

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (NORTH-WEST)**  
**ROHINI COURTS, DELHI.**

No.F1(1)/Admn./NW/RC/2020/

46-124

Dated 06-01-2021

Copy of the circular, along with its enclosure, forwarded to:-

1. All the Ld. Judicial Officers (North-West), Rohini Courts, Delhi with the request to bring the contents of the enclosed circular into the notice of the staff working under their control.
2. All the Branch In-Charges (North-West), Rohini Courts, Delhi with the request to bring the contents of the enclosed circular into the notice of the staff working under their control.
3. Personal Office of the Ld. Principal District & Sessions Judge (North-West), Rohini Courts, Delhi.
4. Record Officer, Rohini Courts, Delhi.
5. Branch In-Charge, R&I Branch, Rohini Courts, Delhi for uploading on LAYERS.
6. Web-site Committee, Rohini Courts, Delhi.

  
(SUNIL DUTT)

**Branch In-Charge**  
**Administration Branch-I & II (N-W)**  
**Rohini Courts, Delhi.**

Encl.: As above.

o/c

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs) :  
TIS HAZARI COURTS, DELHI

**CIRCULAR**

A letter bearing no. DJA/Admn./Recruitment of Staff/51/2020/4872 dated 07.12.2020, received from the Director (Administration), Delhi Judicial Academy, Sec-14, Dwarka, New Delhi for filling up one vacant post of Superintendent (Promotion / Selection Post) on deputation basis for a period of one year, is enclosed herewith for reference.

All the willing & eligible Officers / Officials of this establishment may send their duly filled in applications in the prescribed proforma (Annexure-A) latest by 24.12.2020 till 05:00 P.M., for onward transmission to Delhi Judicial Academy, New Delhi.

The applications received after stipulated date & time will not be entertained.

GIRISH KATHPALIA

Digitally signed by GIRISH KATHPALIA  
Date: 2020.12.22 14:26:56 +05'30'

(Girish Kathpalia)  
Principal District & Sessions Judge (HQs):  
Tis Hazari Courts,  
Delhi

No. 25640-040 / Misc./Admn.I/2020

Dated, Delhi the 22 DEC 2020

**Copy forwarded for information & necessary action to :-**

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi, with the request to convey the above said information to the Staff Members of this office working under their kind control on deputation basis / diverted capacity.
2. The Principal District & Sessions Judges, West, North, North-West, East, North-East, Shahdara, New Delhi, South, South-East, South-West, Rouse Avenue Courts Complex, Delhi/New Delhi with the request to direct the quarter concerned to circulate the aforesaid circular among the staff posted under their control.
3. The Office of the Delhi Judicial Academy, Dwarka, New Delhi, with the request to convey the above said information to the Staff Members of this office working under their kind control.
4. The Office of all Principal Judges, Family Courts, Delhi/New Delhi, with the request to convey the above said information to the staff members of this office working under their kind control.
5. All the Judicial Officers, Central District, with the request to convey the above said information to the staff members working under their kind control.
6. All the Sr. Admn. Officer (Judicial)/ Admn. Officer (Judicial)/Branch In-charges, to convey the above said information to the staff members working under their kind control, Delhi/New Delhi.
7. The Office of Hon'ble Supreme Court of India, Ministry of Home Affairs, Delhi International Arbitration Centre, DLSA, DLSA (High Court), Lokayukt (GNCTD of Delhi), Appellate Tribunal (MCD), GNCT of Delhi, Ministry of Law & Justice (Department of Legal Affairs), Judicial Commission, DDA, Swabhiman Lokayukta Govt, of NCT of Delhi, with the request to convey the above said information to the staff members of this office working under their kind control.
8. A.O. (Judl.), Admn.I/II/III, Central, THC, with the direction to forward the application / bio-data of the eligible officials after obtaining vigilance clearance report from concerned district and ACR for the last 05 years on or before 12.01.2021.
9. All PROs/APROs, THC, KKD Courts, Rohini Courts, PHC, Saket Courts, Dwarka Courts, RACC, Delhi/New Delhi.
10. The Website Committee, with direction to upload the same on the official website of Delhi District Courts.
11. A.O.(Judl.), R&I branch, Central, THC, with direction to affix the same on notice board.
12. Personal Office to the undersigned.

