

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (NORTH-WEST & NORTH)**  
**ROHINI COURTS DELHI**  
**ORDER**

**Sub: Nomination of Officer Incharge/Link Officers In-charge.**

In the light of recent transfer/posting orders of Ld. Judicial Officers, I hereby authorize the following Judicial Officers, posted in North-West/North District, Rohini Court Complex, Delhi as 'Officer Incharge(s)/Link Officer Incharge(s)' of the branches as mentioned against their names with immediate effect:

S. No	Name of Branches	Officers Incharge	Link Officers Incharge
1	General Branch - I (North-West/North)	Ms. Seema Maini, Principal Judge Family Courts (N-W) Rohini Court, Delhi.	Sh. Neeraj Gaur, ASJ (N-W), Rohini Court, Delhi.
2	Judicial Branch & Leave Sanctioning Authority for Judicial Officers (North-West)	Sh. Vijay Kumar Dahiya, ADJ + MACT (N-W), Rohini Courts, Delhi.	Ms. Raj Rani, Additional Pr. Judge, Family Court, N-W, Rohini Court, Delhi
3	Record Room (North-West/North)	Sh. Gurdeep Singh, DJ (CC)/N-W, Rohini Court, Delhi	Ms. Pooja Aggarwal, ASJ (N-W), Rohini Court, Delhi
4	Copying Agency (North-West/North)	Sh. Satish Kumar, ASJ (North), Rohini Court, Delhi	Ms. Susheel Bala Dagar, ASJ (N-W), Rohini Court, Delhi.
5	Administration Branch-I & II Leave Sanctioning Authority for Staff (North-West)	Sh. Sunil Kumar, ASJ (N-W), Rohini Court, Delhi.	Ms. Ruchika Singla, ADJ (N-W), Rohini Court, Delhi.
6	Administration Branch-III & Leave Sanctioning Authority for Staff (North-West)	The Administrative Civil Judge (N-W), Rohini Court, Delhi.	The JSCC/ASCJ/GJ (N-W), Rohini Court, Delhi.
7	General Administration Branch (North-West)	Ms. Raj Rani, Additional Pr. Judge, Family Court, N-W, Rohini Court, Delhi	Sh. Gagandeep Singh, ASJ (North), Rohini Courts, Delhi.
8	Vigilance & Litigation Branch (North-West)	Ms. Raj Rani, Additional Pr. Judge, Family Court, N-W, Rohini Court, Delhi	Sh. Rajinder Kumar, ADJ (N-W), Rohini Court, Delhi
9	Library Branch (North-West/North)	Sh. Vinod Yadav, PO MACT (North), Rohini Court, Delhi.	Ms. Pooja Aggarwal, ASJ (N-W), Rohini Court, Delhi
10	Head of Office (Accounts)	Ms. Jasjeet Kaur, PO MACT (N-W), Rohini Court, Delhi.	Ms. Pooja Aggarwal, ASJ (N-W), Rohini Court, Delhi
11	Controlling Officer (Accounts)	Ms. Raj Rani, Additional Pr. Judge, Family Court, N-W, Rohini Court, Delhi	Ms. Jasjeet Kaur, PO MACT (N-W), Rohini Court, Delhi.
12	Accounts Branch (North-West) Cash Branch (North-West) Fine & Audit Branch (North-West)	Sh. Ram Charan Dhiwar, Account Officer (Drawing & Disbursing Officer)	Ms. Veena Dewan Private Secretary (N-W) (Link Drawing & Disbursing Officer)
13	Computer Branch & Digitization Cell (North-West/North)	Sh. Neeraj Gaur, ASJ (N-W), Rohini Court, Delhi	Sh. Sunil Kumar, ASJ (N-W), Rohini Court, Delhi
14	Bio-Metric Cell & Facilitation Centre (North-West/North)	Sh. Neeraj Gaur, ASJ (N-W), Rohini Court, Delhi	Sh. Shivaji Anand, ASJ (North), Rohini Court, Delhi
15	Pool Car Section (North-West/North)	Sh. Sunil Chaudhary, ADJ (N-W), Rohini Court, Delhi	Sh. Gagandeep Singh, ASJ (North), Rohini Courts, Delhi.
16	R & I Branch & Filing Section (North-West & North)	Sh. Vikram, ASJ (N-W), Rohini Court, Delhi	Ms. Richa Gusain Solanki, ASJ (North), Rohini Courts, Delhi.
17	Bail Section (North-West)	Sh. Jitender Singh, ASJ (Electricity)/N-W, Rohini Court, Delhi	Sh. Rajinder Kumar, ADJ (N-W), Rohini Courts, Delhi.
18	RTI Branch (North-West)/ Transparency Officer under RTI Act (NW)	Sh. Mohd. Farrukh, ASJ (N-W), Rohini Court, Delhi	Ms. Ruchika Singla, ADJ (N-W), Rohini Courts, Delhi
19	First Appellate Authority (RTI)	Sh. Jitender Singh, ASJ (Electricity)/N-W, Rohini Court, Delhi	Ms. Jasjeet Kaur, PO MACT (N-W), Rohini Court, Delhi
20	Office of CMM/Evening Cell (North-West)	The Chief Metropolitan Magistrate, (N-W), Rohini Court, Delhi.	The Addl. Chief Metropolitan Magistrate, (N-W), Rohini Court, Delhi.
21	Care Taking Branch (North-West & North)	Sh. Vijay Kumar Dahiya, ADJ + MACT (N-W), Rohini Courts, Delhi.	1) The Administrative Civil Judge (N-W), Rohini Court, Delhi. 2) The Administrative Civil Judge (North), Rohini Court, Delhi
22	Nazarat Branch (North-West)	The Administrative Civil Judge (N-W), Rohini Court, Delhi.	The JSCC/ASCJ/GJ (N-W), Rohini Court, Delhi
23	Video Conferencing (North-West/North)	Sh. Neeraj Gaur, ASJ (N-W), Rohini Court, Delhi	Sh. Shivaji Anand, ASJ (North), Rohini Court, Delhi.
24	District Nazir Branch (North-West & North)	Sh. Vijay Kumar Dahiya, ADJ + MACT (N-W), Rohini Courts, Delhi.	Sh. Rajinder Kumar, ADJ (N-W) Rohini Court, Delhi.
25	Covid-19, Vaccination Centre	Sh. Sunil Chaudhary, ADJ (N-W), Rohini Courts, Delhi	Ms. Meenu Kaushik, ASJ (North), Rohini Court, Delhi
26	Vulnerable Witness Deposition Complex (North-West/North)	Ms. Ruchika Singla ADJ (N-W), Rohini Courts, Delhi.	Ms. Pooja Aggarwal, ASJ (N-W), Rohini Court, Delhi
27	Protocol Branch	Ms. Ruchika Singla ADJ (N-W), Rohini Courts, Delhi.	Ms. Pooja Aggarwal, ASJ (N-W), Rohini Court, Delhi

