdf>,  
<https://districts.ecourts.gov.in/sites/default/files/Further%20directions%20dated%2017052020.pdf>).
3. The Duty Judge shall hold the hearing of the urgent matters/cases preferably through Video-Conferencing via CISCO-WEBEX and shall come to the Court only when it is indispensable.
4. Henceforth, all the Lawyers/Litigants are requested to send softcopy (in pdf format and as single document only) through e-mail to the following emails :-  
**For the courts of DJS level :-** [mmfilingnorthwestdistrict@gmail.com](mailto:mmfilingnorthwestdistrict@gmail.com)
5. The softcopy of the matter received in the manner prescribed uptill 1.00 PM shall be listed on the next working day and the remaining matters received after 1.00PM shall be listed on the subsequent working day.
6. It shall be the duty of Branch Incharge, Filing Section, Rohini Courts, Delhi to inform qua listing of urgent matter to Lawyer/Litigant.
7. The Reader of the concerned Duty Judge(s) shall inform the timing of hearing to the Lawyers/Litigants.
8. The Duty Judge is requested to ensure the norms of social distancing is strictly adhered to.
9. The Reader of the Ld. Duty Judge shall ensure the video-conferencing through CISCO-WEBEX platform is organised by him. He shall send the Meeting ID/URL to all concern. In case of any difficulty the Reader of the concerned Duty Judge shall be assisted by the Branch Incharge/official of Computer Branch, Rohini Courts, Delhi so as to avoid any inconvenience to them.
10. Ms. Geeta Manocha AO(J) appointed by the Ld. District & Sessions Judge (Hqs), Delhi, shall supervise the Filing work of North-West District, Rohini Courts, Delhi.
11. Ms. Savita Kumari, AO(J) shall work as link of Ms. Geeta Manocha AO(J).
12. The Duty Judge to preferably call only those staff who are residing in Delhi.
13. Lawyers/Litigants are requested to use Video-Conferencing for addressing the arguments so that overcrowding is avoided and social distancing is also maintained. Order regarding procedure to be followed to address the arguments via video conferencing is uploaded on the website of North-West District, Rohini Courts.
14. The Duty Judge shall hold the court in their respective Court Room (if required).
15. If any **Lawyer/Litigant is not in a position to handle video-conferencing** from his/her respective homes/offices then he/she can avail facility of addressing arguments through video-conferencing from **R.No.16 (Bar Room) at Ground Floor, Main Court Building, Rohini Courts Complex** which have been made functional.
16. Sh. Raman Gupta, Branch Incharge, Computer Branch, Rohini Courts (Mob. 9212913427) and/ or his technical team (011-27554439) can be contacted for the purpose of hearing of arguments via video-conferencing.

  
(R.P. PANDEY)  
DISTRICT & SESSIONS JUDGE(NORTH-WEST)  
ROHINI COURT::DELHI

**Copy forwarded for information and necessary action to :-**

No.21128-21181 F2(9)/Judl./COVID/North-West/RC/2020

Dated 13.06.2020

1. The Ld. Registrar General, Hon'ble High Court of Delhi.
2. The Ld. District & Sessions Judge(HQs.), Tis Hazari Courts, Delhi.
3. The Ld. District & Sessions Judge (North), Rohini Courts, Delhi.
4. All the Judicial Officers.
5. The Chief Prosecutor, Prosecution Branch, North-West District, Rohini Courts, Delhi.
6. The Officer Incharge, Pool Car Section, Rohini Courts, Delhi.
7. The Commissioner of Police, PHQ, New Delhi.
8. DDO/Accounts Branch, North-West District, Rohini Courts.
9. The President/Hony. Secretary, Rohini Court Bar Association.
10. The Deputy Commissioner of Police (Outer-North, Rohini, North-West, Outer)
11. The Dealing Official, Facilitation Centre, Rohini Courts, Delhi.
12. The Branch Incharge, Filling Section, Rohini Courts, Delhi.
13. The Branch Incharge, Computer Branch to upload the same on the official website of North- West District, Rohini Courts, Delhi.
14. The Website Committee (English/Hindi), Tis Hazari Courts, Delhi.
15. The PS to the undersigned.
16. The Reader to the undersigned.
17. The Branch Incharge, Bail Section (North-West), Rohini Courts, Delhi.
18. The Incharge, Care taking Branch, Rohini Courts, Delhi with the direction to put the same on all the Notice Boards and all the gates of Rohini Courts Complex.
19. The Branch Incharge, R&I for uploading on Layers.

  
DISTRICT & SESSIONS JUDGE(NORTH-WEST)  
ROHINI COURTS, DELHI