Marked to hold Courts OIC Admn. Pr for circulation

प्रधान जिला एवं सत्र न्यायाधीश (उत्तर-पश्चिम)  
Principal District & Sessions Judge (North-West)  
रोहिणी कोर्ट, दिल्ली  
Rohini Courts, Delhi  
24/12/2020

GIRISH KATHPALIA

Digitally signed by GIRISH KATHPALIA  
Date: 2020.12.22 14:27:15 +05'30'

Principal District & Sessions Judge (HQs):  
Tis Hazari Courts, Delhi

Recd. on 26/12/2020  
at 03:30 P.M.

**Proforma for Filling up the post of Superintendent in Delhi Judicial Academy.**

**(to be filled in by the applicant only)**

1.	Name of the Applicant & Emp. Code <b>(In Block letters)</b>	
2.	Father's/ Husband's Name	
3.	Designation	
4.	Date of Joining	
5.	Date of Birth (DD-MM-YYYY)	
6.	Educational Qualification	
7.	Technical Qualification	
8.	Date from the pay scale/band of Rs. 9300-34800/- + G. P. Rs. 4800/- (pre-revised) is being drawn/fixed	
9.	Contact (Mobile No.)	
10.	E-mail	
11.	Address (as per record)	

Date: .....

Signature of Applicant

**NOTE:- All fields are mandatory, please fill clearly and carefully.**



Delhi Judicial Academy

**DELHI JUDICIAL ACADEMY**

**Sector-14, Dwarka, New Delhi-110078**

**Phone No. 011-20892183, Fax No. 011-28036683**

No. DJA/Admn./Recruitment of Staff/51/2020/4872

Dated: 07.12.2020

To  
The Ld. Principal District & Sessions Judge (HQs)  
Tis Hazari Courts,  
Delhi -110054.

**Sub: Filling up the post of Superintendent in Delhi Judicial Academy on deputation.**

Respected Sir,

It is submitted that vide letter No.4854/DHC/Gaz./DJA/G-10/2010 dated 17.10.2017, Hon'ble High Court of Delhi has directed as under:

*"In view of limited number of posts, it may be advisable that the District Court Establishment employees should be asked to work in Delhi Judicial Academy on deputation, rather than have appointment vide direct recruitment. In case there is no equivalent post and suitable candidate in the District Court Establishment, appointment could be made on contractual basis"*

01C (Admn.)  
16.12.2020

There is one post of Superintendent which is likely to be vacant soon in Delhi Judicial Academy.

As per the Administrative Directions for the purpose of recruitment to the various posts in Delhi Judicial Academy as approved vide decision dated 27.09.2010 of Hon'ble High Court of Delhi, the appointing authority for the Superintendent is Hon'ble Patron-in-Chief i.e. Hon'ble the Chief Justice of High Court of Delhi.

The requisite qualifications for the said post are as follows:-

Name of Post and Pay-Scale	Qualification Required	Method of Recruitment
Superintendent (Promotion / Selection post)  Pay Scale Rs. 15600- 39100+6600	Graduate with 8 years service in the pay band of 9300-34800+4800 (Grade Pay) on the establishment of Delhi Judicial Academy	By promotion on the basis of seniority-cum-merit from the seniority list of eligible candidates on the establishment of Delhi Judicial Academy.

Ld. o/c. Admn. I/II

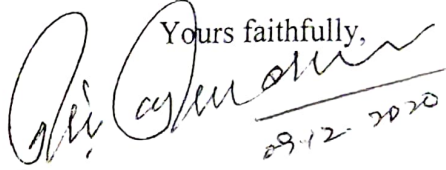
P. DASTGIR  
18/12/2020



	OR	OR
	Graduate with 8 years service in the pay band of Rs. 9300-34800+4800 (Grade Pay) in Central/State Government Department/ Autonomous Bodies /Educational Institutions /Universities etc.	By direct recruitment on contract basis on the basis of recommendation by the Patron-in-Chief OR By selection on merit on deputation

It is, therefore, requested that a circular may be issued by your goodself that the willing candidates of Delhi District Courts Establishment having requisite qualification may apply for the said post through proper channel latest by 12.01.2021.

Thanking you,

Yours faithfully,  
  
 29.12.2020

(Virender Kumar Bansal)  
Director (Administration)

No. DJA/Admn./Recruitment of Staff/51/2020

Dated: 07.12.2020

Copy forwarded for information to:-

1. Hon'ble the Chairperson, JE&TPC for information of Her Ladyship (by *email*).
2. P.A. to Ld. Officiating Chairperson/ Ld. Director (Academics), DJA.
3. Sr. P.A. to Ld. Director (Admin.), DJA.
4. Guard File.

/ -  
Director (Administration)

PS office (N/W)

(4)