

**OFFICE OF THE DISTRICT & SESSIONS JUDGE  
NORTH & NORTH-WEST DISTRICT: ROHINI COURTS: DELHI**

**ORDER**

**Subject : Directions to Ministerial Staff.**

It has been observed that some of the officials posted in the North & North-West District show unwillingness whenever they are asked to perform any duty / work assigned to them by this office or by their Presiding Officer. In addition to this, some of the officials are not reporting to their respective place of posting on the day of duty without any intimation and are also found not reachable on their phones or on other electronic means of communication.

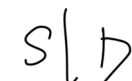
In the situation of any medical exigency, the official may intimate the Branch Incharge, Administration Branch qua their situation/condition in writing one day in advance and bring the same to the knowledge of their Ld. Presiding Officer/Ld. Officer Incharge so that alternative arrangements can be made.

Therefore, all the officials posted in North and North-West District are once again directed that they would always be available on call and would be deemed to be on duty. In case of any urgency, this office may call upon them to report back to duty immediately and for the same, the official will be informed orally and written orders will follow subsequently.

Non-reporting on the day of duty without intimating the Branch Incharge, Administration Branch and without the permission/approval of Ld. Presiding Officer/Ld. Officer-Incharge shall be treated as unauthorized absence.

Non compliance of the above directions shall be viewed seriously.

  
(SWARANA KANTA SHARMA)  
District & Sessions Judge (North)  
Rohini Courts, Delhi

  
(R. P. PANDEY)  
District & Sessions Judge (N-W)  
Rohini Courts, Delhi


No. D&SJ/Seckt. (N & N-W)/RC/2020/20118-20198

Dated, Delhi the 2<sup>nd</sup> June 2020

**Copy forwarded for information & necessary action to (through e-mode):-**

1. Ld. District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
2. All the Ld. Judicial Officers of North & North-West District.
3. Branch Incharge(s) North & North-West, Rohini Courts, Delhi.
4. All the Ministerial Staff of North-North-West through Administration Branch.
5. Personal Office of the undersigned(s).

  
(SWARANA KANTA SHARMA)  
District & Sessions Judge (North)  
Rohini Courts, Delhi

  
(R. P. PANDEY)  
District & Sessions Judge (N-W)  
Rohini Courts, Delhi