PP&SJ, N-W

S. No	Authorities	Name of the Officers	Name of the Link Officers
1	Nodal Officer for Prevention of Smoking in Rohini Court Complex	Sh. Anil Kumar Goel, PS (N-W), Mediation Centre, Rohini Court, Delhi	All Branch Incharges of both the Districts shall also act as Nodal Officer for respective branches.
2	Public Information Officer(NW)	Sh. Anil Kumar Goel, PS (N-W), Mediation Centre, Rohini Court, Delhi	Ms. Veena Dewan, PS (N-W), Rohini Court, Delhi
3	Nodal Officer for WP(C) 7320/2015 Brender Sangwan Vs. UOI & Ors.	The Account Officer, Rohini Courts, Delhi.	The Administrative Civil Judge (North), Rohini Court, Delhi
4	Nodal Officer for carrying out random inspection reg. working of Oath Commissioners at Rohini Courts	The Chief Metropolitan Magistrate (N-W), Rohini Court, Delhi	The Chief Metropolitan Magistrate (North), Rohini Court, Delhi.
5	Nodal Officer for Computer Branch	The Administrative Civil Judge (N-W), Rohini Courts, Delhi	The Administrative Civil Judge (North), Rohini Court, Delhi
6	Nodal Officer for assisting the Metropolitan Magistrate for conducting Inquest/Inquiry U/s 176 Cr. P. C	Dr. Bharat Sagar, Medical Officer, GIPMER	Chief Medical Officer (After duty hours and on holidays)

**Note:**

1. As and when any officer Incharge happens to be on leave or not available for any reason, the Link Officer Incharge shall look after the work of the concerned branch.
2. Any Correspondence with the Hon'ble High Court of Delhi shall be done by the undersigned.

  
**(Yashwant Kumar)**  
 Principal District & Sessions Judge (N/W)  
 Rohini Courts, Delhi

No. Judl. (N/W)/RC/2022/ 28887-28997 Dated, Delhi the 21/09/22

Copy forwarded for information & necessary action to :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge (Hqs.), Tis Hazari Courts, Delhi.
3. The Ld. Principal District & Sessions Judge (North), Rohini Courts, Delhi.
4. The Ld. Judicial Officer(s) Concerned.
5. All the Ld. Judicial Officers (N-W/North), posted at Rohini Courts, Delhi.
6. The Secretary, DLSA (N-W & North), Rohini Courts, Delhi.
7. The Sr. A.O.(J)/(N/W/North), Rohini Courts, Delhi.
8. The Officers/Official Concerned.
9. The Personal Office of the undersigned.
10. The Personal Office of the Ld. Principal District & Sessions Judge (North), Rohini Courts, Delhi.
11. The Record Officer (RTI/NW/North), Rohini Courts, Delhi.
12. The Branch In-Charge, Computer Branch for Web-Site, Rohini Courts, Delhi.
13. All The Branch In-Charges (N-W), Rohini Courts, Delhi.
14. The Branch Incharge, R & I Branch, Rohini Courts, Delhi for uploading on LAYERS.

  
 Principal District & Sessions Judge (N/W)  
 Rohini Courts, Delhi