

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
NORTH & NORTH-WEST DISTRICT: ROHINI COURTS: DELHI**

ORDER

Subject : Directions in respect of furnishing bail bond/surety bond.

In view of the n-COV19 pandemic situation, it has been observed that furnishing of bail bond/surety bond in person has resulted in spread of infection. Therefore, the Advocates are requested to comply with the following new directions while furnishing the bail bond/surety bond before the Courts:-

- 1) The Advocate shall send the personal bond, surety bond alongwith all necessary documents in support of identity and solvency of surety to the concerned Duty MM through the email. The Advocate and Surety shall fill a proforma (Annexure A) and shall also send the same to the email of the concerned Duty MM through one single email. Email ID(s) for furnishing bail bond/surety bond are as under :-

Email for North District : bailbondnorthdistrict@gmail.com

Email for North-West District: bailbondnorthwestdistrict@gmail.com

- 2) The concerned Advocate shall furnish an undertaking to the effect that he/she shall furnish all the original documents before the concerned court within one week after resumption of the regular functioning of the Rohini District Courts.
- 3) Duty Judge of the particular day, upon complete satisfaction by the documents/booklet furnished by the Advocate may accept the bail bond/surety bond and information regarding the same shall be sent to the concerned Advocate via e-mode.
- 4) In case any Bail Bond is received after 5:00PM, then it will be the duty of the Reader of the concerned Duty Judge to forward the same to the Email-Id of the Duty Judge of the next working day.
- 5) In case of any difficulty in respect of email ID, pls contact Ahlmad/Reader of the concerned Duty Judge. In case both are not available, Sh. Raman Gupta, Branch Incharge, Computer Branch may be contacted. (011-27554439).
- 6) Documents to be attached with the bail bond/surety bond shall be as per 'Annexure B'.

All the Advocates are requested to cooperate in this regard to avoid spread of this infection.


(SWARANA KANTA SHARMA)
District & Sessions Judge (North)
Rohini Courts, Delhi

Sd/-
(R. P. PANDEY)
(District & Sessions Judge (N-W))
Rohini Courts, Delhi

No. D&SJ/Sectt. (N & NW)/RC/2020/20199-20299

Dated, Delhi the 2nd June 2020

Copy forwarded for information & necessary action to :-

- 1) The Ld. Registrar General, Hon'ble High Court of Delhi.
- 2) Ld. District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
- 3) All the Ld. Judicial Officers of North and North-West.
- 4) Director General(Prisons), Tihar Jail with request to bring the same amongst all the Jail Superintendent(s) of Jails in Delhi.
- 5) The President/Secretary, Rohini Court Bar Association with the request to circulate amongst all the Bar Associations of Delhi.
- 6) The Joint Commissioner of Police, Northern Range, Delhi.
- 7) The Deputy Commissioner of Police (Outer-North, Rohini, North-West, Outer) with request to circulate amongst all the concerned(s).
- 8) The Chief Prosecutor, North & North-West District, Rohini Courts, Delhi.
- 9) Branch Incharge(s), North & North-West District to bring the same into the knowledge of their subordinate staff.
- 10) The Branch In-Charge, Computer Branch, Rohini Courts, Delhi for uploading on the Web-Site of North & North-West District Rohini Courts Delhi.
- 11) Incharge, Bail Section, North & North-West, Rohini Courts, Delhi.
- 12) The Branch In-charge, R&I Branch for uploading on **LAYERS**.
- 13) Record Officer, North District, Rohini Courts.
- 14) The Personal Office of the undersigned(s).
- 15) The Guard file.


(SWARANA KANTA SHARMA)
District & Sessions Judge (North)
Rohini Courts, Delhi

Sd/-
(R. P. PANDEY)
(District & Sessions Judge (N-W)
Rohini Courts, Delhi

Annexure ‘A’

**Photo
of the
surety**

1.	District,	
2.	Police Station	
3.	FIR No.	
4.	Year of FIR	
5.	Case No.	
6.	Name of the court where trial is pending	
7.	Name of the court from which bail is granted	
8.	Name of the accused	
9.	Name of the surety	
10.	Aadhaar Card No. of the surety	
11.	Thumb impression of surety (Left in case of Male) (Right in case of Female)	
12.	Address of the surety	
13.	Mobile No. of the surety	
14.	Signature of the surety	

(Particulars to be filled by Advocate verifying the surety and the documents)

1.	Name	
2.	Mobile No.	
3.	Enrollment No	
4.	Email Id	
5.	Signature	

(All the fields are mandatory and furnishing of incomplete and false information shall result into rejection of bail bond/surety bond)

Annexure 'B'

(Documents to be attached with Bailbond/Surety Bond)

- 1. Duly filled Bail Bond/Surety Bond**
- 2. Muchalka Proforma**
- 3. All the documents in support of surety**
- 4. Copy of Bail Order**
- 5. Any other document ordered by Duty Judge**